

CASTAIC UNION SCHOOL DISTRICT

Our Mission Statement

Castaic Union School District, in partnership with the community, provides children with a creative and collaborative learning environment supported by a safe and nurturing atmosphere that creates life-long learners and empowers them to be critical thinkers in a global community.

REGULAR MEETING OF THE GOVERNING BOARD

District Office • 28131 Livingston Avenue • Valencia, California 91355 • (661) 257-4500

AGENDA

Thursday, July 13, 2017

3:30 P.M. Study Session – Board Goals (Board Room)

5:30 P.M. Closed Executive Session (Conference Room)

6:00 P.M. Open Session (Board Room)

Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at 28131 Livingston Ave., Valencia, CA 91355, during regular business hours, 8:00 a.m. to 4:30 p.m.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District’s governing board, please contact the office of the District Superintendent at (661) 257-4500 ext. 1500. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodations and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

CALL TO ORDER _____ P.M.

I. ROLL CALL

- Mrs. Susan Christopher, President _____
- Mrs. Laura Pearson, Clerk _____
- Mrs. Stacy Dobbs, Member _____
- Mr. Fred Malcomb, Member _____
- Mrs. Mayreen Burk, Member _____

- Mr. Steve Doyle, Superintendent _____
- Mrs. Janene Maxon, Assistant Superintendent of Educational Services _____
- Ms. Linette Hodson, Chief Business Official _____
- Mr. Jaime Garcia, Director of Facilities _____
- Ms. Florence Hanan, Director of Student Support Services _____
- Mrs. Charmin Ortega, Executive Assistant to the Superintendent _____

II. PUBLIC COMMENT ON CLOSED SESSION ITEMS

The President announces in Open Session the items to be discussed in Closed Session, and will ask if there are any public comments regarding closed session items.

III. GOVERNANCE STUDY SESSION

The Board will participate in a study session facilitated by Becky Wetzel of the Los Angeles County Office of Education (LACOE). The session will cover board goals.

IV. CLOSED EXECUTIVE SESSION

Convene to Closed Session: _____ P.M.

Motion: _____ Second: _____ VOTE: **MB FM SD LP SC**

CLOSED EXECUTIVE SESSION:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54956.8

With respect to every item of business to be discussed in Closed Session pursuant to GC Section 54956.9(b)(1) (i.e., potential litigation)

With respect to every item of business to be discussed in closed session pursuant to GC Section 54957

Public Employee Employment:

Public Employee Discipline / Dismissal / Release:

With respect to every item of business to be discussed in closed session pursuant to GC Section 54957.6

V. RETURN TO OPEN SESSION

Reconvene to Regular Open Session at _____ P.M. Visitors Present: _____

VI. REPORT OF CLOSED SESSION ACTION

Motion: _____ Second: _____ VOTE: MB FM SD LP SC

VII. PLEDGE OF ALLEGIANCE

By: _____

VIII. APPROVAL OF AGENDA

Motion: _____ Second: _____ VOTE: MB FM SD LP SC

IX. SPECIAL ITEMS & RECOGNITIONS

1. Board of Trustees: "Spotlight on Success"
2. CTA Comments
3. CSEA Comments

X. HEARING SESSION

State law prevents the Board from acting on any matter not listed on the agenda, or from discussing any such matter in any detail. Speakers who must have submitted their "Advance Request to Address the Board" prior to the start of the meeting, should limit their comments to a **maximum of 3 minutes per speaker, 20 minutes per topic**, and should only expect the Board to take their comments under advisement for possible future discussion and/or action.

1. Advance Requests to Address the Board
2. Comments and/or Questions on Agenda Items

XI. PRESENTATIONS & REPORTS

1. Superintendent's Report

2. Educational Services Report
3. Business Services Report
 - a. Facilities
 - b. Fiscal Services

XII. REGULAR CONSENT CALENDAR

Unless a Trustee has a question concerning a particular item and asks that it be withdrawn from the Consent Calendar, the consent items are approved with a single motion by the Board of Trustees.

Items Removed from Consent Calendar			
Motion:	Second:	VOTE:	MB FM SD LP SC
Approval of Consent Calendar			
Motion:	Second:	VOTE:	MB FM SD LP SC

EXHIBITS

- | | |
|--|----------|
| 1. Minutes of the Regular Board Meeting of June 22, 2017 | A |
| 2. Personnel Report #18/19-1 | B |
| 3. Financial Report #16/17-12 | C |

XIII. ACTION ITEMS

EXHIBITS

- | | | | |
|--|----------|-------|-----------------------|
| 1. Approval of i-Ready Universal Screening for English Language Arts (CES, CMS, LOS and NHE) | D | | |
| Motion: | Second: | VOTE: | MB FM SD LP SC |
| 2. Approval of Memorandum of Understanding between Santa Santa Clarita Community College District, Castaic Union School District, Saugus Union School District and Sulphur Springs School District: Curriculum Development – Next Generation Science Standards | E | | |
| Motion: | Second: | VOTE: | MB FM SD LP SC |
| 3. Approval of Variable Term Waiver | F | | |
| Motion: | Second: | VOTE: | MB FM SD LP SC |
| 4. Approval of the Contract between Castaic Union School District and The Academy for Advancement of Children with Autism – Antelope Valley | G | | |
| Motion: | Second: | VOTE: | MB FM SD LP SC |
| 5. Approval of Contract between Castaic Union School District and California Psychcare | H | | |
| Motion: | Second: | VOTE: | MB FM SD LP SC |

19. Approval of School Psychologist Salary Schedule V
Motion: Second: VOTE: MB FM SD LP SC

XIV. REPORTS/INFORMATION

EXHIBITS

- 1. Williams Settlement Legislation, 4th Quarterly Report W
- 2. 2017 Davis Demographics Report X

XV. DISCUSSION

XVI. ITEMS FOR POSSIBLE DISCUSSION, FUTURE CONSIDERATION AND/OR UNDER PREPARATION

XVII. RETURN TO CLOSED EXECUTIVE SESSION (If Needed)
Return to Closed Session at _____ P.M.
Motion: Second: VOTE: MB FM SD LP SC

XVIII. RETURN TO OPEN SESSION
Reconvene to Regular Open Session at _____ P.M.
Motion: Second: VOTE: MB FM SD LP SC

XIX. REPORT OF CLOSED SESSION ACTION
Motion: Second: VOTE: MB FM SD LP SC

XX. ADJOURNMENT _____ P.M.
Motion: Second: VOTE: MB FM SD LP SC

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

A

Meeting Date: July 13, 2017

Item Title: Minutes of the Regular Board Meeting of June 22, 2017

Item Type: Consent

BACKGROUND:

See attached.

FISCAL IMPLICATIONS:

There is no fiscal impact on the District.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Charmin Ortega, Executive Assistant to the Superintendent

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

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REGULAR MEETING OF THE GOVERNING BOARD

District Office • 28131 Livingston Avenue • Valencia, California 91355 • (661) 257-4500

MINUTES

Thursday, June 22, 2017

TRUSTEES PRESENT:

Mrs. Susan Christopher, President
Mrs. Laura Pearson, Clerk
Mrs. Stacy Dobbs, Member
Mr. Fred Malcomb, Member – Absent
Mrs. Mayreen Burk, Member

STAFF/GUESTS PRESENT FOR CLOSED AND/OR OPEN SESSION:

Mr. Steve Doyle, Superintendent

STAFF PRESENT:

Mrs. Janene Maxon, Assistant Superintendent of Educational Services
Ms. Linette Hodson, Chief Business Official
Mr. Jaime Garcia, Director of Facilities
Ms. Florence Hanan, Director of Student Support Services – left at 6:45 P.M.
Mrs. Charmin Ortega, Executive Assistant to the Superintendent

<i>Call to Order, Roll Call</i>	President, Susan Christopher, called the Regular Meeting to order at 6:03 P.M. and noted the roll.
<i>Public Comment, Closed Session Items</i>	President Christopher announced that the Board of Trustees did not meet for closed session.
<i>Visitors Present</i>	District personnel and visitors totaled approximately 20.
<i>Pledge of Allegiance</i>	The Pledge of Allegiance was led by President Christopher.
<i>Approval of the Agenda Burk-Aye Dobbs-Aye Pearson-Aye Christopher-Aye</i>	The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to approve the agenda as presented.
<i>Special Items & Recognitions</i>	Retirement Celebration The Board honored Mrs. Kristi Clarke for her 28 years of service to the students of the Castaic Union School District. Mrs. Clarke was presented with an engraved CUSD plaque and resolution from the Board of Trustees. Susanna Montoya from Assemblyman Dante Acosta's office was present to recognize Mrs. Clarke and congratulate her on behalf of Assemblyman Acosta. Mrs. Clarke also received a Certificate of Special Congressional Recognition from Congressman Steve Knight's office. In addition, she received commendations from Senator Scott Wilk, County Supervisor Kathryn Barger, and the City of Santa Clarita.

Recess, Reconvene

President Christopher called a brief recess during which time cake was served in honor of Mrs. Clarke’s retirement.

CTA COMMENTS

Suzanne Graff, CTA Chapter President, congratulated Kristi Clarke on her retirement. Mrs. Graff shared that she will be attending the President’s Conference with fellow teacher, Deanda Geovannelli. She will also be attending the Summer Institute at UCLA for school finance training. Mrs. Graff voiced her concerns with regard to agenda item #14, Exhibit U. She shared that the salaries for teachers and principals also need to be reviewed and more competitive with neighboring districts.

CSEA COMMENTS

No representation present.

Hearing,
Requests to Address,
Comments, Questions

There were no requests to address the Board, nor were there any comments or questions regarding the agenda as presented.

PRESENTATIONS & REPORTS

Superintendent’s Report

Steve Doyle, Superintendent, shared that the District office is busy with the hiring of staff, the business office is closing out the fiscal year, and the facilities department is gearing up and getting summer projects completed. He also shared that RISE afterschool programs presented a \$500 donation to the Castaic Education Foundation.

Educational Services Report

Janene Maxon, Assistant Superintendent of Educational Services, shared that the English Language Arts/English Language Development (ELA/ELD) training at the District Office was fabulous!

Business Services Report

Linette Hodson, Chief Business Official, updated the Board of Trustees regarding the progression of summer projects at each schools site. On Monday, the “retro checks” will be available for the staff to pick up in the Board Room. Any checks that are not picked up will be mailed at 4:00 P.M., as the Los Angeles County Office of Education does not allow the District to hold those checks. In addition, supplemental checks cannot be direct-deposited.

Ms. Hodson provided the General Fund Ending Fund Balance/Reserve Projections based on the May Revise.

A copy of this document is hereby made part of the minutes of this meeting by reference as if fully set forth herein.

Consent
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to approve the Consent Calendar as follows:

- Minutes of the Special Board Meeting of June 3, 2017 and the Regular Board Meeting of June 8, 2017
- 2017-2018 Consolidated Application for Funding
- 2017-2018 Agreement between Castaic Union School District and Fagen, Friedman & Fulfrost, LLP for Legal Services
- 2017-2018 Agreement between Castaic Union School District and Lozano Smith for Legal Services
- California School Boards Association (CSBA) and Educational Legal Alliance Membership Dues for 2017-2018
- Appropriation Transfers at School Year End
- Donate/Sell Unused/Obsolete Instructional Materials

Action,
LCAP
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adopt the Local Control and Accountability Plan (LCAP).

Action,
Budget
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to adopt the 2017-2018 Budget with 2016-2017 Estimated Unaudited Actuals.

Action,
Resolution #16/17-50
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adopt Resolution #16/17-50: Education Protection Account – 2016-2017 Funds.

Action,
Resolution #16/17-51
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adopt Resolution #16/17-51: Education Protection Account – 2017-2018 Funds.

Action,
Resolution # 16/17-52
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to adopt Resolution #16/17-52: Approval of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers.

Action,
Resolution # 16/17-53
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Burk and passed 4-0 to adopt Resolution #16/17-53: Community Facilities District No. 92-1 (Northlake) Annual Levy of Special Taxes for Fiscal Year 2017/2018.

Action,
Resolution # 16/17-54
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adopt Resolution #16/17-54: Community Facilities District No. 92-2 Annual Levy of Special Taxes for Fiscal Year 2017/2018.

Action,
School Services of California, Inc.
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to approve the 2017-2018 Agreement between Castaic Union School District and School Services of California, Inc. to provide fiscal services.

Action,
Superintendent's Contract
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Burk and passed 4-0 to approve Addendum #1 to the Superintendent's contract.

Action,
Natalie Mendoza
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Burk and passed 4-0 to approve the Independent Contract with Natalie Mendoza to provide visual and performing arts instruction and consultation for Live Oak Elementary students.

Action,
California Paving & Grading Co., Inc.
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Burk and passed 4-0 to approve the proposal for surface grading at the transportation yard by California Paving & Grading Co., Inc. (CP&G).

Action,
Thurston Elevator Concepts, Inc.
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Burk, seconded by Mrs. Pearson and passed 4-0 to approve the elevator service agreement with Thurston Elevator Concepts, Inc.

Action,
CBC Cleaning & Restoration
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to approve the proposal from CBC Cleaning and Restoration for Castaic Elementary School.

Action,
Psychologist Salary
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to **TABLE** the school Psychologist salary schedule.

Action,
Agenda Online
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to approve the service agreement with California School Boards Association (CSBA) for Agenda Online.

Action,
iReady
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to approve iReady Universal Screening for Mathematics for Live Oak Elementary and Northlake Hills Elementary schools only.

Action,
Revised BP & AR 3553
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Burk and passed 4-0 to adopt revised Board Policy and new Administrative Regulation 3553: Free and Reduced Price Meals.

Action,
Revised AR 4115
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adopt revised Administrative Regulation 4115: Evaluation/Supervision (Certificated).

Action,
New BP 4215
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Pearson, seconded by Mrs. Dobbs and passed 4-0 to delete old Board Policy and adopt new Board Policy 4215: Evaluation/Supervision (Classified).

Action,
Revised BB 9323
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Burk and passed 4-0 to adopt revised Board Bylaw 9323: Meeting Conduct.

Adjournment
Burk-Aye
Dobbs-Aye
Pearson-Aye
Christopher-Aye

The motion was made by Mrs. Dobbs, seconded by Mrs. Pearson and passed 4-0 to adjourn the meeting at 6:48 P.M.

Clerk, Board of Trustees

Secretary, Board of Trustees

Date Approved

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

B

Meeting Date: July 13, 2017

Item Title: Personnel Report No. 17/18-1

Item Type: Consent

BACKGROUND:

See attached.

FISCAL IMPLICATIONS:

All positions shown are authorized by the Board and are included in the 2017-2018 budget.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Wendy Mullins, Assistant Director of Human Resources

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

PERSONNEL REPORT NO. 17/18-1

JULY 13, 2017

CERTIFICATED

<u>EMPLOYMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Elizabeth Abrahamson	Teacher – LO – Probationary 1	8/07/17
Daniel Chandler	Teacher – CM – Probationary 1	8/07/17
Kimberly LePage	Teacher – RSP – NH – Permanent	8/07/17
Miquela Moreno	Teacher – CM – Probationary 1	8/07/17
Lori Tompkins	Teacher – CM – Probationary 1	8/07/17
Meg Waymire	Teacher – NH – Probationary 1	8/07/17
Jeremy Webster	Teacher – RSP – CE – Probationary 1	8/07/17

RE-EMPLOYMENT FROM LAYOFF

Rene Gimenez	Teacher – LO – Permanent	8/07/17
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CHANGE OF STATUS

Tara Gordon	From: Teacher – LO – Permanent To: Title I/Intervention Teacher – LO – Permanent	8/07/17
Carla Huffman	From: Teacher – NH – Permanent To: Title I/Intervention Teacher – NH – Permanent	8/07/17
Jennetta Thomas	From: Teacher – NH – Permanent To: Teacher – CM – Permanent	8/07/17

RETIREMENT

Kristi Clarke	Teacher – CE – Permanent	6/30/17
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RESIGNATION

Sylvia Borg-Otting	Teacher – CM – Permanent	6/30/17
Joy Ediger	Teacher – LO – Permanent	6/26/17

CERTIFICATED

<u>RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Nicolle Epps	Teacher – SDC (Severe) – NH – Prob. 2	6/30/17
Christine Racina	Counselor – CM – Permanent	6/30/17
Meg Waymire	Teacher – NH – Probationary 1	6/05/17

CLASSIFIED

<u>EMPLOYMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Elyse McCormick	Health Clerk – NH Range 7 – 3.5 hours/day	8/04/17
Kelly Sanderson	Sp. Circumstance Inst. Aide – NH Range 7 – 6.08 hours/day (Short Days: 4.92 hours)	8/08/17 <i>(Note: Rehire from Layoff)</i>
Antoinette Renee Stewart	Payroll/Personnel Assistant – DO Range 12 – 8.0 hours/day, 12 months	7/05/17

CHANGE OF STATUS

Courtney Conroy	From: Sp. Circumstance Inst. Aide – CE Range 7 – 3.92 hours/day To: Sp. Circumstance Inst. Aide – CE Range 7 – 6.0 hours/day (Short Days: 4.75 hours)	8/08/17
Cinda Kysar	From: Noon Duty Aide – CE Range 3 – 4.08 hours/day (Short Days: 3.17 hours) To: Sp. Circumstance Inst. Aide – CE Range 7 – 6.0 hours/day (Short Days: 4.75 hours)	8/08/17
Amanda Moon	From: Noon Duty Aide – NH Range 3 – 3.92 hours/day To: Library Technician – NH Range 7 – 3.5 hours/day	7/31/17

RESIGNATION

Ellen Mendes	Library Technician – NH Range 7 – 3.5 hours/day	6/07/17
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CLASSIFIED

