

DATE: March 7, 2017

TO: Finance and Administration Committee  
Gary R. Martin, Chair  
R.J. Kelly, Vice Chair  
B.J. Atkins  
Jerry Gladbach  
Jacque McMillan

FROM: Valerie L. Pryor  
Administrative Services Manager



A meeting of the Finance and Administration Committee is scheduled for **Tuesday, March 14, 2017 at 5:30 PM** in the Training Room at the Rio Vista Water Treatment Plant.

### MEETING AGENDA

1. Public Comment
2. \* [Recommend Approval of a Safety Suggestion Award Policy](#)
3. \* [Recommend Approval of Revised Cellular/Smart Telephone Policy](#)
4. \* [Recommend Approval of New Classifications for Organizational Restructuring](#)
5. \* [Finalize Proposed FY 2017/18 Actions for the Administration Department](#)
6. \* [Recommend Receiving and Filing of January 2017 Finance and Expenditure Report](#)
7. \* [Committee Planning Calendar](#)
8. General Report on Administration and Finance Activities
9. Adjournment

- \* Indicates attachment
- ◆ Indicates to be distributed

cc: CLWA Board of Directors  
Joe Byrne

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Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Castaic Lake Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, California 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Web site, accessible at <http://www.clwa.org>.

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