<u>RESIGNATION</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Raquel Ulloa	Paraeducator –Transcriber – DO (Sp. Ed.) Range 13 – 7.0 hours/day	8/04/17

NON-CLASSIFIED

<u>CHANGE OF STATUS</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
Felicia Dewey	From: Noon Duty Aide – CE Range 3 – 3.58 hours/day (Short Days: 2.62 hours) To: Noon Duty Aide – CE Range 3 – 3.08 hours/day (Short Days: 2.62 hours)	8/08/17
Daneitra Hirigoyen	From: Noon Duty Aide – CE Range 3 – 3.58 hours/day (Short Days: 2.67 hours) To: Noon Duty Aide – CE Range 3 – 3.08 hours/day (Short Days: 2.67 hours)	8/08/17
Rosalyn Thompson	From: Noon Duty Aide – CE Range 3 – 3.83 hours/day (Short Days: 3.62 hours) To: Noon Duty Aide – CE Range 3 – 4.08 hours/day (Short Days: 3.17 hours)	8/08/17

ADMINISTRATORS

<u>EMPLOYMENT</u>	<u>POSITION</u>	<u>EFFECTIVE DATE</u>
John Howell	Psychologist – CM/Preschool – Prob. 1	7/01/17
<u>CHANGE OF STATUS</u>		
Allison West	From: TOSA (50%)/Home Study (50%) – DO – Permanent To: Admin. on Special Assign. – DO	7/01/17

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

C

Meeting Date: July 13, 2017

Item Title: Financial Report No. 16/17-12

Item Type: Consent

BACKGROUND:

- 1. Commercial Warrant Registers for the month of June are attached and submitted for approval.
- 2. Amounts charged to individual Funds for the period are as follows:

FUND	DESCRIPTION	AMOUNT
#01	General Fund (Unrestricted, Restricted)	\$311,255.63
#12	Child Development Fund	\$2,191.62
#14	Deferred Maintenance Fund	\$0
#21	Building Fund	\$0
#21.1	2013 Bond Series 1	\$15,511.01
#25	Capital Facilities Fund	\$0
#40	Special Reserve for Capital Outlay	\$3,548.00
#40.2	Capital Facilities Fund 2	\$0
#49.1	CFD	\$0
#52.1	Debt Service – CFD #1	\$1,834.48
#52.2	Debt Service – CFD #2	\$0
#52.3	Debt Service	\$0
#63	Preschool Fund	\$757.84
#63.1	RISE Afterschool Program	\$4,424.00
#76	Warrant Pass-thru	\$22,026.03

TOTAL \$361,548.61

- 3. Payrolls for June 2017:

Certificated	\$927,857.88
Classified - Monthly	\$142,791.71
Classified - Hourly	\$181,431.72

TOTAL \$1,613,629.92

FISCAL IMPLICATIONS:

Total of this report: \$1,975,178.53

(continued on next page)

LEGAL EXPENSES:

	YTD 16-17	15-16	14-15	13-14	12-13
Margaret Chidester	\$122,110.89	\$160,000	\$100,000	\$185,504	\$39,288
Lozano Smith	\$12,025.42	\$3,195	\$36,004	\$18,376	\$12,401
Fagen, Friedman, Fulfrost	\$22,572.22	\$40,959	\$4,642	\$22,158	\$24,330.12
Dannis, Woliver, Kelley	\$0.00	\$1,250	\$5,845	\$0	\$0
Total	\$156,708.53	\$205,404	\$146,491	\$226,038	\$76,019.12

RECOMMENDATION:

Approve item as submitted.

Submitted by: Julia Phippen, Supervisor of Business Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

Report Id: **LAAP128C**

MONTHLY COMMERCIAL WARRANTS
For the Month of June 2017

District: **64345**

Page No: **1**

Run Date: **07/01/2017**

Run Time: **06:11:01AM**

Warrant #	Payment Status	Date Payment	Date Cancelled	Voucher Id	PO ID	Vendor Name	Warrant Total	Fund	Res	Goal	Function	Obi	Sch/Loc	Budget	Line	UseTax
									PriY					Period	Amount	Accrual
23832052	Paid	6/1/17		00057658		AMERICAN FIDELITY ADMINISTRATIVE	512.00	01.0	00000.0	00000	72000	5890	0000000	16-17	271.20	
23832052	Paid	6/1/17		00057657	0000011886	AMERICAN FIDELITY ADMINISTRATIVE		01.0	00000.0	00000	72000	5890	0000000	16-17	240.80	
23832053	Paid	6/1/17		00057651	0000011893	CASBO	1,000.00	01.0	00000.0	00000	72000	5310	0000000	16-17	1,000.00	
23832054	Paid	6/1/17		00057653	0000011219	CROWN LIFT TRUCKS	85.00	01.0	81500.0	00000	81100	5630	0000000	16-17	85.00	
23832055	Paid	6/1/17		00057659		IOTEC	1,732.37	01.0	00000.0	11100	27000	4350	0000000	16-17	425.01	
23832055	Paid	6/1/17		00057659		IOTEC		01.0	01000.0	11100	27000	4350	0100000	16-17	404.33	
23832055	Paid	6/1/17		00057659		IOTEC		01.0	01000.0	11100	27000	4350	0200000	16-17	375.97	
23832055	Paid	6/1/17		00057659		IOTEC		01.0	01000.0	11100	27000	4350	0300000	16-17	258.21	
23832055	Paid	6/1/17		00057659		IOTEC		01.0	01000.0	11100	27000	4350	0400000	16-17	268.85	
23832056	Paid	6/1/17		00057652	0000011145	JOHN MURRAY PLUMBING	177.00	01.0	81500.0	00000	81100	5630	0000000	16-17	177.00	
23832057	Paid	6/1/17		00057654	0000011639	NAPA AUTO & TRUCK PARTS	176.58	01.0	07230.0	11100	36000	5630	0000000	16-17	176.58	
23832058	Paid	6/1/17		00057655	0000011892	PRACTI-CAL, INC	205.26	01.0	56400.0	00000	31400	5810	0000000	16-17	205.26	
23832059	Paid	6/1/17		00057661		SCHWARTZ OIL COMPANY INC.	230.09	01.0	07240.0	57500	36000	4360	0000000	16-17	49.21	
23832059	Paid	6/1/17		00057660		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	72.24	
23832059	Paid	6/1/17		00057660		SCHWARTZ OIL COMPANY INC.		01.0	07230.0	11100	36000	4360	0000000	16-17	108.64	

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				Id	PO ID				Pri	Y						
23832060	Paid	6/1/17		00057656	0000011054	US HEALTHWORKS MEDICAL GROUP	108.00	01.0	00000.0	00000	72000	5860	0000000	16-17	108.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT	105,230.35	01.0	00000.0	00000	00000	9530	0000000	16-17	72,095.02	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	00000	9530	0000000	16-17	29,444.79	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	11100	10000	3711	0000000	16-17	2,304.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	21000	3711	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	71500	3711	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	81000	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	72000	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	82000	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	00000	60001	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	11100	36000	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	57500	11909	3712	0000000	16-17	128.00	
23834924	Paid	6/2/17		00057663		CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT		01.0	00000.0	11100	10000	3711	0000000	16-17	362.54	
23834925	Paid	6/2/17		00057609	0000011889	FAGEN FRIEDMAN & FULFROST LLP	2,667.50	01.0	00000.0	00000	72000	5820	0000000	16-17	2,667.50	
23834926	Paid	6/2/17		00057620	0000011894	LOZANO SMITH, LLP	1,404.50	40.0	00000.0	00000	85000	5820	0000000	16-17	1,404.50	
23834927	Paid	6/2/17		00057610	0000011888	MARGARET CHIDESTER & ASSOC.	1,206.75	01.0	00000.0	00000	71000	5820	0000000	16-17	1,206.75	

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				Id	PO ID				PrjY	Goal						
23834928	Paid	6/2/17		00057662		VOYAGER FLEET SYSTEMS INC.	2,722.08	01.0	07240.0	57500	36000	4360	0000000	16-17	1,354.68	
23834928	Paid	6/2/17		00057662		VOYAGER FLEET SYSTEMS INC.		01.0	07230.0	11100	36000	4360	0000000	16-17	1,367.40	
23844492	Paid	6/6/17		00057664		AMERICAN FIDELITY ASSURANCE	4,948.49	76.0	00000.0	00000	00000	9563	0000000	16-17	4,948.49	
23844493	Paid	6/6/17		00057665		STANDARD INSURANCE CO.	866.76	76.0	00000.0	00000	00000	9566	0000000	16-17	866.76	
23844494	Paid	6/6/17		00057666	0000011296	STORER TRANSPORATION SCHOOL SERVICE	1,502.75	01.0	07240.0	57500	36000	5814	0000000	16-17	1,502.75	
23847899	Paid	6/7/17		00057673	0000011896	A-1 OCEAN BREEZE, INC.	645.00	01.0	00000.0	00000	82000	5630	0000000	16-17	135.00	
23847899	Paid	6/7/17		00057673	0000011896	A-1 OCEAN BREEZE, INC.		01.0	00000.0	00000	82000	5630	0000000	16-17	294.00	
23847899	Paid	6/7/17		00057673	0000011896	A-1 OCEAN BREEZE, INC.		01.0	00000.0	00000	82000	5630	0000000	16-17	216.00	
23847899	Paid	6/7/17		00057673	0000011896	A-1 OCEAN BREEZE, INC.		01.0	00000.0	00000	82000	5630	0000000	16-17	0.00	
23847900	Paid	6/7/17		00057667	0000010950	ACSA /ASSOC OF CALIFORNIA SCHOOL ADMIN	987.34	01.0	00000.0	00000	72000	5310	0000000	16-17	987.34	
23847901	Paid	6/7/17		00057672	0000011883	DORALS FENCE COMPANY	1,550.00	01.0	81500.0	00000	81100	5630	0000000	16-17	1,550.00	
23847902	Paid	6/7/17		00057671	0000011885	HORN'S BACKFLOW AND PLUMBING SERVICE	12,996.35	01.0	81500.0	00000	81100	5630	0000000	16-17	496.35	
23847902	Paid	6/7/17		00057670	0000011878	HORN'S BACKFLOW AND PLUMBING SERVICE		01.0	81500.0	00000	81100	5630	0000000	16-17	8,500.00	
23847902	Paid	6/7/17		00057669	0000011884	HORN'S BACKFLOW AND PLUMBING SERVICE		01.0	81500.0	00000	81100	5630	0000000	16-17	4,000.00	
23847903	Paid	6/7/17		00057676	0000011853	HOUGHTON MIFFLIN COMPANY	206.59	01.0	65000.0	50010	21000	4310	0000000	16-17	206.59	
23847904	Paid	6/7/17		00057668	0000011441	RECEIL IT INTERNATIONAL, INC.	510.12	01.0	00000.0	00000	82000	5630	0000000	16-17	470.88	

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				Id	PO ID				PriY	Goal						
23847904	Paid	6/7/17		00057668	0000011441	RECEIL IT INTERNATIONAL, INC.		01.0	00000.0	00000	82000	5630	0000000	16-17	39.24	
23847905	Paid	6/7/17		00057675	0000011877	SANTA MARIA TIRE INC.	1,019.25	01.0	07230.0	11100	36000	5630	0000000	16-17	60.00	
23847905	Paid	6/7/17		00057675	0000011877	SANTA MARIA TIRE INC.		01.0	07240.0	57500	36000	5630	0000000	16-17	20.00	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	706.56	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	3.77	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	53.80	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	60.26	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	10.49	
23847905	Paid	6/7/17		00057674	0000011837	SANTA MARIA TIRE INC.		01.0	07230.0	11100	36000	5630	0000000	16-17	104.37	
23847906	Paid	6/7/17		00057678		SOUTHERN CALIFORNIA EDISON	2,019.01	01.0	00000.0	00000	82000	5520	0000000	16-17	69.78	
23847906	Paid	6/7/17		00057677		SOUTHERN CALIFORNIA EDISON		01.0	00000.0	00000	82000	5520	0200000	16-17	1,949.23	
23847907	Paid	6/7/17		00057685		WASTE MANAGEMENT	1,025.20	01.0	00000.0	00000	82000	5560	0000000	16-17	62.71	
23847907	Paid	6/7/17		00057684		WASTE MANAGEMENT		01.0	00000.0	00000	82000	5560	0200000	16-17	225.01	
23847907	Paid	6/7/17		00057683		WASTE MANAGEMENT		01.0	00000.0	00000	82000	5560	0000000	16-17	29.41	
23847907	Paid	6/7/17		00057682		WASTE MANAGEMENT		01.0	00000.0	00000	82000	5560	0400000	16-17	180.01	
23847907	Paid	6/7/17		00057681		WASTE MANAGEMENT		12.0	61050.0	00000	82000	5560	0950000	16-17	117.70	

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									PrjY	Goal						
23847907	Paid	6/7/17		00057680		WASTE MANAGEMENT		01.0	00000.0	00000	82000	5560	0100000	16-17	199.77	
23847907	Paid	6/7/17		00057679		WASTE MANAGEMENT		01.0	00000.0	00000	82000	5560	0300000	16-17	210.59	
23850514	Paid	6/8/17		00057700		AMERICAN FIDELITY ASSURANCE	2,759.52	76.0	00000.0	00000	00000	9563	0000000	16-17	2,759.52	
23850515	Paid	6/8/17		00057687	0000011872	AMERICAN OIL COMPANY	65.00	01.0	07230.0	11100	36000	4360	0000000	16-17	32.50	
23850515	Paid	6/8/17		00057687	0000011872	AMERICAN OIL COMPANY		01.0	07240.0	57500	36000	4360	0000000	16-17	32.50	
23850516	Paid	6/8/17		00057694		CHARMIN ORTEGA	48.27	01.0	00000.0	00000	72000	4310	0000000	16-17	48.27	
23850517	Paid	6/8/17		00057697		CSEA	3,267.32	76.0	00000.0	00000	00000	9565	0000000	16-17	3,267.32	
23850518	Paid	6/8/17		00057698		CSEA CASTAIC CHAPTER	248.00	76.0	00000.0	00000	00000	9565	0000000	16-17	248.00	
23850519	Paid	6/8/17		00057706		DANIELLE HERNANDEZ	63.13	01.0	00000.0	00000	72000	5890	0000000	16-17	63.13	
23850520	Paid	6/8/17		00057686	0000011240	GRAHAM CO.	625.00	01.0	00000.0	00000	82000	5630	0000000	16-17	625.00	
23850521	Paid	6/8/17		00057701	0000011900	KOPPEL & GRUBER PUBLIC FINANCE	1,834.48	52.1	00000.0	00000	91000	7434	0000000	16-17	1,834.48	
23850522	Paid	6/8/17		00057693		LISA VOGEL MORGENSTERN	31.77	01.0	65000.0	50010	21000	5210	0000000	16-17	31.77	
23850523	Paid	6/8/17		00057705	0000011906	NAPA AUTO & TRUCK PARTS	1,225.90	01.0	07230.0	11100	36000	5630	0000000	16-17	491.14	
23850523	Paid	6/8/17		00057691	0000011753	NAPA AUTO & TRUCK PARTS		01.0	07240.0	57500	36000	5630	0000000	16-17	430.63	
23850523	Paid	6/8/17		00057690	0000011753	NAPA AUTO & TRUCK PARTS		01.0	07240.0	57500	36000	5630	0000000	16-17	449.14	
23850523	Paid	6/8/17		00057689	0000011753	NAPA AUTO & TRUCK PARTS		01.0	07240.0	57500	36000	5630	0000000	16-17	-145.01	

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				Id	PO ID				PrjY	Goal						
23850524	Paid	6/8/17		00057703	0000011905	NEWHALL SCHOOL DISTRICT	6,632.98	01.0	65000.0	50010	92000	7141	0000000	16-17	6,632.98	
23850525	Paid	6/8/17		00057707	0000011820	P.Q.L. INC.	452.42	01.0	81500.0	00000	81100	4380	0000000	16-17	132.69	
23850525	Paid	6/8/17		00057707	0000011820	P.Q.L. INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	168.11	
23850525	Paid	6/8/17		00057707	0000011820	P.Q.L. INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	135.35	
23850525	Paid	6/8/17		00057707	0000011820	P.Q.L. INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	305.63	
23850525	Paid	6/8/17		00057707	0000011820	P.Q.L. INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	-289.36	
23850526	Paid	6/8/17		00057695		PATRICIA MONTES de OCA	120.91	01.0	65000.0	57500	11907	5210	0000845	16-17	120.91	
23850527	Paid	6/8/17		00057692		RAQUEL ULLOA	66.34	01.0	65000.0	57500	11909	5210	0000835	16-17	66.34	
23850528	Paid	6/8/17		00057696		RODRIGO RINCON	52.74	01.0	00000.0	00000	82000	5210	0000000	16-17	52.74	
23850529	Paid	6/8/17		00057704	0000011904	SAUGUS UNION SCHOOL DISTRICT	7,094.86	01.0	65000.0	50010	92000	7141	0000000	16-17	7,094.86	
23850530	Paid	6/8/17		00057699		SCHOOLS FIRST FEDERAL CREDIT UNION	9,935.94	76.0	00000.0	00000	00000	9564	0000000	16-17	9,935.94	
23850531	Paid	6/8/17		00057702	0000011903	US BANK TRUST N.A.	250.00	21.1	00000.0	00000	81000	5890	0000000	16-17	250.00	
23854184	Paid	6/9/17		00057721		AT&T	595.56	01.0	00000.0	00000	82000	5910	0000000	16-17	38.00	
23854184	Paid	6/9/17		00057720		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	52.00	
23854184	Paid	6/9/17		00057719		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	16.00	
23854184	Paid	6/9/17		00057718		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	85.00	

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				Id	PO ID				PrjY	Goal						
23854184	Paid	6/9/17		00057717		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	19.00	
23854184	Paid	6/9/17		00057716		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	38.00	
23854184	Paid	6/9/17		00057715		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	113.00	
23854184	Paid	6/9/17		00057714		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	177.56	
23854184	Paid	6/9/17		00057713		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	39.00	
23854184	Paid	6/9/17		00057712		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	18.00	
23854185	Paid	6/9/17		00057708	0000011512	DEPT OF JUSTICE	32.00	01.0	00000.0	00000	72000	5860	0000000	16-17	32.00	
23854186	Paid	6/9/17		00057729	0000010958	HIRSCH PIPE & SUPPLY	26.21	01.0	00000.0	00000	82000	5630	0000000	16-17	26.21	
23854187	Paid	6/9/17		00057723		JACKELINE VASQUEZ	329.34	12.0	61050.0	00010	10000	4310	0950000	16-17	144.36	
23854187	Paid	6/9/17		00057722		JACKELINE VASQUEZ		63.0	00000.0	00000	60000	4310	0000000	16-17	184.98	
23854188	Paid	6/9/17		00057724	0000011898	RISE AFTER SCHOOL	4,424.00	63.1	00000.0	00000	60000	5890	0000000	16-17	4,424.00	
23854189	Paid	6/9/17		00057731	0000011059	ROYAL WHOLESALE ELECTRIC	77.36	01.0	00000.0	00000	82000	5630	0000000	16-17	77.36	
23854190	Paid	6/9/17		00057728	0000011221	SANTA CLARITA ELEVATORS	1,500.00	01.0	81500.0	00000	81100	5630	0000000	16-17	900.00	
23854190	Paid	6/9/17		00057728	0000011221	SANTA CLARITA ELEVATORS		01.0	81500.0	00000	81100	5630	0000000	16-17	600.00	
23854191	Paid	6/9/17		00057736		SCHWARTZ OIL COMPANY INC.	602.28	01.0	07240.0	57500	36000	4360	0000000	16-17	66.39	
23854191	Paid	6/9/17		00057735		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	54.70	

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									PriY	Goal						
23854191	Paid	6/9/17		00057734		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	91.74	
23854191	Paid	6/9/17		00057733		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	45.14	
23854191	Paid	6/9/17		00057732		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	65.57	
23854191	Paid	6/9/17		00057732		SCHWARTZ OIL COMPANY INC.		01.0	07230.0	11100	36000	4360	0000000	16-17	278.74	
23854192	Paid	6/9/17		00057730	0000011040	SPARKLETTTS	188.04	01.0	00000.0	00000	82000	5890	0000000	16-17	188.04	
23854193	Paid	6/9/17		00057727	0000011296	STORER TRANSPORATION SCHOOL SERVICE	4,234.05	01.0	07240.0	57500	36000	5814	0000000	16-17	1,465.77	
23854193	Paid	6/9/17		00057726	0000011296	STORER TRANSPORATION SCHOOL SERVICE		01.0	07240.0	57500	36000	5814	0000000	16-17	1,273.32	
23854193	Paid	6/9/17		00057725	0000011296	STORER TRANSPORATION SCHOOL SERVICE		01.0	07240.0	57500	36000	5814	0000000	16-17	1,494.96	
23854194	Paid	6/9/17		00057711	0000011812	WOLF'S TOWING & AUTO REPAIR	290.00	01.0	07240.0	57500	36000	5630	0000000	16-17	290.00	
23857727	Paid	6/12/17		00057758		ALLISON WEST	56.71	01.0	00000.0	00000	72000	5210	0000000	16-17	56.71	
23857728	Paid	6/12/17		00057768	0000011156	ASAP PEST CONTROL SERVICE	785.00	01.0	00000.0	00000	82000	5570	0000000	16-17	195.00	
23857728	Paid	6/12/17		00057767	0000011032	ASAP PEST CONTROL SERVICE		01.0	00000.0	00000	82000	5570	0000000	16-17	295.00	
23857728	Paid	6/12/17		00057766	0000011032	ASAP PEST CONTROL SERVICE		01.0	00000.0	00000	82000	5570	0000000	16-17	295.00	
23857729	Paid	6/12/17		00057753		AT&T	280.00	01.0	00000.0	00000	82000	5910	0000000	16-17	111.00	
23857729	Paid	6/12/17		00057752		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	80.00	
23857729	Paid	6/12/17		00057751		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	18.00	

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									PrjY	Goal						
23857729	Paid	6/12/17		00057750		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	71.00	
23857730	Paid	6/12/17		00057740	0000011758	AV PARTY RENTAL	1,203.30	01.0	00000.0	00000	72000	5890	0000000	16-17	1,158.30	
23857730	Paid	6/12/17		00057740	0000011758	AV PARTY RENTAL		01.0	00000.0	00000	72000	5890	0000000	16-17	45.00	
23857731	Paid	6/12/17		00057710	0000011359	CALIFORNIA PSYCHCARE, INC.	8,083.50	01.0	33100.0	57500	11800	5100	0000000	16-17	2,286.00	
23857731	Paid	6/12/17		00057709	0000011359	CALIFORNIA PSYCHCARE, INC.		01.0	33100.0	57500	11800	5100	0000000	16-17	5,797.50	
23857732	Paid	6/12/17		00057743	0000011864	COPPER EAGLE PATROL & SECURITY	200.00	01.0	00000.0	00000	83000	5540	0000000	16-17	200.00	
23857733	Paid	6/12/17		00057744	0000011212	DAWN M. ZISCHKE	405.00	01.0	01000.0	11100	10000	5890	0400000	16-17	405.00	
23857734	Paid	6/12/17		00057742	0000011775	FIRE ACE INC.	1,400.00	01.0	81500.0	00000	81100	5630	0000000	16-17	350.00	
23857734	Paid	6/12/17		00057742	0000011775	FIRE ACE INC.		01.0	81500.0	00000	81100	5630	0000000	16-17	350.00	
23857734	Paid	6/12/17		00057741	0000011774	FIRE ACE INC.		01.0	81500.0	00000	81100	5630	0000000	16-17	350.00	
23857734	Paid	6/12/17		00057741	0000011774	FIRE ACE INC.		01.0	81500.0	00000	81100	5630	0000000	16-17	350.00	
23857735	Paid	6/12/17		00057737	0000011466	HANNAH LEE SHENBERGER	585.00	01.0	90120.0	11100	10000	5890	0100000	16-17	585.00	
23857736	Paid	6/12/17		00057747	0000010957	HOME DEPOT CREDIT SERVICES	1,025.97	01.0	00000.0	00000	82000	5630	0000000	16-17	1,025.97	
23857737	Paid	6/12/17		00057756		INGRID ORELLANA	37.42	63.0	00000.0	00000	60000	4310	0000000	16-17	37.42	
23857738	Paid	6/12/17		00057759		LAURIE FARMER	76.03	01.0	00000.0	00000	72000	5210	0000000	16-17	76.03	
23857739	Paid	6/12/17		00057757		MEGAN HOWELL	1,274.35	01.0	40350.0	11100	10000	5890	0000000	16-17	1,274.35	

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									PrjY	Goal						
23857740	Paid	6/12/17		00057688	0000011639	NAPA AUTO & TRUCK PARTS	337.80	01.0	07230.0	11100	36000	5630	0000000	16-17	337.80	
23857741	Paid	6/12/17		00057746	0000011458	NATALIE ELIZABETH ST. AMAND	705.00	01.0	01000.0	11100	10000	5890	0100000	16-17	660.00	
23857741	Paid	6/12/17		00057745	0000011458	NATALIE ELIZABETH ST. AMAND		01.0	01000.0	11100	10000	5890	0100000	16-17	45.00	
23857742	Paid	6/12/17		00057764	0000011907	PRACTI-CAL, INC	514.96	01.0	56400.0	00000	31400	5810	0000000	16-17	514.96	
23857743	Paid	6/12/17		00057763		SCHWARTZ OIL COMPANY INC.	339.54	01.0	07240.0	57500	36000	4360	0000000	16-17	56.62	
23857743	Paid	6/12/17		00057762		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	49.38	
23857743	Paid	6/12/17		00057761		SCHWARTZ OIL COMPANY INC.		01.0	00000.0	00000	82000	4360	0000000	16-17	75.55	
23857743	Paid	6/12/17		00057760		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	33.80	
23857743	Paid	6/12/17		00057760		SCHWARTZ OIL COMPANY INC.		01.0	07230.0	11100	36000	4360	0000000	16-17	124.19	
23857744	Paid	6/12/17		00057739	0000011879	SHIFFLER EQUIPMENT SALES INC.	243.03	01.0	00000.0	00000	82000	5630	0000000	16-17	243.03	
23857745	Paid	6/12/17		00057749		SOUTHERN CALIFORNIA EDISON	2,473.15	01.0	00000.0	00000	82000	5520	0300000	16-17	1,265.65	
23857745	Paid	6/12/17		00057748		SOUTHERN CALIFORNIA EDISON		01.0	00000.0	00000	82000	5520	0400000	16-17	1,207.50	
23857746	Paid	6/12/17		00057765	0000011347	STAY GREEN INC.	7,185.00	01.0	00000.0	00000	82000	5890	0000000	16-17	6,300.00	
23857746	Paid	6/12/17		00057738	0000011831	STAY GREEN INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	885.00	
23857747	Paid	6/12/17		00057754		STEPHANIE BEACH	41.33	01.0	90120.0	11100	10000	5890	0100000	16-17	41.33	
23857748	Paid	6/12/17		00057755		WM S HART UNION HIGH SCHOOL DISTRICT	369.75	01.0	07240.0	57500	36000	4360	0000000	16-17	369.75	

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				Id	PO ID				PrjY	Goal						
23860012	Paid	6/13/17		00057852	0000011100	OFFICE DEPOT	8,079.30	01.0	01000.0	11100	10000	4310	0200000	16-17	14.91	
23860012	Paid	6/13/17		00057851	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	36.30	
23860012	Paid	6/13/17		00057850	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	134.36	
23860012	Paid	6/13/17		00057849	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	-30.32	
23860012	Paid	6/13/17		00057848	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	26.09	
23860012	Paid	6/13/17		00057847	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	30.32	
23860012	Paid	6/13/17		00057846	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	142.89	
23860012	Paid	6/13/17		00057845	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	18.69	
23860012	Paid	6/13/17		00057844	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	76.60	
23860012	Paid	6/13/17		00057843	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	69.48	
23860012	Paid	6/13/17		00057842	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	68.50	
23860012	Paid	6/13/17		00057841	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	205.58	
23860012	Paid	6/13/17		00057840	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	19.34	
23860012	Paid	6/13/17		00057839	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	148.50	
23860012	Paid	6/13/17		00057838	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	141.96	
23860012	Paid	6/13/17		00057837	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	18.91	

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				Id	PO ID			Fund	PrjY	Goal			Function	Period	Amount	Accrual
23860012	Paid	6/13/17		00057836	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	63.80	
23860012	Paid	6/13/17		00057835	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	46.61	
23860012	Paid	6/13/17		00057834	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	18.02	
23860012	Paid	6/13/17		00057833	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	196.69	
23860012	Paid	6/13/17		00057832	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	2.59	
23860012	Paid	6/13/17		00057831	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	95.13	
23860012	Paid	6/13/17		00057830	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	1.69	
23860012	Paid	6/13/17		00057829	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	138.44	
23860012	Paid	6/13/17		00057828	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	13.46	
23860012	Paid	6/13/17		00057827	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	255.05	
23860012	Paid	6/13/17		00057826	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	152.24	
23860012	Paid	6/13/17		00057825	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	3.52	
23860012	Paid	6/13/17		00057824	0000011069	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0400000	16-17	52.75	
23860012	Paid	6/13/17		00057823	0000011068	OFFICE DEPOT		01.0	01000.0	11100	27000	4350	0400000	16-17	473.46	
23860012	Paid	6/13/17		00057822	0000011068	OFFICE DEPOT		01.0	01000.0	11100	27000	4350	0400000	16-17	30.44	
23860012	Paid	6/13/17		00057821	0000011068	OFFICE DEPOT		01.0	01000.0	11100	27000	4350	0400000	16-17	22.17	

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				Id	PO ID				PriY	Goal						
23860012	Paid	6/13/17		00057820	0000011068	OFFICE DEPOT		01.0	01000.0	11100	27000	4350	0400000	16-17	459.41	
23860012	Paid	6/13/17		00057819	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	91.01	
23860012	Paid	6/13/17		00057818	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	35.75	
23860012	Paid	6/13/17		00057817	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	258.35	
23860012	Paid	6/13/17		00057816	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	43.92	
23860012	Paid	6/13/17		00057815	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	69.59	
23860012	Paid	6/13/17		00057814	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	4.34	
23860012	Paid	6/13/17		00057813	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	2.09	
23860012	Paid	6/13/17		00057812	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	28.26	
23860012	Paid	6/13/17		00057811	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	28.26	
23860012	Paid	6/13/17		00057810	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	241.65	
23860012	Paid	6/13/17		00057809	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	60.39	
23860012	Paid	6/13/17		00057808	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	20.21	
23860012	Paid	6/13/17		00057807	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	54.15	
23860012	Paid	6/13/17		00057806	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	15.43	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	7.06	

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				Id	PO ID				PrjY	Goal						
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	5.73	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	180.08	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	26.60	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	1.31	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	11.59	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	14.68	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	14.68	
23860012	Paid	6/13/17		00057857	0000011846	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	2.08	
23860012	Paid	6/13/17		00057856	0000011841	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	00000000	16-17	75.57	
23860012	Paid	6/13/17		00057855	0000011840	OFFICE DEPOT		01.0	00000.0	11100	10000	4310	00000000	16-17	68.88	
23860012	Paid	6/13/17		00057854	0000011123	OFFICE DEPOT		01.0	11000.0	11100	27000	4350	02000000	16-17	165.06	
23860012	Paid	6/13/17		00057853	0000011100	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	02000000	16-17	94.35	
23860012	Paid	6/13/17		00057782	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	01000000	16-17	176.49	
23860012	Paid	6/13/17		00057780	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	01000000	16-17	12.09	
23860012	Paid	6/13/17		00057779	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	01000000	16-17	28.17	
23860012	Paid	6/13/17		00057804	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	03000000	16-17	6.50	

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23860012	Paid	6/13/17		00057803	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	6.76	
23860012	Paid	6/13/17		00057802	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	2.27	
23860012	Paid	6/13/17		00057801	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	110.77	
23860012	Paid	6/13/17		00057800	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	26.19	
23860012	Paid	6/13/17		00057799	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	197.51	
23860012	Paid	6/13/17		00057798	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	17.18	
23860012	Paid	6/13/17		00057797	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	190.25	
23860012	Paid	6/13/17		00057796	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	3.25	
23860012	Paid	6/13/17		00057795	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	26.06	
23860012	Paid	6/13/17		00057794	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	131.88	
23860012	Paid	6/13/17		00057793	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	69.56	
23860012	Paid	6/13/17		00057792	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	11.52	
23860012	Paid	6/13/17		00057791	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	24.26	
23860012	Paid	6/13/17		00057790	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	291.18	
23860012	Paid	6/13/17		00057789	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	82.78	
23860012	Paid	6/13/17		00057788	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	2.60	

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				Id	PO ID				PrjY	Goal						
23860012	Paid	6/13/17		00057787	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	60.73	
23860012	Paid	6/13/17		00057786	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	22.11	
23860012	Paid	6/13/17		00057785	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	19.77	
23860012	Paid	6/13/17		00057784	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	175.98	
23860012	Paid	6/13/17		00057783	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	23.14	
23860012	Paid	6/13/17		00057781	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	124.03	
23860012	Paid	6/13/17		00057778	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	18.77	
23860012	Paid	6/13/17		00057777	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	58.95	
23860012	Paid	6/13/17		00057776	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	64.66	
23860012	Paid	6/13/17		00057775	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	33.56	
23860012	Paid	6/13/17		00057774	0000011066	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0100000	16-17	53.99	
23860012	Paid	6/13/17		00057772	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	30.95	
23860012	Paid	6/13/17		00057771	0000011178	OFFICE DEPOT		01.0	65000.0	57300	11100	4310	0000000	16-17	23.37	
23860012	Paid	6/13/17		00057770	0000011178	OFFICE DEPOT		01.0	65000.0	57300	11100	4310	0000000	16-17	16.28	
23860012	Paid	6/13/17		00057863		OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	-66.84	
23860012	Paid	6/13/17		00057862	0000011890	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	75.57	

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				Id	PO ID				PriY	Goal						
23860012	Paid	6/13/17		00057861	0000011860	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0200000	16-17	500.39	
23860012	Paid	6/13/17		00057860	0000011850	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	9.78	
23860012	Paid	6/13/17		00057860	0000011850	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	170.53	
23860012	Paid	6/13/17		00057860	0000011850	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	19.56	
23860012	Paid	6/13/17		00057860	0000011850	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	29.34	
23860012	Paid	6/13/17		00057860	0000011850	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	75.57	
23860012	Paid	6/13/17		00057859	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	79.80	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	35.20	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	9.33	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	10.70	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	24.07	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	14.55	
23860012	Paid	6/13/17		00057858	0000011847	OFFICE DEPOT		01.0	00000.0	00000	72000	4350	0000000	16-17	94.83	
23860012	Paid	6/13/17		00057805	0000011067	OFFICE DEPOT		01.0	01000.0	11100	10000	4310	0300000	16-17	84.71	
23864647	Paid	6/14/17		00057864	0000011067	OFFICE DEPOT	81.57	01.0	01000.0	11100	10000	4310	0300000	16-17	19.87	
23864647	Paid	6/14/17		00057773	0000011012	OFFICE DEPOT		01.0	11000.0	11100	27000	4350	0300000	16-17	61.70	

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23871409	Paid	6/16/17		00057870	0000011924	ASTRO AWARDS & APPAREL	220.28	01.0	00000.0	00000	72000	4310	0000000	16-17	110.50	
23871409	Paid	6/16/17		00057870	0000011924	ASTRO AWARDS & APPAREL		01.0	00000.0	00000	72000	4310	0000000	16-17	109.78	
23871410	Paid	6/16/17		00057872		AT&T	46.76	01.0	00000.0	00000	82000	5910	0000000	16-17	46.76	
23871411	Paid	6/16/17		00057871	0000011923	BRIDGES TO EDUCATIONAL EXCELLENCE	16,000.00	01.0	30100.0	00000	00000	5890	0300000	16-17	8,000.00	
23871411	Paid	6/16/17		00057871	0000011923	BRIDGES TO EDUCATIONAL EXCELLENCE		01.0	30100.0	00000	00000	5890	0400000	16-17	8,000.00	
23871412	Paid	6/16/17		00057873		RUTH MOUAWAD-DOUGALL	181.15	01.0	65000.0	57500	31200	5210	0000000	16-17	181.15	
23871413	Paid	6/16/17		00057877		SCHWARTZ OIL COMPANY INC.	219.56	01.0	07240.0	57500	36000	4360	0000000	16-17	39.18	
23871413	Paid	6/16/17		00057876		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	32.66	
23871413	Paid	6/16/17		00057875		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	60.05	
23871413	Paid	6/16/17		00057874		SCHWARTZ OIL COMPANY INC.		01.0	00000.0	00000	82000	4360	0000000	16-17	87.67	
23871414	Paid	6/16/17		00057867	0000011663	SOUTHWINDS TRANSPORTATION	3,272.40	01.0	01000.0	11100	10000	5890	0200000	16-17	3,272.40	
23871415	Paid	6/16/17		00057866	0000011296	STORER TRANSPORATION SCHOOL SERVICE	2,980.19	01.0	07240.0	57500	36000	5814	0000000	16-17	1,489.12	
23871415	Paid	6/16/17		00057865	0000011296	STORER TRANSPORATION SCHOOL SERVICE		01.0	07240.0	57500	36000	5814	0000000	16-17	1,491.07	
23871416	Paid	6/16/17		00057869	0000011921	TECH-TIME COMMUNICATIONS	2,320.00	01.0	81500.0	00000	81100	5630	0000000	16-17	1,445.00	
23871416	Paid	6/16/17		00057869	0000011921	TECH-TIME COMMUNICATIONS		01.0	81500.0	00000	81100	5630	0000000	16-17	500.00	
23871416	Paid	6/16/17		00057869	0000011921	TECH-TIME COMMUNICATIONS		01.0	81500.0	00000	81100	5630	0000000	16-17	375.00	

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	Status	Payment						Cancelled	Id						
23871417	Paid	6/16/17		00057868	0000011919 VENTURA COUNTY CONTROL SYSTEMS	465.00	01.0	00000.0	00000	82000	5630	0000000	16-17	465.00	
23874340	Paid	6/19/17		00057889	0000010989 AQUA-FLO SUPPLY	388.59	01.0	00000.0	00000	81100	4380	0000000	16-17	18.54	
23874340	Paid	6/19/17		00057888	0000010989 AQUA-FLO SUPPLY		01.0	00000.0	00000	81100	4380	0000000	16-17	140.94	
23874340	Paid	6/19/17		00057887	0000010989 AQUA-FLO SUPPLY		01.0	00000.0	00000	81100	4380	0000000	16-17	209.09	
23874340	Paid	6/19/17		00057886	0000010989 AQUA-FLO SUPPLY		01.0	00000.0	00000	81100	4380	0000000	16-17	20.02	
23874341	Paid	6/19/17		00057904	AT&T	289.84	01.0	00000.0	00000	82000	5910	0000000	16-17	85.00	
23874341	Paid	6/19/17		00057903	AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	35.00	
23874341	Paid	6/19/17		00057901	AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	70.00	
23874341	Paid	6/19/17		00057900	AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	99.84	
23874342	Paid	6/19/17		00057909	BRADLEY S RENISON	2,487.00	01.0	07230.0	11100	36000	5630	0000000	16-17	240.00	
23874342	Paid	6/19/17		00057909	BRADLEY S RENISON		01.0	07240.0	57500	36000	5630	0000000	16-17	165.00	
23874342	Paid	6/19/17		00057908	BRADLEY S RENISON		01.0	07240.0	57500	36000	5630	0000000	16-17	375.00	
23874342	Paid	6/19/17		00057907	BRADLEY S RENISON		01.0	07240.0	57500	36000	5630	0000000	16-17	600.00	
23874342	Paid	6/19/17		00057906	BRADLEY S RENISON		01.0	07230.0	11100	36000	5630	0000000	16-17	405.00	
23874342	Paid	6/19/17		00057906	BRADLEY S RENISON		01.0	07240.0	57500	36000	5630	0000000	16-17	112.00	
23874342	Paid	6/19/17		00057905	BRADLEY S RENISON		01.0	07230.0	11100	36000	5630	0000000	16-17	165.00	

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23874342	Paid	6/19/17		00057905		BRADLEY S RENISON		01.0	07240.0	57500	36000	5630	0000000	16-17	425.00	
23874343	Paid	6/19/17		00057912		EXELON GENERATION	29,573.10	01.0	00000.0	00000	82000	5520	0100000	16-17	5,974.27	
23874343	Paid	6/19/17		00057912		EXELON GENERATION		01.0	00000.0	00000	82000	5520	0200000	16-17	11,954.61	
23874343	Paid	6/19/17		00057912		EXELON GENERATION		01.0	00000.0	00000	82000	5520	0300000	16-17	5,297.31	
23874343	Paid	6/19/17		00057912		EXELON GENERATION		01.0	00000.0	00000	82000	5520	0400000	16-17	6,346.91	
23874344	Paid	6/19/17		00057885	0000011037	FEDEX	46.25	01.0	00000.0	00000	82000	5912	0000000	16-17	46.25	
23874345	Paid	6/19/17		00057896		JANENE MAXON	169.80	01.0	30100.0	00000	00000	4310	0000000	16-17	169.80	
23874346	Paid	6/19/17		00057890	0000011784	JANITORIAL EMPORIUM	2,720.71	01.0	00000.0	00000	82000	4370	0000000	16-17	2,720.71	
23874347	Paid	6/19/17		00057902		LA COUNTY WATERWORKS	206.86	12.0	61050.0	00000	82000	5530	0950000	16-17	206.86	
23874348	Paid	6/19/17		00057895		LORETTA ANTHONY	117.32	01.0	00000.0	00000	72000	5210	0000000	16-17	96.67	
23874348	Paid	6/19/17		00057894		LORETTA ANTHONY		01.0	00000.0	00000	72000	5210	0000000	16-17	20.65	
23874349	Paid	6/19/17		00057893	0000011912	MAINTEX	239.24	01.0	00000.0	00000	82000	4370	0000000	16-17	36.49	
23874349	Paid	6/19/17		00057893	0000011912	MAINTEX		01.0	00000.0	00000	82000	4370	0000000	16-17	95.81	
23874349	Paid	6/19/17		00057893	0000011912	MAINTEX		01.0	00000.0	00000	82000	4370	0000000	16-17	106.94	
23874350	Paid	6/19/17		00057884	0000011753	NAPA AUTO & TRUCK PARTS	248.60	01.0	07240.0	57500	36000	5630	0000000	16-17	114.32	
23874350	Paid	6/19/17		00057883	0000011753	NAPA AUTO & TRUCK PARTS		01.0	07240.0	57500	36000	5630	0000000	16-17	134.28	

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				Id	PO ID				PrjY	Goal						
23874351	Paid	6/19/17		00057911		SANTA CLARITA VALLEY SCHOOL FOOD SERV	1,904.94	63.0	00000.0	00000	60000	5890	0410000	16-17	259.44	
23874351	Paid	6/19/17		00057911		SANTA CLARITA VALLEY SCHOOL FOOD SERV		12.0	61050.0	00010	10000	5890	0980000	16-17	291.78	
23874351	Paid	6/19/17		00057911		SANTA CLARITA VALLEY SCHOOL FOOD SERV		12.0	61050.0	00010	10000	5890	0950000	16-17	1,077.72	
23874351	Paid	6/19/17		00057911		SANTA CLARITA VALLEY SCHOOL FOOD SERV		63.0	00000.0	00000	60000	5890	0000000	16-17	276.00	
23874352	Paid	6/19/17		00057910		SCHWARTZ OIL COMPANY INC.	58.42	01.0	07240.0	57500	36000	4360	0000000	16-17	58.42	
23874353	Paid	6/19/17		00057892	0000011830	STAY GREEN INC.	360.00	01.0	81500.0	00000	81100	4380	0000000	16-17	180.00	
23874353	Paid	6/19/17		00057891	0000011832	STAY GREEN INC.		01.0	81500.0	00000	81100	4380	0000000	16-17	180.00	
23874354	Paid	6/19/17		00057899		VALENCIA WATER CO.	329.49	01.0	00000.0	00000	82000	5530	0000000	16-17	91.55	
23874354	Paid	6/19/17		00057898		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0000000	16-17	191.84	
23874354	Paid	6/19/17		00057897		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0000000	16-17	46.10	
23876659	Paid	6/20/17		00057913		AT&T	39.00	01.0	00000.0	00000	82000	5910	0000000	16-17	39.00	
23876660	Paid	6/20/17		00057914	0000011929	ERIC HALL & ASSOCIATES, LLC	430.00	25.0	00000.0	00000	85000	5890	0000000	16-17	430.00	
23876661	Paid	6/20/17		00057915	0000011930	NATALIE ELIZABETH ST. AMAND	180.00	01.0	90120.0	11100	10000	5890	0100000	16-17	180.00	
23880413	Paid	6/21/17		00057916	0000011931	AMERICAN FIDELITY ADMINISTRATIVE	240.80	01.0	00000.0	00000	72000	5890	0000000	16-17	240.80	
23880414	Paid	6/21/17		00057917	0000011928	PRACTI-CAL, INC	901.06	01.0	56400.0	00000	31400	5810	0000000	16-17	901.06	
23880415	Paid	6/21/17		00057918	0000011697	SCHOOL SERVICES OF CALIFORNIA	825.00	01.0	00000.0	00000	72000	5220	0000000	16-17	825.00	

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23883262	Paid	6/22/17		00057919	0000011927	AMERICAN OIL COMPANY	65.00	01.0	07230.0	11100	36000	5630	0000000	16-17	65.00	
23883263	Paid	6/22/17		00057920	0000011926	DICKINSON ENTERPRISE INC.	372.27	01.0	07240.0	57500	36000	5630	0000000	16-17	131.22	
23883263	Paid	6/22/17		00057920	0000011926	DICKINSON ENTERPRISE INC.		01.0	07240.0	57500	36000	5630	0000000	16-17	196.84	
23883263	Paid	6/22/17		00057920	0000011926	DICKINSON ENTERPRISE INC.		01.0	07240.0	57500	36000	5630	0000000	16-17	4.04	
23883263	Paid	6/22/17		00057920	0000011926	DICKINSON ENTERPRISE INC.		01.0	07240.0	57500	36000	5630	0000000	16-17	40.17	
23886849	Paid	6/23/17		00057882	0000010882	AAA NETWORK SOLUTIONS	18,808.47	21.1	00000.0	91200	85000	6250	0300000	16-17	3,750.13	
23886849	Paid	6/23/17		00057881	0000010882	AAA NETWORK SOLUTIONS		21.1	00000.0	91200	85000	6250	0400000	16-17	4,052.42	
23886849	Paid	6/23/17		00057879	0000010882	AAA NETWORK SOLUTIONS		21.1	00000.0	91200	85000	6250	0200000	16-17	5,529.50	
23886849	Paid	6/23/17		00057878	0000010882	AAA NETWORK SOLUTIONS		21.1	00000.0	91200	85000	6250	0000000	16-17	1,928.96	
23886850	Paid	6/23/17		00057925	0000011677	ALLERCLEAN PEST CONTROL, INC.	140.00	01.0	00000.0	00000	82000	5570	0000000	16-17	70.00	
23886850	Paid	6/23/17		00057924	0000011676	ALLERCLEAN PEST CONTROL, INC.		01.0	00000.0	00000	82000	5570	0000000	16-17	70.00	
23886851	Paid	6/23/17		00057943		AT&T	498.12	01.0	00000.0	00000	82000	5910	0000000	16-17	391.01	
23886851	Paid	6/23/17		00057942		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	107.11	
23886852	Paid	6/23/17		00057934		BANK OF AMERICA	5,986.51	01.0	00000.0	11100	10000	4310	0000000	16-17	264.93	
23886852	Paid	6/23/17		00057934		BANK OF AMERICA		01.0	00000.0	11100	71000	5220	0000000	16-17	4,241.60	
23886852	Paid	6/23/17		00057934		BANK OF AMERICA		01.0	00000.0	00000	72000	5890	0000000	16-17	1,026.00	

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Warrant #	Payment Status	Date	Cancelled	Voucher Id	PO ID	Vendor Name	Warrant Total	Fund	Res PrjY	Goal	Function	Obj	Sch/Loc	Budget Period	Line Amount	UseTax Accrual
23886852	Paid	6/23/17		00057934		BANK OF AMERICA		01.0	00000.0	00000	72000	4350	0000000	16-17	352.35	
23886852	Paid	6/23/17		00057934		BANK OF AMERICA		01.0	00000.0	00000	72000	5220	0000000	16-17	101.63	
23886853	Paid	6/23/17		00057933		DALE STONE	8.64	01.0	65000.0	50010	21000	5210	0000000	16-17	8.64	
23886854	Paid	6/23/17		00057936		DOROTHY SALAS	313.00	01.0	00000.0	00000	72000	5890	0000000	16-17	313.00	
23886855	Paid	6/23/17		00057944		GARCIA'S MOBILE CAR WASH	45.00	01.0	07240.0	57500	36000	5630	0000000	16-17	45.00	
23886856	Paid	6/23/17		00057923	0000011771	JOHNSTONE SUPPLY	23.71	01.0	00000.0	00000	82000	5630	0000000	16-17	23.71	
23886857	Paid	6/23/17		00057932		MICHELLE HOLSENBECK	525.37	01.0	65000.0	57500	11909	5210	0000835	16-17	215.07	
23886857	Paid	6/23/17		00057931		MICHELLE HOLSENBECK		01.0	65000.0	57500	11909	5210	0000835	16-17	193.67	
23886857	Paid	6/23/17		00057930		MICHELLE HOLSENBECK		01.0	65000.0	57500	11909	5210	0000835	16-17	116.63	
23886858	Paid	6/23/17		00057922	0000011836	QUALITY RADIO	603.56	01.0	07240.0	57500	36000	5630	0000000	16-17	397.00	
23886858	Paid	6/23/17		00057921	0000011838	QUALITY RADIO		01.0	07230.0	11100	36000	5630	0000000	16-17	206.56	
23886859	Paid	6/23/17		00057950		SCHWARTZ OIL COMPANY INC.	256.15	01.0	07240.0	57500	36000	4360	0000000	16-17	32.92	
23886859	Paid	6/23/17		00057929		SCHWARTZ OIL COMPANY INC.		01.0	07230.0	11100	36000	4360	0000000	16-17	92.49	
23886859	Paid	6/23/17		00057928		SCHWARTZ OIL COMPANY INC.		01.0	00000.0	00000	82000	4360	0000000	16-17	73.53	
23886859	Paid	6/23/17		00057927		SCHWARTZ OIL COMPANY INC.		01.0	07240.0	57500	36000	4360	0000000	16-17	57.21	
23886860	Paid	6/23/17		00057941		SOUTHERN CALIFORNIA EDISON	2,755.32	12.0	61050.0	00000	82000	5520	0950000	16-17	353.20	

Use tax on voucher not reflected on the line amounts, reflected separately under Use Tax Accrual, Object 9552, with Fund & Resource of applicable line item

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District: 64345

For the Month of June 2017

Run Date: 07/01/2017

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Warrant #	Payment Status	Payment Date	Date Cancelled	Voucher Id	PO ID	Vendor Name	Warrant Total	Fund	Res PrjY	Goal	Function	Obj	Sch/Loc	Budget Period	Line Amount	UseTax Accrual
23886860	Paid	6/23/17		00057940		SOUTHERN CALIFORNIA EDISON		01.0	00000.0	00000	82000	5520	0000000	16-17	148.54	
23886860	Paid	6/23/17		00057939		SOUTHERN CALIFORNIA EDISON		01.0	00000.0	00000	82000	5520	0300000	16-17	1,143.81	
23886860	Paid	6/23/17		00057938		SOUTHERN CALIFORNIA EDISON		01.0	00000.0	00000	82000	5520	0400000	16-17	1,109.77	
23886861	Paid	6/23/17		00057935		STEVE DOYLE	90.95	01.0	00000.0	00000	71000	5210	0000000	16-17	90.95	
23886862	Paid	6/23/17		00057937		SUZANNE SCOTT	217.13	01.0	00000.0	00000	72000	5890	0000000	16-17	217.13	
23886863	Paid	6/23/17		00057947	0000011935	VAVRINEK, TRINE, DAY & CO., LLP	8,794.06	01.0	00000.0	00000	72000	5810	0000000	16-17	8,794.06	
23889715	Paid	6/26/17		00057973		AT&T	180.89	01.0	00000.0	00000	82000	5910	0000000	16-17	66.89	
23889715	Paid	6/26/17		00057965		AT&T		01.0	00000.0	00000	82000	5910	0000000	16-17	114.00	
23889716	Paid	6/26/17		00057955		DEBRA GOLDNER	7.92	01.0	65000.0	50010	21000	5210	0000000	16-17	7.92	
23889717	Paid	6/26/17		00057952		GOPHER	8.48	01.0	00000.0	00000	72000	4310	0000000	16-17	8.48	
23889718	Paid	6/26/17		00057961		IOTEC	990.85	01.0	00000.0	11100	27000	4350	0000000	16-17	280.67	
23889718	Paid	6/26/17		00057961		IOTEC		01.0	01000.0	11100	27000	4350	0100000	16-17	150.70	
23889718	Paid	6/26/17		00057961		IOTEC		01.0	01000.0	11100	27000	4350	0200000	16-17	221.30	
23889718	Paid	6/26/17		00057961		IOTEC		01.0	01000.0	11100	27000	4350	0300000	16-17	211.36	
23889718	Paid	6/26/17		00057961		IOTEC		01.0	01000.0	11100	27000	4350	0400000	16-17	126.82	
23889719	Paid	6/26/17		00057960		JANENE MAXON	188.55	01.0	30100.0	00000	00000	4310	0000000	16-17	27.66	

Use tax on voucher not reflected on the line amounts, reflected separately under Use Tax Accrual, Object 9552, with Fund & Resource of applicable line item

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For the Month of June 2017

Run Date: 07/01/2017

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Warrant #	Payment Status	Date Payment	Date Cancelled	Voucher Id	PO ID	Vendor Name	Warrant Total	Fund	Res		Function	Obj	Sch/Loc	Budget	Line	UseTax
									Period	Amount				Accrual		
23889719	Paid	6/26/17		00057959		JANENE MAXON		01.0	00000.0	11100	10000	4310	0000000	16-17	91.47	
23889719	Paid	6/26/17		00057958		JANENE MAXON		01.0	00000.0	11100	27000	4350	0000000	16-17	51.42	
23889719	Paid	6/26/17		00057954		JANENE MAXON		01.0	00000.0	11100	10000	5890	0000000	16-17	18.00	
23889720	Paid	6/26/17		00057956		KAREN PREYER	342.24	01.0	65000.0	57500	11909	5210	0000835	16-17	342.24	
23889721	Paid	6/26/17		00057976		NEWHALL COUNTY WATER DISTRICT	3,688.94	01.0	00000.0	00000	82000	5530	0400000	16-17	134.78	
23889721	Paid	6/26/17		00057975		NEWHALL COUNTY WATER DISTRICT		01.0	00000.0	00000	82000	5530	0400000	16-17	3,174.86	
23889721	Paid	6/26/17		00057974		NEWHALL COUNTY WATER DISTRICT		01.0	00000.0	00000	82000	5530	0400000	16-17	379.30	
23889722	Paid	6/26/17		00057957		PATRICIA MONTES de OCA	162.11	01.0	65000.0	57500	11907	5210	0000845	16-17	162.11	
23889723	Paid	6/26/17		00057963		SCHWARTZ OIL COMPANY INC.	124.94	01.0	07230.0	11100	36000	4360	0000000	16-17	124.94	
23889724	Paid	6/26/17		00057972		VALENCIA WATER CO.	12,485.81	01.0	00000.0	00000	82000	5530	0200000	16-17	369.22	
23889724	Paid	6/26/17		00057971		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0200000	16-17	183.80	
23889724	Paid	6/26/17		00057970		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0100000	16-17	1,877.90	
23889724	Paid	6/26/17		00057969		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0200000	16-17	266.90	
23889724	Paid	6/26/17		00057968		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0100000	16-17	183.80	
23889724	Paid	6/26/17		00057967		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0000000	16-17	87.45	
23889724	Paid	6/26/17		00057966		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0300000	16-17	2,320.05	

Use tax on voucher not reflected on the line amounts, reflected separately under Use Tax Accrual, Object 9552, with Fund & Resource of applicable line item

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For the Month of June 2017

Run Date: 07/01/2017

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Warrant #	Payment Status	Date Payment	Date Cancelled	Voucher Id	PO ID	Vendor Name	Warrant Total	Fund	Res	Goal	Function	Obj	Sch/Loc	Budget	Line	UseTax
									PrjY					Period	Amount	Accrual
23889724	Paid	6/26/17		00057964		VALENCIA WATER CO.		01.0	00000.0	00000	82000	5530	0200000	16-17	7,196.69	
23889725	Paid	6/26/17		00057953		VANESSA EHRlich	295.69	01.0	00000.0	00000	72000	5890	0000000	16-17	295.69	
23889726	Paid	6/26/17		00057962		WM S HART UNION HIGH SCHOOL DISTRICT	426.64	01.0	07240.0	57500	36000	4360	0000000	16-17	426.64	
23896542	Paid	6/28/17		00057948	0000011934	FAGEN FRIEDMAN & FULFROST LLP	512.50	01.0	00000.0	00000	72000	5820	0000000	16-17	512.50	
23896543	Paid	6/28/17		00057945	0000011933	LOZANO SMITH, LLP	2,143.50	40.0	00000.0	00000	85000	5820	0000000	16-17	450.50	
23896543	Paid	6/28/17		00057946	0000011933	LOZANO SMITH, LLP		40.0	00000.0	00000	85000	5820	0000000	16-17	1,693.00	
23896544	Paid	6/28/17		00057949	0000011939	MARGARET CHIDESTER & ASSOC.	254.92	01.0	00000.0	00000	72000	5820	0000000	16-17	254.92	
23896545	Paid	6/28/17		00057951	0000011361	PEDIATRIC THERAPY OF SANTA CLARITA	200.00	01.0	65000.0	57700	39000	5850	0000000	16-17	200.00	
23902307	Paid	6/30/17		00057979	0000011940	CSM CONSULTING INC.	1,225.00	01.0	00000.0	00000	72000	5890	0000000	16-17	1,225.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS	6,732.00	01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057977	0000011346	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	

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<u>Warrant #</u>	<u>Payment Status</u>	<u>Date Payment</u>	<u>Date Cancelled</u>	<u>Voucher Id</u>	<u>PO ID</u>	<u>Vendor Name</u>	<u>Warrant Total</u>	<u>Fund</u>	<u>Res PrjY</u>	<u>Goal</u>	<u>Function</u>	<u>Obj</u>	<u>Sch/Loc</u>	<u>Budget Period</u>	<u>Line Amount</u>	<u>UseTax Accrual</u>
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	
23902308	Paid	6/30/17		00057978	0000011343	TC SECURITY & FIRE ALARM SYSTEMS		01.0	00000.0	00000	72000	5890	0000000	16-17	396.00	

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CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

D

Meeting Date July 13, 2017

Item Title: Approval of i-Ready Universal Screening for English Language Arts (Castaic Elementary School, Castaic Middle School, Live Oak Elementary School, and Northlake Hills Elementary School)

Item Type: Action

BACKGROUND:

Research shows that using a universal screening process that allows for progress monitoring, effectively drives instruction, which in turns leads to student progress.

i-Ready's adaptive Diagnostic pinpoints students' needs down to the sub-skill level. i-Ready provides data-driven insights and support for successful implementation of the new standards. Additionally, i-Ready provides personalized student instruction targeted to students' unique areas of need and mobile apps to boost achievement. I-Ready generates easy-to-use reporting and ongoing progress monitoring providing educators with real time insights for each student at the class, school and district level.

Providing a universal screener is listed in our LCAP, Goal #2, Action 10.

FISCAL IMPLICATIONS:

LCFF Base: \$60,787.50

RECOMMENDATION:

Approve item as submitted.

Submitted by: Janene Maxon, Assistant Superintendent of Educational Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



P.O. Box 2001 • N. Billerica, MA 01862-0901
 Phone: 800-225-0248 • Fax: 800-366-1158
 Email: orders@cainc.com

Prepared For
 Janene Maxon
 Castaic Union School Dist
 28131 Livingston Ave
 Valencia, CA 91355

jmaxon@castaicusd.com

Price Quote

Quote Date: 6/15/2017 • Valid for 30 Days
 Quote ID:123250.1

F.O.B.: N. Billerica, MA 01862
 Shipping: Shipping based on MDSE total (min: \$12.99)
 Terms: Net 30 days, pending credit approval
 Fed. ID: #26-3954988

CA Sales Representative

Susan Flocco
 818-500-7048
 sflocco@cainc.com

Created by: SUSAN FLOCCO
 Modified by: SUSAN FLOCCO

Please submit this quote with your purchase order.

Item #	Product Name	Qty	Retail Price	Unit Price	Total
RS19984.0	i-Ready Diagnostic and Instruction Prof Dev On Site Add on Leadership Session (Up to 3 hrs)	2	\$0.00	\$0.00	\$0.00
RS19979.0	i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Started, Understanding Data, and Tailored Support (All sessions up to 6 hrs)	2	\$4,500.00	\$4,500.00	\$9,000.00
RS14974.0	i-Ready Diagnostic and Instruction Reading Site License 501-800 students 1 Year	3	\$11,900.00	\$11,900.00	\$35,700.00
RS14975.0	i-Ready Diagnostic and Instruction Reading Site License 801-1200 students 1 Year	1	\$15,300.00	\$15,300.00	\$15,300.00

Special Notes	Merchandise Total	\$60,000.00
	Voucher/Credit	\$0.00
	Estimated Tax	\$787.50
	Estimated shipping to US 91355:	\$0.00
	Merchandise Savings	\$0.00
	Total	\$60,787.50



Placing an Order

Please attach quote to all signed purchase orders.

- 1) **Email:** orders@cainc.com
- 2) **Fax:** 1-800-366-1158
- 3) **Mail:**
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates, LLC
P.O. Box 2001
North Billerica, MA 01862-0901

Please visit www.curriculumassociates.com for more information about placing orders or contact CA's Customer Service department (1-800-225-0248) and reference quote number for questions.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows.

Order amount	Percentage of Order
\$999.99 and less	12% with \$12.99 minimum freight charge
\$1,000 to \$4,999.99	10%
\$5,000 to \$99,999.99	8%
\$100,000 and more	6%

Please contact local CA Sales Representative, customer service (1-800-225-0248), or <http://www.curriculumassociates.com/> for expedited shipping rates.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Payment Terms

Payment terms are as follows.

- With credit approval: Net 30 days
- Without credit approval: Payment in full at time of order
- Accounts must be current before subsequent shipments are made

i-Ready®

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at <http://www.i-ready.com/support/>.

Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the back of your packing slip. i-Ready® and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready licenses®, individually sold Teacher Toolbox access packs, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to Ready® Student Sets, Ready® Teacher Sets, and BRIGANCE® Kits.

For more information about the return policy, please visit <http://www.curriculumassociates.com/help/default.aspx?topic=188>.

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

E

Meeting Date: July 13, 2017

Item Title: Approval of Memorandum of Understanding between Santa Clarita Community College District, Castaic Union School District, Saugus Union School District, and Sulphur Springs School District: Curriculum Development – Next Generation Science Standards

Item Type: Action

BACKGROUND:

MOU between Santa Clarita Community College District and Castaic Union School District, Saugus Union School District, and Sulphur Springs School District from May 1, 2017 – June 22, 2017 for NGSS Professional Development Workshop for third, fourth, and fifth grade teachers.

FISCAL IMPLICATIONS:

\$217.00 from Title II Funds.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Janene Maxon, Assistant Superintendent of Educational Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

**MEMORANDUM OF UNDERSTANDING
CURRICULUM DEVELOPMENT – NEXT GENERATION SCIENCE STANDARDS (“NGSS”)**

BETWEEN

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

AND

**CASTAIC UNION SCHOOL DISTRICT, SAUGUS UNION SCHOOL DISTRICT, AND
SULPHUR SPRINGS SCHOOL DISTRICT**

MAY 1, 2017 – JUNE 22, 2017

This Memorandum of Understanding (“MOU”) is made by and between the Santa Clarita Community College District (“College”), a California community college district and political subdivision of the State of California, Castaic Union School District, Saugus Union School District, and Sulphur Springs School District (collectively “Districts” and individually “District”). College and Districts are also referred to collectively as the “Parties” and individually as “Party.”

RECITALS

A. WHEREAS, California Education Code section 10900, et seq., authorizes the governing bodies of school districts and other local public agencies to cooperate with each other to organize, promote and conduct community recreational and educational programs.

B. WHEREAS, NGSS was formally adopted by the California State Board of Education in September 2013.

C. WHEREAS, the Parties agree to collaborate in program development for an NGSS Professional Development Workshop.

NOW, THEREFORE, in consideration of the Terms and Conditions hereinafter set forth, the Parties hereto do hereby agree as follows:

1. **Incorporation of Recitals.** The above recitals are incorporated as effective and operative parts of this MOU.
2. **Term.** This MOU shall commence on **May 1, 2017, and shall continue in full force and effect thereafter until and including June 22, 2017** (“Term”), unless this MOU is terminated during the Term as provided in Section 4.
3. **Duties and Obligations.** College and Districts shall collaborate to develop and facilitate a NGSS Professional Development Workshop on June 20, 2017 through June 22, 2017 (“Workshop”), for Districts’ third, fourth, and fifth grade teachers in preparation for the implementation of NGSS (“Work”).
 - A. **College Responsibilities:** College shall facilitate the services of an independent contractor (“Contractor”) for curriculum development services for the Workshop. Curriculum shall focus on biological sciences content using NGSS. Contractor will use the NGSS Lesson Planning Template to brainstorm a set of possible learning progressions using the 5E model. College shall create a content expert piece based on standard alignment documents provided by Contractor.
 - B. **Districts Responsibilities.** Districts shall each reimburse College for one-third (1/3) of the total Contract Amount for the Work performed by the Contractor.
4. **Termination.** This MOU shall terminate upon expiration of the Term. During the Term of this MOU, each Party may terminate this MOU at any time, with or without cause, upon providing the other Party with at least thirty (30) days written notice before the effective date of termination. The Parties may terminate this MOU by mutual agreement set forth in writing and signed by the Parties.
5. **Payment.**
 - A. **Amount of Compensation.** Districts agree to reimburse College for Contractor’s services provided pursuant to this MOU a rate of **Sixty-Five Dollars (\$65.00)** per hour, for a total amount not to exceed **Six Hundred Fifty Dollars (\$650.00)** (“Contract Amount”). **Districts shall each be responsible for paying one-third (1/3) of the Contractor’s invoiced amount.**
 - B. **Invoice.** College shall submit an invoice to each of the Districts for the Work provided for the billing period. All payments shall be paid on a “net 30-day basis” and shall be made payable to: Santa Clarita Community College District and shall be sent to: Fiscal Services, Santa Clarita Community College District, 26455 Rockwell Canyon Road, Santa Clarita, CA 91355.
6. **Trademark/Logo Use.** Districts must obtain written approval from College’s Public Information Office (“PIO”) to use the College’s

name and/or logos in any advertisements, promotions, press releases or other media. In the event such permission is extended, PIO will furnish Districts with camera-ready artwork for such use. College, at its sole discretion, may limit or otherwise place conditions on Districts' use of College's name, and/or logos in which case such limitations shall be incorporated into this MOU. Districts shall not revise, change, or otherwise alter any material related to College's name and/or logo without written consent from College.

7. **Indemnification.** Districts agree to defend, hold harmless and indemnify College, its parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, costs, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by the Districts, of its duties and responsibilities under this MOU, unless such performance or nonperformance occurred at the direction of or was caused by College. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability and shall survive the termination of this MOU.
8. **Originality of Services.** Districts understand and agree that all matters produced under this MOU shall become the property of College and cannot be used without College's express written permission. College shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the College. Districts consent to use of Districts' name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
9. **General Terms and Conditions.**
 - A. **Compliance with Applicable Laws.** In performing the Work, both Parties shall comply with applicable federal and California anti-discrimination laws, as well as all federal, state, and local laws, codes, regulations, and ordinances applicable to the Work. College shall not be responsible for compliance with any rules or regulations applicable to school districts that are not expressly incorporated into this MOU.
 - B. **Assignment.** Neither Party shall assign or transfer any of its rights or obligations under this MOU, including by operation of law or change of control or merger, without the other Party's prior written consent.
 - C. **Entire MOU and Amendment.** This MOU constitutes the entire MOU and understanding between the Parties, and is a complete and exclusive statement of the terms of the Parties' MOU pursuant to Code of Civil Procedure Section 1856. This MOU cannot be modified orally, and is to be modified only by a written instrument executed by the Parties.
 - D. **Non-Assumption Of Liabilities.** Neither Party shall be liable for the prior, existing or future obligations, liabilities or debts of the other Party.
 - E. **Non-Discrimination.** Parties agrees not to engage in unlawful discrimination in the employment of persons, or in the acceptance, assignment, treatment, evaluation or compensation of students who participate in programs sponsored or arranged by College, on the basis of race, color, religion, nationality, national origin, ancestry, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation or Vietnam-era veteran status.
 - F. **Non-Waiver.** The failure of Parties to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this MOU, shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
 - G. **Severability.** If any term, condition or provision of this MOU is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
 - H. **Governing Law and Venue.** The terms and conditions of this MOU shall be governed by the laws of the State of California with venue in Los Angeles, California.
 - I. **Notices.** All notices or other communications required or permitted under this MOU shall be deemed duly given if in writing and delivered personally, sent by a reputable overnight courier services (with package tracking capability), or sent by certified mail, return receipt requested, first class postage prepaid, addressed as follows:

College: Santa Clarita Community College District
Attn: Assistant Superintendent/VP Business Services
26455 Rockwell Canyon Road
Santa Clarita, CA 91355
Phone: (661) 362-3476
Fax: (661) 362-5480

District: **Castaic Union School District**
Attn: Janene Maxon
28131 Livingston Avenue
Valencia, CA 91355
Email: jmaxon@castaicusd.com

District: **Saugus Union School District**
Attn: Dr. Isa De Armas
24930 Avenue Stanford
Valencia, CA 91355
Phone: (661) 294-5300
Email: idearmas@saugususd.org

District: **Sulphur Springs School District**
Attn: Kathy Harris
27000 Weyerhauser Way
Canyon Country, CA 91351
Phone: (661) 252-5131
Email: kharris@sssd.k12.ca.us

IN WITNESS WHEREOF, the Parties have caused this MOU to be executed on their behalf by their respective duly-authorized representatives.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

CASTAIC UNION SCHOOL DISTRICT

BY:

BY:

Authorized Representative
Print Name **Jerry L. Buckley**
Print Title **Asst. Superintendent/Vice President,
Academic Affairs**

Authorized Representative
Print Name
Print Title

Date

Date

SAUGUS UNION SCHOOL DISTRICT

SULPHUR SPRINGS SCHOOL DISTRICT

BY:

BY:

Authorized Representative
Print Name
Print Title

Authorized Representative
Print Name
Print Title

Date

Date

Board Meeting Date of Approval

College Initiating Department
College Contact Name
College Contact Extension

School of Mathematics, Sciences, and Health Professions
Omar Torres
3135

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

F

Meeting Date: July 13, 2017

Item Title: Approval of Variable Term Waiver

Item Type: Consent

BACKGROUND:

Castaic Union School District has recruited extensively for a Speech and Language Pathologist. In addition to advertisements on Edjoin and through California Colleges with a speech pathology program, the District recruited nationwide through the American Speech Language Hearing Association (ASHA). The District has been unsuccessful in securing a fully credentialed candidate for this position. In such cases, the Commission on Teacher Credentialing allows for a variable term waiver for candidates that have not yet met the California credential requirements. The governing Board must hold a public meeting documenting that reasonable efforts were made to recruit a fully credentialed candidate. The Board must also state the individual's name, the subject or grade level to be taught, and that the individual will be employed on the basis of a variable term waiver. The Board is requested to grant a variable term waiver for Katlyn Grams to serve as a Speech and Language Pathologist for the 2017-2018 school year. Katlyn is a certified and experienced Speech Language Pathologist Assistant and will be enrolling in a program to complete the requirements for the speech pathology credential.

FISCAL IMPLICATIONS:

This position is included in the 2017-2018 budget.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Wendy Mullins, Assistant Director of Human Resources

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

G

Meeting Date: July 13, 2017

Item Title: Approval of the 2017-2018 Contract between Castaic Union School District and The Academy for Advancement of Children with Autism – Antelope Valley

Item Type: Action

BACKGROUND:

When an IEP team determines that a student needs an educational program that the school district cannot provide, the district must find appropriate placement.

FISCAL IMPLICATIONS:

Not to exceed \$43,000.00.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Florence Hanan, Director of Student Support Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2017-2018

GLAAS Edition Final

ISA approved 5/13/2016

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2017-2018

CONTRACT NUMBER:
AAA62117-JB

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

The Academy for Advancement of Children with Autism
(Hereinafter referred to as "CONTRACTOR")

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 13 day of July, 2017, between the Castaic Union School District (LEA, county office of education, a charter school participating as a member of the special education local plan area, or special education local plan area) , county of Los Angeles hereinafter referred to as the local educational agency ("LEA") and Academy for advancement of Children with Autism (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA") and a Nonpublic Services student Enrollment form as specified in the LEA Procedures. Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and /or electronic data base for ISA developing including invoicing.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, or by written direction of the LEA, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent evidencing the parent's agreement to the IEP. CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free

“scholarship” basis and concurrently or actively support or request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

2. **CERTIFICATIONS AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE certification and as defined in California Education, Code sections 56366 *et seq.* and within the professional scope of practice of each provider’s license, certification and/or credential. A current copy of CONTRACTOR’s nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to the capacity as stated on CONTRACTOR’s CDE certification.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development.

With respect to CONTRACTOR’s certification, failure to notify the LEA promptly, not more than 45 days of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or termination of this Master Contract by the LEA.

3. **COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this contract unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations. CONTRACTOR shall also comply with all applicable NPS/NPA LEA policies and procedures, unless, taking into consideration all of the surrounding facts and circumstances, a

policy/procedure or policies/procedures, or a portion of a policy/policies, does not reasonably apply to CONTRACTOR.

CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with all applicable LEA policies/procedures and shall indemnify LEA applicable policies/procedures and shall indemnify LEA under the provisions of section 16 of this contract for such failure.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2017 to June 30, 2018 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2018. In the event the contract is not renegotiated by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative (EC56366.4).

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such 90 day period, all payments for services performed after the 90 day period shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract for services provided to LEA students authorized by the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This contract shall include an ISA developed for each LEA student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to California Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR and LEA, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law. (California Education Code section 56366(a) (3)).

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the LEA student's IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5), 56366.10 (a), and Title 5 of the California Code of Regulations Section 3062(e)). When CONTRACTOR is a nonpublic school/agency with an integrated program, CONTRACTOR shall provide all the CDE-certified related services as specified in the LEA's ISA and student's IEP. Lack of qualified personnel may result in proration of the basic education rate for integrated programs equal to the rate as paid to other NPS for same related service. In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within ten (10) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services by CONTRACTOR while student was served by the nonpublic school or agency. LEA shall compensate CONTRACTOR for the compensatory service hours at the rates specified by the current contract unless billed for previously or included in a bundled rate.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the Los Angeles County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. **DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means the nonpublic, nonsectarian school/agency certified by the California Department of Education identified on page 1 of this Master Contract and its officers and employees.
- b. The term "authorized LEA representative" means a LEA special education administrator or designee.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970, or the California Commission on Teacher Credentialing ("CTC") temporary county certificates that allow individuals to teach in nonpublic, nonsectarian (and other) schools while their applications for certification by the CTC are being processed, and which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(j).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (y)).

- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, or refer to themselves using a specified professional title, including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. The term "Parent" means
 - 1. a biological or adoptive parent of a child unless the biological or adoptive parent does not have legal authority to make educational decisions for the child;

2. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726;
 3. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare;
 4. a surrogate parent who has been appointed pursuant to Government Code sections 7579.5 or 7579.6 and in accordance with the requirements of federal law;
 5. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b) (1) or (2).
 6. Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this contract shall be in writing. Notices shall be mailed, electronically delivered or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices related to this Master Contract shall be mailed to LEA and shall be addressed to:

Florence Hanan
Castaic Union School District
28131 Livingston Ave, Valencia, CA 91355
661-257-45000
fhanan@castaicusd.org

Notices to CONTRACTOR shall be addressed as indicated on signature page.

9. MAINTENANCE OF RECORDS

CONTRACTOR shall maintain all records as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to: pupil records as defined by California Education Code section 49061(b) including electronically stored information; cost data and fiscal records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes used to record the provision of related services including supervision; daily service logs and notes or other documents used to record the provision of services provided through adult assistance (herein after referred to as "aide"), behavior intervention aides, and bus aides; absence verification records; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; and other documents evidencing financial expenditures; federal/state payroll quarterly reports (Form 941/DE3DP); and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log shall record access to the LEA student's records by: (a) the LEA student's parent; (b) parties to whom directory information is released pursuant to California Education Code section 49073. (c) an individual to whom written consent has been executed by the LEA student's parent; or (d) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record pursuant to California Education Code Section 49076. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward LEA student records within ten (10) business days to LEA. These shall include, but are not limited to, current transcripts, state test score reports, IEP/IFSPs, and reports.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. **SUCCESSORS IN INTEREST AND NO ASSIGNMENT**

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA within 30 days of any change of ownership or corporate control.

12. **VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this contract with venue in Los Angeles County, California.

13. **MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended by either party to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The LEA shall provide the CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. In the event urgency or emergency legislation is passed, the notice period may be less than thirty (30) days.

14. **TERMINATION**

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20) days prior written notice. California Education Code section 56366(a) (4). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days' prior written notice.

15. **INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed, authorized and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with Contractor's fulfillment of any of its obligations under this Agreement or either party's use of the Work or any component or part thereof:

PART I

- a. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$1,000,000 per occurrence
\$ 100,000 fire damage
\$ 5,000 medical expenses
\$1,000,000 personal & adv. Injury
\$2,000,000 general aggregate

\$2,000,000 products/ completed operations aggregate

- b. **Business Auto Liability Insurance** for all owned, scheduled, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

Notwithstanding any vicarious liability on behalf of the CONTRACTOR, if CONTRACTOR or its employees or agents use a personal vehicle and travels to/from school sites, between schools and/or to/from student's homes or other locations as approved service location by the LEA, Contractor must comply with State of California automobile financial responsibility laws.

If CONTRACTOR provides transportation services to students utilizing a van, bus or any vehicle designed to carry 10 or more passengers, CONTRACTOR shall ensure that CONTRACTOR keeps in effect a combined single limited business auto liability policy of no less than \$5,000,000 per occurrence.

- c. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits (CA Labor Code 3700 et seq.)

Part B - Employers Liability - \$1,000,000/\$1,000,000/\$1,000,000

Sole proprietors with no employees are exempt from providing Workers' Compensation and Employers Liability Insurance, but must provide a signed Workers' Compensation Statement.

- d. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage, with the following limits:

\$1,000,000 per occurrence

\$1,000,000 general aggregate

- e. **Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional Liability policy by endorsement, with the following limits**

\$3,000,000 per occurrence

\$3,000,000 general aggregate.

- f. Contractor, upon execution of this contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The Commercial General Liability and Automobile Liability policy shall name the LEA Academy for advancement of Children with Autism insert LEA) and the Board of Education as additional insured. Premiums on all insurance policies shall be paid by Contractor and shall be deemed included in Contractor's obligations under this contract at no additional charge.
- g. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such

deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

- h. For any claims related to the services, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- i. All Certificates of Insurance may reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate.

PART II

INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY

When CONTRACTOR is a nonpublic school affiliated with a residential treatment center (NPS/RTC), the following insurance policies are required:

- a. **Commercial General Liability** coverage of \$3,000,000 per Occurrence and 6,000,000 in the Aggregate. The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance shall be deemed primary despite any conflicting provisions in the RTC policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA Risk Management Services.
- b. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- c. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- d. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$50,000 per occurrence, with no self-insured retention.
- e. **Professional Liability/Errors & Omissions/MALPRACTICE** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- f. **Sexual Molestation and Abuse coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section are necessary, either party may reopen negotiations to modify the insurance obligations.

16. **INDEMNIFICATION AND HOLD HARMLESS**

CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees and costs) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnitees).

LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees and costs) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnitees).

LEA represents that it is insured in compliance with the laws of the State of California, that the insurance covers LEA employees acting within the course and scope of their respective duties and that its insurance covers LEA’s indemnification obligations under this Master Contract.

17. **INDEPENDENT CONTRACTOR**

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

18. **SUBCONTRACTING**

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including without limitation transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor’s insurance shall comply with the provisions of section 15. Each subcontractor shall furnish the LEA with

original endorsements and certificate of insurance effecting coverage required by section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA's Board of Education as an additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance may reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in section 45 Clearance Requirements and section 46 Staff Qualifications of this Master Contract.

19. **CONFLICTS OF INTEREST**

CONTRACTOR shall provide upon request to LEA a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings and/or due process proceedings acting as a student's advocate. Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall not execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a parent of the LEA student is an owner, employee or agent of the NPA or NPS. CONTRACTOR shall endeavor to avoid the assignment of close relatives or cohabitants to work in situations involving the provision of special education and/or related services to any LEA student where conflicts of interest could arise. For purposes of this Agreement, close relatives shall be defined as including spouse, sibling, parent, child, or grandchild; cohabitants shall be defined as persons living together. Exceptions to this term can only be made in writing between CONTRACTOR and LEA. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This section shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. LEA shall compensate CONTRACTOR for related service assessments, performed at the request of the LEA when CONTRACTOR, prior to beginning the assessment, provides LEA with a written notice of the expected costs of the assessment, and LEA elects to proceed with the assessment. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE

is requested. Likewise, the LEA may, in its discretion, not fund ongoing services provided by the evaluator whose IEE the LEA agrees to fund when no other appropriate assessor is available, LEA may request and if contractor agrees, the contractor may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. **NON-DISCRIMINATION**

CONTRACTOR shall not unlawfully discriminate on the basis of gender, nationality, race or ethnicity, religion, age, sexual orientation, gender identity, gender expression, or disability in employment or operation of its programs.

EDUCATIONAL PROGRAM

21. **FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of all of the services outlined in the student's IEP unless CONTRACTOR and LEA agree otherwise in the contract or ISA. (California Education Code section 56366 (a) (5)). If student services are provided by a subcontractor (i.e. Related Services Provider), CONTRACTOR shall notify LEA within thirty (30) days if the provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, or facilities for LEA students, as specified in the LEA student's IEP and ISA. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract. CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA.

If an IEP team determines that a student requires an assistive technology device or equipment for low-incidence disabilities, it is the LEA's responsibility to provide the device or equipment listed on that student's IEP and ISA, and if necessary provide training on the use of the device or equipment. The assistive technology device or low-incidence equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the nonpublic school or transfers out of the LEA.

22. **GENERAL PROGRAM OF INSTRUCTION**

All CONTRACTOR services shall be provided consistent with the area of certification specified by CDE certification and as defined in California Education Code section 56366 *et seq*, and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education ("SBE") adopted, Common Core State Standards ("CCSS") for curriculum and instructional materials for kindergarten and grades 1 to 8, inclusive; and provide CCSS curriculum and instructional materials for grades 9 to 12, inclusive, used by a LEA that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. When appropriate, CONTRACTOR shall utilize the Special Education Administrators of County Officers ("SEACO") Curriculum Guide for students with moderate to severe disabilities who participate in California Alternative Assessment (CAA). Applicable students shall have access to the core content, activities, and instructional materials delineated within the SEACO Guide. CONTRACTOR's general program of instruction shall be described in writing and a copy shall be provided upon request to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma issued by LEA to LEA students who have not successfully completed all of the LEA's graduation requirements, including, but not limited to, passing the California High School Exit Examination ("CAHSEE") or meeting CAHSEE exemption/waiver requirements per state guidelines.

A pupil in foster care shall be defined pursuant to California Education Code section 51225.2. The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a nonpublic school by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification and be provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention Therapy as a related service shall develop a written treatment plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be available upon request. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a contractor that is a LCI, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver with written and signed authority to make decisions in an emergency during the delivery of services. LCI contractors shall ensure that appropriate and qualified residential or clinical staff are present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. It is understood and agreed that the parent of a LEA student shall not be deemed by CONTRACTOR to be qualified as a provider for their own child. CONTRACTOR shall make available upon request to LEA a written description of the general program of instruction and/or services provided prior to the effective date of this Master Contract. . It is understood that Behavior Intervention Therapy services are limited per CDE Certification and do not constitute an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation services nor subcontract for transportation services for LEA students unless the LEA and the CONTRACTOR agree otherwise in writing.

23. **INSTRUCTIONAL MINUTES**

For LEA students in grades pre-kindergarten through 12, unless otherwise specified in the LEA student's IEP and ISA, the weekly total number of instructional minutes, excluding breakfast, recess, lunch, and passing time, shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. **CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that grades K-5 class size shall not exceed a ratio of one teacher per twelve (12) students. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary to provide services to elementary students with disabilities. CONTRACTOR shall ensure that grades 6-12 and Transition class size shall not exceed a ratio of 1 teacher per fourteen (14) students.

Should CONTRACTOR be unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has a direct impact on the CDE Certification of that school, the nonpublic school shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. CONTRACTOR and LEA may agree to one thirty (30) school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such a request shall not be unreasonably denied. Such agreement shall be valid only if it is in writing and signed by both parties.

CONTRACTORS providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 *et seq.*

25. CALENDARS

The CONTRACTOR shall submit to LEA a school calendar with the total number of billable days not to exceed 180 regular school year (RSY) days, plus twenty (20) extended school year (ESY) as determined by LEA's calendar. Billable days shall include only those days that are included in the submitted and approved school calendar, and shall not exceed the number of days in LEA's approved calendar and/or required by the IEP for each LEA student. In the event the LEA adjusts the number school days for the regular school year and/or extended school year, the approved number of days shall become the total billable days for CONTRACTOR. In which case, an amended calendar shall be provided by CONTRACTOR for LEA approval.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's IEP and ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless otherwise specified in the LEA student's IEP and ISA.

26. DATA REPORTING

CONTRACTOR shall agree to provide all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide all data related to any and sections of this contract and requested by and in the format required by the LEA. It is understood that all nonpublic school and agencies shall utilize the Special Education Information System (SEIS) or comparable system approved by the LEA and SELPA for all IEP development and progress reporting. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

The LEA shall provide the CONTRACTORS with approved forms and/or format for such data including but not limited to invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTORS provided forms at their discretion.

27. **LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT**

CONTRACTOR and LEA shall follow applicable LEA policies and procedures that support Least Restrictive Environment (“LRE”) options and/or Dual Enrollment options for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services as well as goals and objectives as necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations to support the transition.

28. **STATEWIDE EXAMINATION**

When CONTRACTOR is a nonpublic school, per implementation of Senate Bill 484, CONTRACTOR shall administer all required Statewide assessments, including but not limited to the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), achievement and abilities tests (using LEA-authorized assessment instruments) and the Fitness Gram, as appropriate to the student, and pursuant to state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. **LEA MEETINGS AND TRAININGS**

CONTRACTOR shall attend LEA meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, IEP System and standardized testing. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings.

LEA may invite CONTRACTOR to LEA staff development and training to implement new and revised mandated requirements, including, but not limited to, common core curriculum, state testing, and other topics related to the provision of services for LEA students.

30. **POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Education Code section 56521.1 and 56521.2 regarding positive behavior interventions. LEA students who exhibit serious behavioral challenges must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the individualized education program (“IEP”) team determines that a student’s behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a BIP, the IEP team may conclude it is sufficient to address the student’s behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions, including prohibited behavioral interventions, and Behavioral Emergency Reports. CONTRACTOR shall ensure that all of its instructional staff are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies. Training includes certification with a SELPA approved Crisis Prevention Intervention (CPI) or another SELPA recognized and approved crisis intervention program. Documentation of such training shall be made available to LEA upon request.

Pursuant to Education Code section 56521.2, emergency interventions shall not be used as a substitute for a Behavior Intervention Plan (BIP), and instead may only be used to control behavior that is unpredictable and spontaneous. For an emergency intervention to be used, the behavior must pose a clear and present danger of serious physical harm to the individual with exceptional needs, or others. Before emergency interventions may be applied, the behavior must be of the kind that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency intervention shall not be employed longer than necessary to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a BER when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a BER form be completed and submitted to the LEA within (1) one school day for administrative action. CONTRACTOR shall notify LEA and Parent within twenty-four (24) hours. If the student does not have a Behavior Intervention Plan (“BIP”) or Positive Behavior Intervention Plan (“PBIP”), an IEP team shall schedule a meeting to review the BER, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions

have proven to be ineffective. Within (2) two school days, CONTRACTOR and LEA shall schedule an IEP meeting.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

(1) Any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock (2) An intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual. (3) An intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities. (4) An intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma. (5) Restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention. (6) Locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room. (7) An intervention that precludes adequate supervision of the individual. (8) An intervention that deprives the individual of one or more of his or her senses. (b) In the case of a child whose behavior impedes the child's learning or that of others, the individualized education program team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. *(Added by Stats. 2013, Ch. 48, Sec. 43. Effective July 1, 2013.)*

31. **STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall within 24 hours submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. LEA and CONTRACTOR shall notify and invite appropriate members to the IEP team meeting where the manifestation determination will be made.

32. **IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of California Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting (California Education Code sections 56366 (a) (2) (B) (i) and (ii)). Pursuant to

California Education Code section 56345(b) (4), if an LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team pursuant to California Education Code Section 56341.5. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. In preparation for IEPs or upon request with 30 days prior written notice CONTRACTOR shall provide to LEA academic assessments and written progress reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that provider attendance at an IEP team meeting are part of CONTRACTOR's professional responsibility and is not a billable service under this Master Contract.

Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parents, CONTRACTOR and LEA. If no parent or guardian can attend the meeting, the CONTRACTOR with support of LEA shall use other methods to ensure parent or guardian participation, including individual or conference telephone calls. In the event a parent or guardian cannot attend the IEP team meeting either physically or through other methods, a meeting may be conducted without a parent or guardian in attendance. If the CONTRACTOR or LEA is unable to convince the parent or guardian that he or she should attend, CONTRACTOR shall maintain a record in the LEA's special education software (if available) of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the LEA student's IEP for the purposes of consideration of a change in the student's placement. The LEA student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall ensure that internet connectivity is available at their sites to access the Web based IEPs generated and modified using LEA Castaic Union School District or such other software as is designated by the LEA.

33. **SURROGATE PARENTS, FOSTER YOUTH, AND HOMELESS YOUTH**

Pursuant to California Government Code section 7579.5, LEA shall comply with state and federal laws and regulations and LEA policies and procedures regarding surrogate parent assignments. CONTRACTOR shall comply with LEA surrogate parent assignments.

A pupil in foster care or homeless shall be defined pursuant to California Education Code section 51225.2. The LEA shall annually notify the CONTRACTOR who the LEA has

designated as the educational liaison for foster and homeless children. When a pupil in foster care, or a pupil that is a homeless child, is enrolled in a nonpublic school by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless otherwise notified in writing by the LEA that the pupil is utilizing the exemption provided by California Education Code section 51225.1. The determination of whether the exemption in Section 51225.1 is available for the pupil shall be made, and communicated to the pupil or their educational rights holder, by the LEA.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including resolution meetings, mediations and hearings, as requested by LEA. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations sections 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPPA").

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four written progress reports/report cards, per year, pursuant to LEA policy. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and made available upon request of LEA and/or the LEA student's parent(s).

CONTRACTOR shall gather data of the LEA student ten (10) school days prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All other assessments shall be provided by the LEA unless the LEA specifies in writing a request for CONTRACTOR assessments including the approved timelines, conditions and fees. Such assessment costs may be added to the ISA and/or approved separately by the LEA at its sole discretion.

When academic assessments are required to prepare for triennial or re-evaluation IEPs, upon request CONTRACTOR may assist LEA in using a mutually agreed upon standardized academic achievement test to assess diploma track students, or a mutually agreed upon standardized alternative assessment for students on alternative curriculum.

Supporting documentation such as test protocols and data collection shall be made available to LEA upon request. CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any interviews or meetings.

37. **TRANSCRIPTS**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare cumulative transcripts, based on its own grades and report cards and transcripts received from other schools for each LEA student at the close of each semester, and provide cumulative transcripts upon the request of the LEA or upon LEA student transfer, for LEA students in grades 9 through 12 inclusive. CONTRACTOR shall submit the information on LEA approved forms to the LEA student's school of residence, for evaluation of progress toward completion of diploma requirements.

38. **LEA STUDENT CHANGE OF RESIDENCE**

Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify LEA of the LEA student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence to a residence outside of LEA's service boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. **WITHDRAWAL OF LEA STUDENT FROM PROGRAM**

CONTRACTOR shall report electronically or in writing to the LEA within 5 business days when a LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a Nonpublic Schools/Residential Treatment Center ("NPS/RTC").

40. **PARENT ACCESS**

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTORS operating programs with associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic

visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA.

41. **SERVICES, SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on LEA public school campuses, CONTRACTOR shall comply with Penal Code sections 627.1 *et. seq.*, and LEA procedures regarding visitors to school campuses specified by LEA policy, and the procedures of the campus being visited. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of services on LEA public school campuses.

For services provided on a public school campus, sign in/out procedures shall be followed along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the educational program and all nonpublic agency service providers shall work collaboratively with and not replace the classroom teacher, who shall remain in charge of the instructional program.

CONTRACTORS providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All significant problems and/or concerns (e.g., law enforcement, medical response, BER, any behavioral incident that could result in need for IEP) reported by CONTRACTOR to parents or guardians, or from parent or guardian to CONTRACTOR, in either verbal or written form, shall be reported to the LEA.

It is understood, that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of this contract.

42. **LICENSED CHILDREN'S INSTITUTION AND RESIDENTIAL TREATMENT CENTER CONTRACTORS**

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a licensed children's institution (hereinafter referred to as "LCI/NPS"), CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366 (a)(2)(C) and 56366.9, Health and Safety Code section 1501.1(b), AB1858, AB490 (Chapter 862, Statutes of 2003). A LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR

shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., Cal. Code Regs., Title 2, section 60100 et seq. regarding the provision of educationally-related mental health services, including residential care for students to receive a FAPE as set forth in the LEA students' IEPs.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a RTC or LCI, CONTRACTOR shall provide to LEA on a quarterly basis, or upon request, a list of all LEA students, including those identified as eligible for special education. For identified special education students, the list shall include: 1) special education eligibility at the time of enrollment and 2) the educational placement, grade level and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to a special education due process proceeding or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement at the NPS associated with an RTC/LCI is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State and serves a student from this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

43. STATE MEAL PROGRAM MANDATE

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the mandates of the State Meal Program under California Education Code sections 49530, 49530.5 and 49550.

44. MONITORING

CONTRACTOR shall allow access by LEA without prior notice to its facilities for periodic monitoring of each LEA student's instructional program and shall be invited to participate in the formal review of each student's progress. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office.

If CONTRACTOR is also a LCI and/or NPS/RTC, LEA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction (“Superintendent”) shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard-focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA and CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the Nonpublic School, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare a School Accountability Report Card in accordance with California Education Code sections 33126 and 56366(a)(9).

PERSONNEL

45. PERSONNEL

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. The LEA shall have no duty to monitor wages of CalSTRS or PERS retirees to insure that their earnings are within the limitation prescribed by these or any other retirement system. LEA is not liable if CONTRACTOR’S agent(s), officer(s) or employee(s) exceeds a retirement system’s earnings limitation and is reinstated to employment or required to repay retirement benefits.

46. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from the California Department of Justice (hereinafter referred to as “CDOJ”) for CONTRACTOR’S employees, volunteers, subcontractors, related outside agency service provider’s staff or any person with regular student contact employed directly or indirectly by it prior to service with any LEA student. CONTRACTOR hereby agrees that CONTRACTOR’S employees, volunteers, subcontractors or any person employed directly or indirectly (such as Department of Probation, Department of Children and Family Services, and/or Los Angeles Department of Children’s Services) by it shall not come in contact with LEA students until CDOJ clearance is ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, subcontractors or any person employed directly or indirectly by it who may come

into contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Clearance certification in the form of a "Staff List and Clearance Form" shall be submitted to the LEA upon request. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

The passage of AB 389 amends Education Code sections 44237 and 56366.1 as to the verification that the CONTRACTOR has received a successful criminal background check clearance and has enrolled in subsequent arrest notice service, as specified, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. Further this bill deletes the exemption for applicants possessing a valid California state teaching credential or who are currently licensed by another state agency that requires a criminal record summary, from submitting 2 sets of fingerprints for the purpose of obtaining a criminal record summary from the Department of Justice and the Federal Bureau of Investigation. Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the State Superintendent of Instruction evidence of a successful criminal background check clearance and enrollment in subsequent arrest notice service, as provided, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. CONTRACTOR is required to retain the evidence, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service as required by California Penal Code section 11105.2 for all staff shall be provided upon request.

47. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 *et seq.* Specifically, all paraprofessionals, including, but not limited to, instructional aides and teacher assistants, employed, contracted, and/or

otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least 2 years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (3) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

48. **VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. Academy for advancement of Children with Autism user accounts shall not be activated or renewed until verification that all required documents and information have been entered by the CONTRACTOR'S administrator or administrative designee. User account must be closed by CONTRACTOR within five (5) days of employee separation.

CONTRACTOR shall upload in Academy for advancement of Children with Autism all staff information required to document that CONTRACTOR's staff are authorized to provide special education and/or related services. CONTRACTOR shall ensure that all licenses, credentials, permits, certifications or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired by CONTRACTOR are current and valid with the California Commission on Teacher Credentialing (CCTC) and/or other licensing authority. The LEA shall not approve payment to CONTRACTOR for special education and/or related services specified on a register of daily attendance or monthly service log signed by a staff member whose Academy for advancement of Children with Autism user account information is not current (e.g., containing uploaded, current license/credential, TB and DOJ information) until the current information is uploaded.

CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period during which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

49. **STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. LEA shall not be responsible for payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA.

HEALTH AND SAFETY MANDATES

50. **HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, and policies, regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall ensure and provide copies upon request to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations section 1910.1030, when providing medical treatment or assistance to a LEA student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code. In addition, contracting nonpublic schools shall comply with Education Code sections 51934 and 51935 when providing HIV/AIDS Prevention education to secondary students.

51. **TRAVEL**

No student placed by this LEA may travel out of the country with the CONTRACTOR.

52. **FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required to comply with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE, a minimum of 45 days in advance, of any major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA, per California Education Code Section 56366.4. Additionally, CONTRACTOR agrees to notify LEA and SELPA when a school applies for relocation.

53. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR shall ensure appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours electronically, accident or incident reports to LEA. CONTRACTOR shall properly submit required accident or incident reports per LEA policy.

55. CHILD ABUSE REPORTING

CONTRACTOR shall annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code sections 11165.7, AB 1432,

and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. CONTRACTOR shall ensure that all nonpublic school and agency providers, volunteers, subcontractors or any person employed directly or indirectly by it, are trained on the Suspected Child Abuse Reporting requirements, at the beginning of each school year. A written assurance acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA upon request.

56. **SEXUAL HARASSMENT**

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment, and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

57. **REPORTING OF MISSING CHILDREN**

CONTRACTOR assures LEA that all staff members, including volunteers independent contractors, and subcontractors or any person employed directly or indirectly by it are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370.

FINANCIAL

58. **ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES**

CONTRACTOR shall ensure that the school or agency has the necessary personnel and financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP for each and every LEA student. CONTRACTOR shall use the codes and rates as delineated in section 61 and Exhibit A (Rate Schedule) when preparing ISA's and submitting invoice documentation.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and will be governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter.

CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted, on a LEA form with an electronic signature if required.

Initial invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted invoices prepared and submitted as specified in California Education Code section 56366.5. CONTRACTOR shall correct deficiencies and submit rebilling/billing invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case should initial payment claim submission or initial rebilling's/retroactive billing for any Master Contract fiscal year (July through June) extend beyond sixty (60) days after the close of the fiscal year. Invoices received for a closed fiscal year beyond the sixty (60) day period will be returned unpaid and should be removed from the Nonpublic School or Agency's accounts receivable. Exceptions to the above must be requested in writing and approved by the Special Education Administrator.

59. **RIGHT TO WITHHOLD PAYMENT**

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (c) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (d) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (e) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (f) CONTRACTOR fails to confirm a student's change of residence to another LEA or confirms the change of residence to another LEA, but fails to notify LEA within five (5) days of such confirmation; or (g) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that is not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a): the value of the service CONTRACTOR failed to perform; (b): the amount of overpayment; (c): the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR (d): the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e): the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f): the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

60. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students.

**61. PAYMENT FOR ABSENCES
NONPUBLIC SCHOOL STAFF ABSENCE**

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage as per LEA requirement upon request. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide "Makeup" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10) cumulative day of a LEA student's unexcused absence and as specified in California Education Code section 48203, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for ADA reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers in accordance with section 48 of this agreement. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. In the event of Provider absence for Behavior Intervention Implementation Therapy services provided at the school site, services shall not be deemed eligible for make-up. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence or refusal of service of an LEA student no later than the fifth consecutive service day of the student's absence or refusal of services. Unless otherwise stipulated in the LEA student's IEP, or authorized by a LEA representative, LEA shall not be responsible for the payment of services when a student is absent or refuses services and student is not eligible for makeup services. In the event services were not provided, reasons for why the services were not provided shall be included.

62. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures, programs and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: pupil records as defined by California Education Code section 49061(b) including electronically stored information; cost data and fiscal records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes used to record the provision of related services including supervision; daily service logs and notes or other documents used to record the provision of services provided through adult assistance (herein after referred to as "aide"), behavior intervention aides, and bus aides; absence verification records; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; and other documents evidencing financial expenditures; federal/state payroll quarterly reports (Form 941/DE3DP); and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at reasonable times and without charge. All records shall be provided to LEA within five (5) business days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, it shall be provided in a format that is accessible and readable by current software utilized by the LEA.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's overbilling or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as result of CONTRACTOR's overbilling and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm.

CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

63. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of contracted LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of contracted LEA students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A, attached hereto. Absent students may not be rescheduled or rebilled. Absences and makeup sessions shall be documented, using appropriate Academy for advancement of Children with Autism session codes, and following delineated allowable and non-allowable "makeup" parameters.

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. Payment for Basic Education (BE) is based on positive attendance only (RSY: up to 180 days maximum/ESY up to 20 days maximum). Daily BE rates for LEA students who's IEPs authorize less than a full instructional day may be adjusted proportionally. Any proration of the daily rate will be indicated in the ISA. When CONTRACTOR provides an integrated program, all related supports and services are included in the basic education rate. Lack of qualified DIS personnel may result in proration of basic education rate for integrated programs equal to rate as paid to other NPS for same DIS services for those students affected. CONTRACTOR shall bill all transportation services from the flat per diem rate. CONTRACTOR shall pay parent for transportation reimbursement at the LEA determined rate for one round trip from home to school from the per diem transportation rate.

When CONTRACTOR is a nonpublic school associated with a Residential Treatment Center (NPS/RTC), Room and Board payments are based on Positive attendance only (payable for up to a maximum of 365 days or 366 days during a leap year), with up to a maximum of 10 days, unless mutually agreed upon by LEA and CONTRACTOR, payment per student, per contract year, when his/her bed is unoccupied, for home visits of a therapeutic nature.

64. DEBARMENT CERTIFICATION

By signing this agreement, the Contractor certifies that:

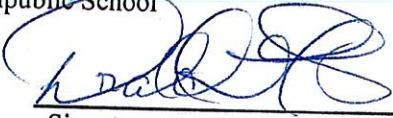
- (a) The Contractor and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or

representatives. This Master Contract is effective on the 1st day of July 2017 and terminates at 5:00 P.M. on June 30, 2018, unless sooner terminated as provide herein.

CONTRACTOR,
Academy for advancement of Children with Autism - AV
Nonpublic School

LEA,
Castaic Union School District

By:  06-28-17
Signature Date
Erin Lillibridge
Chief Financial Officer

By: _____
Signature Date
Steve Doyle
Superintendent

Notices to CONTRACTOR shall be addressed to:
Erin Lillibridge

Notices to LEA shall be addressed to:
Steve Doyle, Superintendent

Name Academy for advancement of Children with Autism Nonpublic School/Agency/Related Service Provider	Name and Title Steve Doyle, Superintendent
6742 East Ave H Address Lancaster CA 93535 City State Zip	LEA Castaic Union School District Address 28131 Livingston Ave City State Zip Valencia CA 91355
Phone Fax 661-946-1234 661-946-5678	Phone Fax 661-257-4500 661-257-4507
Email dghrist@autismacademy.org	Email sdoyle@castaicusd.com

**Additional LEA Notification
(Required if completed)**

Name and Title

Address

City State Zip

Phone Fax

Email

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: Academy for advancement of Children with Autism

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract, as negotiated by GLAAS on behalf of the LEAs, shall be as follows:

a. General Program Tuition Rate

1) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: 161.49

2) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	_____	_____
<u>Language and Speech (415)</u>	_____	_____
<u>Adapted Physical Education (425)</u>	_____	_____
<u>Health and Nursing: Specialized Physical Health Care (435)</u>	_____	_____
<u>Health and Nursing: Other Services (436)</u>	_____	_____
<u>Assistive Technology Services (445)</u>	_____	_____
<u>Occupational Therapy (450)</u>	<u>121.88</u>	<u>Per Hour</u>
<u>Physical Therapy (460)</u>	_____	_____
<u>Individual Counseling (510)</u>	_____	_____
<u>Counseling and Guidance (515)</u>	<u>113.75</u>	<u>Per Hour</u>
<u>Parent Counseling (520)</u>	_____	_____
<u>Social Work Services (525)</u>	_____	_____
<u>Psychological Services (530)</u>	_____	_____
<u>Behavior Intervention Services (535)</u>	_____	_____
<u>Specialized Services for Low Incidence Disabilities (610)</u>	_____	_____
<u>Specialized Deaf and Hard of Hearing (710)</u>	_____	_____
<u>Interpreter Services (715)</u>	_____	_____
<u>Audiological Services (720)</u>	_____	_____

Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900)		
Other (900)		

INDIVIDUAL SERVICES AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 7/13/17 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2018, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency Castaic Union School District Nonpublic School Academy for advancement of Children with Autism

LEA Case Manager: Name Florence Hanan Phone Number 661-257-4500

Pupil Name B J Sex: M F Grade: 8th

(Last) (First) (M.I.)

Address 32430 Sierra Oak Trail City Castaic, CA State/Zip 91384

DOB 8/12/2004 Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone (661) 645-5823

same _____ (Residence) _____ (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School:* The average number of minutes in the instructional day will be: 300 during the regular school year
180 during the extended school year

2. *Nonpublic School:* The number of school days in the calendar of the school year are: 180 during the regular school year
29 during the extended school year

3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. *INCLUSIVE EDUCATION PROGRAM: (Applies to nonpublic schools only):* Daily Rate: 161.49

Estimated Number of Days 209 **x Daily Rate** 161.49 = **PROJECTED BASIC EDUCATION COSTS (A)** 33,751.41

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)		X		30 MIN PER WEEK	\$121.88 PER HOUR	42	2,559.48
Physical Therapy (460)							
Individual Counseling (510)		X		50 MIN PER WEEK	113.75 PER HOUR	42	4,777.50
Counseling and guidance (515)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)							
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)J							
Other (900)							
Transportation-Emergency b. Transportation-Parent							
Bus Passes							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Professional Development							

ESTIMATED MAXIMUM RELATED SERVICES COST (C) \$ 41,088.39

D. SPECIALIZED EQUIPMENT/SUPPLIES _____ \$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES COSTS/SPECIALIZED EQUIPMENT/SUPPLIES (A, C, & D) or (B, C, & D)
\$ 43,000.00

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON 7/13/2017

6. Progress Reporting Requirements: _____ Quarterly _____ Monthly _____ Other (Specify) _____

MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-
Academy for advancement of Children with Autism - *AV*

-DISTRICT-
Castaic Union School District

[Signature]
(Signature)

06-28-17
(Date)

(Signature)

(Date)

Donald Christ Director
(Erin Lillibridge, Chief Financial Officer)

(Steve Doyle, Superintendent)

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

H

Meeting Date: July 13, 2017

Item Title: Approval of Contract between Castaic Union School District and California Psychcare

Item Type: Action

BACKGROUND:

Nonpublic Agency (NPA) direct services provided to an individual student from a non-public agency for the 2017-18 school year. Services were initiated last year due to severe behavioral difficulties. Significant improvement in behavior has been noted in the student and the plan is to transition to a district provided aide by providing concurrent services for training purposes. NPA services will be faded pursuant to IEP approval.

FISCAL IMPLICATIONS:

Not to exceed \$72,000.00.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Florence Hanan, Director of Student Support Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

NONPUBLIC, NONSECTARIAN
SCHOOL/AGENCY SERVICES

MASTER CONTRACT

2017-2018

GLAAS Edition Final

ISA approved 5/13/2016

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2017-2018

CONTRACT NUMBER:
6202017NH-3

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

California Psychcare Company
(Hereinafter referred to as "CONTRACTOR")

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES MASTER CONTRACT

AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract is entered into this 13 day of July, 2017, between the Castaic Union School District (LEA, county office of education, a charter school participating as a member of the special education local plan area, or special education local plan area), county of Los Angeles hereinafter referred to as the local educational agency ("LEA") and California Psychcare Company (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB490 (Chapter 862, Statutes of 2003) and AB1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Services Agreement (hereinafter referred to as "ISA") and a Nonpublic Services student Enrollment form as specified in the LEA Procedures. Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all services specified in the student's Individualized Education Plan (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and /or electronic data base for ISA developing including invoicing.

Unless placement is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, or by written direction of the LEA, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement is appropriate, and the IEP is signed by the LEA student's parent evidencing the parent's agreement to the IEP. CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free

“scholarship” basis and concurrently or actively support or request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

2. **CERTIFICATIONS AND LICENSES**

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as “CDE”) as a nonpublic, nonsectarian school/agency. All nonpublic school and nonpublic agency services shall be provided consistent with the area of certification specified by CDE certification and as defined in California Education, Code sections 56366 *et seq.* and within the professional scope of practice of each provider’s license, certification and/or credential. A current copy of CONTRACTOR’s nonpublic school/agency certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this contract is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. Total student enrollment shall be limited to the capacity as stated on CONTRACTOR’s CDE certification.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

If CONTRACTOR is a licensed children’s institution (hereinafter referred to as “LCI”), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development.

With respect to CONTRACTOR’s certification, failure to notify the LEA promptly, not more than 45 days of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or termination of this Master Contract by the LEA.

3. **COMPLIANCE WITH LAWS, STATUTES, REGULATIONS**

During the term of this contract unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies, and regulations. CONTRACTOR shall also comply with all applicable NPS/NPA LEA policies and procedures, unless, taking into consideration all of the surrounding facts and circumstances, a

policy/procedure or policies/procedures, or a portion of a policy/policies, does not reasonably apply to CONTRACTOR.

CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with all applicable LEA policies/procedures and shall indemnify LEA applicable policies/procedures and shall indemnify LEA under the provisions of section 16 of this contract for such failure.

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. **TERM OF MASTER CONTRACT**

The term of this Master Contract shall be from July 1, 2017 to June 30, 2018 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. However, the parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2018. In the event the contract is not renegotiated by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Title 5 California Code of Regulations section 3062(d)) No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative (EC56366.4).

5. **INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION**

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such 90 day period, all payments for services performed after the 90 day period shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR and LEA shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract for services provided to LEA students authorized by the LEA.

6. **INDIVIDUAL SERVICES AGREEMENT**

This contract shall include an ISA developed for each LEA student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for LEA students enrolled with the approval of the LEA pursuant to California Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR and LEA, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized LEA students.

Any and all changes to a LEA student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the LEA student's IEP. At any time during the term of this Master Contract, a LEA student's parent, CONTRACTOR, or LEA may request a review of a LEA student's IEP subject to all procedural safeguards required by law. (California Education Code section 56366(a) (3)).

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the LEA student's IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5), 56366.10 (a), and Title 5 of the California Code of Regulations Section 3062(e)). When CONTRACTOR is a nonpublic school/agency with an integrated program, CONTRACTOR shall provide all the CDE-certified related services as specified in the LEA's ISA and student's IEP. Lack of qualified personnel may result in proration of the basic education rate for integrated programs equal to the rate as paid to other NPS for same related service. In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within ten (10) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services by CONTRACTOR while student was served by the nonpublic school or agency. LEA shall compensate CONTRACTOR for the compensatory service hours at the rates specified by the current contract unless billed for previously or included in a bundled rate.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the Los Angeles County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. **DEFINITIONS**

The following definitions shall apply for purposes of this contract:

- a. The term "CONTRACTOR" means the nonpublic, nonsectarian school/agency certified by the California Department of Education identified on page 1 of this Master Contract and its officers and employees.
- b. The term "authorized LEA representative" means a LEA special education administrator or designee.
- c. The term "credential" means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970, or the California Commission on Teacher Credentialing ("CTC") temporary county certificates that allow individuals to teach in nonpublic, nonsectarian (and other) schools while their applications for certification by the CTC are being processed, and which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(j).
- d. The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (y)).

- e. The term "license" means a valid nonexpired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services, or refer to themselves using a specified professional title, including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(r).
- f. The term "Parent" means
 - 1. a biological or adoptive parent of a child unless the biological or adoptive parent does not have legal authority to make educational decisions for the child;

2. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child, including a responsible adult appointed for the child in accordance with Welfare and Institutions Code sections 361 and 726;
 3. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare;
 4. a surrogate parent who has been appointed pursuant to Government Code sections 7579.5 or 7579.6 and in accordance with the requirements of federal law;
 5. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b) (1) or (2).
 6. Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- g. The term "days" means calendar days unless otherwise specified.
- h. The phrase "billable day" means a school day in which instructional minutes meet or exceed those in comparable LEA programs.
- i. The phrase "billable day of attendance" means a school day as defined in California Education Code Section 46307, in which a LEA student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this contract shall be in writing. Notices shall be mailed, electronically delivered or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices related to this Master Contract shall be mailed to LEA and shall be addressed to:

Manfred Rodriguez
California Psychcare Company
16946 Sherman Way #100, Van Nuys, Ca, 91406
818-401-0661
mrodriguez@znsmail.com

Notices to CONTRACTOR shall be addressed as indicated on signature page.

9. **MAINTENANCE OF RECORDS**

CONTRACTOR shall maintain all records as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, "records" shall include, but not be limited to: pupil records as defined by California Education Code section 49061(b) including electronically stored information; cost data and fiscal records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes used to record the provision of related services including supervision; daily service logs and notes or other documents used to record the provision of services provided through adult assistance (herein after referred to as "aide"), behavior intervention aides, and bus aides; absence verification records; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; and other documents evidencing financial expenditures; federal/state payroll quarterly reports (Form 941/DE3DP); and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain LEA student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each LEA student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, and date/time of access for each individual requesting or receiving information from the LEA student's record. Such log shall record access to the LEA student's records by: (a) the LEA student's parent; (b) parties to whom directory information is released pursuant to California Education Code section 49073. (c) an individual to whom written consent has been executed by the LEA student's parent; or (d) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record pursuant to California Education Code Section 49076. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors. CONTRACTOR shall grant parents access to student records, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward LEA student records within ten (10) business days to LEA. These shall include, but are not limited to, current transcripts, state test score reports, IEP/IFSPs, and reports.

10. **SEVERABILITY CLAUSE**

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. **SUCCESSORS IN INTEREST AND NO ASSIGNMENT**

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA within 30 days of any change of ownership or corporate control.

12. **VENUE AND GOVERNING LAW**

The laws of the State of California shall govern the terms and conditions of this contract with venue in Los Angeles County, California.

13. **MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES**

This Master Contract may be modified or amended by either party to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The LEA shall provide the CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based. In the event urgency or emergency legislation is passed, the notice period may be less than thirty (30) days.

14. **TERMINATION**

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting. To terminate the contract either party shall give twenty (20) days prior written notice. California Education Code section 56366(a) (4). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days' prior written notice.

15. **INSURANCE**

CONTRACTOR shall, at his, her, or its sole cost and expense, maintain in full force and effect, during the term of this Agreement, the following insurance coverage from a California licensed, authorized and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with Contractor's fulfillment of any of its obligations under this Agreement or either party's use of the Work or any component or part thereof:

PART I

- a. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

- \$1,000,000 per occurrence
- \$ 100,000 fire damage
- \$ 5,000 medical expenses
- \$1,000,000 personal & adv. Injury
- \$2,000,000 general aggregate
- \$2,000,000 products/ completed operations aggregate

- b. **Business Auto Liability Insurance** for all owned, scheduled, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

Notwithstanding any vicarious liability on behalf of the CONTRACTOR, if CONTRACTOR or its employees or agents use a personal vehicle and travels to/from school sites, between schools and/or to/from student's homes or other locations as approved service location by the LEA, Contractor must comply with State of California automobile financial responsibility laws.

If CONTRACTOR provides transportation services to students utilizing a van, bus or any vehicle designed to carry 10 or more passengers, CONTRACTOR shall ensure that CONTRACTOR keeps in effect a combined single limited business auto liability policy of no less than \$5,000,000 per occurrence.

- c. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws.

Part A – Statutory Limits (CA Labor Code 3700 et seq.)

Part B - Employers Liability - \$1,000,000/\$1,000,000/\$1,000,000

Sole proprietors with no employees are exempt from providing Workers' Compensation and Employers Liability Insurance, but must provide a signed Workers' Compensation Statement.

- d. **Errors & Omissions (E & O)/Malpractice (Professional Liability)** coverage, with the following limits:

\$1,000,000 per occurrence

\$1,000,000 general aggregate

- e. **Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional Liability policy by endorsement, with the following limits**

\$3,000,000 per occurrence

\$3,000,000 general aggregate.

- f. Contractor, upon execution of this contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The Commercial General Liability and Automobile Liability policy shall name the LEA Castaic Union School District insert LEA) and the Board of Education as additional insured. Premiums on all insurance policies shall be paid by Contractor and shall be deemed included in Contractor's obligations under this contract at no additional charge.

- g. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such

deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.

- h. For any claims related to the services, the CONTRACTOR's insurance coverage shall be primary insurance as respects the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- i. All Certificates of Insurance may reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate.

PART II

INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY

When CONTRACTOR is a nonpublic school affiliated with a residential treatment center (NPS/RTC), the following insurance policies are required:

- a. **Commercial General Liability** coverage of \$3,000,000 per Occurrence and 6,000,000 in the Aggregate. The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance shall be deemed primary despite any conflicting provisions in the RTC policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA Risk Management Services.
- b. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- c. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.
- d. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$50,000 per occurrence, with no self-insured retention.
- e. **Professional Liability/Errors & Omissions/MALPRACTICE** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- f. **Sexual Molestation and Abuse coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that changes in insurance coverage obligations under this section are necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees and costs) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnitees).

LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnitees”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees and costs) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by the negligent or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnitees).

LEA represents that it is insured in compliance with the laws of the State of California, that the insurance covers LEA employees acting within the course and scope of their respective duties and that its insurance covers LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Agreement as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including without limitation transportation) for any LEA student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor’s insurance shall comply with the provisions of section 15. Each subcontractor shall furnish the LEA with

original endorsements and certificate of insurance effecting coverage required by section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA and the LEA's Board of Education as an additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance may reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all sub-contractors must meet the requirements as contained in section 45 Clearance Requirements and section 46 Staff Qualifications of this Master Contract.

19. **CONFLICTS OF INTEREST**

CONTRACTOR shall provide upon request to LEA a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings and/or due process proceedings acting as a student's advocate. Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall not execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a parent of the LEA student is an owner, employee or agent of the NPA or NPS. CONTRACTOR shall endeavor to avoid the assignment of close relatives or cohabitants to work in situations involving the provision of special education and/or related services to any LEA student where conflicts of interest could arise. For purposes of this Agreement, close relatives shall be defined as including spouse, sibling, parent, child, or grandchild; cohabitants shall be defined as persons living together. Exceptions to this term can only be made in writing between CONTRACTOR and LEA. Pursuant to California Education Code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

Unless CONTRACTOR and LEA otherwise agree in writing, LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a LEA student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the LEA student without prior written authorization by LEA. This section shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the LEA student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the LEA student is performed or a report is prepared in the normal course of the services provided to the LEA student by CONTRACTOR. LEA shall compensate CONTRACTOR for related service assessments, performed at the request of the LEA when CONTRACTOR, prior to beginning the assessment, provides LEA with a written notice of the expected costs of the assessment, and LEA elects to proceed with the assessment. To avoid a conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may, in its discretion, not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE

is requested. Likewise, the LEA may, in its discretion, not fund ongoing services provided by the evaluator whose IEE the LEA agrees to fund when no other appropriate assessor is available, LEA may request and if contractor agrees, the contractor may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. **NON-DISCRIMINATION**

CONTRACTOR shall not unlawfully discriminate on the basis of gender, nationality, race or ethnicity, religion, age, sexual orientation, gender identity, gender expression, or disability in employment or operation of its programs.

EDUCATIONAL PROGRAM

21. **FREE AND APPROPRIATE PUBLIC EDUCATION**

LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each LEA student served by CONTRACTOR. CONTRACTOR shall provide to each LEA student special education and/or related services (including transition services) within the nonpublic school or nonpublic agency consistent with the LEA student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a LEA student if it cannot provide or ensure the provision of all of the services outlined in the student's IEP unless CONTRACTOR and LEA agree otherwise in the contract or ISA. (California Education Code section 56366 (a) (5)). If student services are provided by a subcontractor (i.e. Related Services Provider), CONTRACTOR shall notify LEA within thirty (30) days if the provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, or facilities for LEA students, as specified in the LEA student's IEP and ISA. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the LEA student's IEP and ISA including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the LEA student's enrollment under the terms of this Master Contract. CONTRACTOR may charge a LEA student's parent(s) for services and/or activities not necessary for the LEA student to receive a free appropriate public education after: (a) written notification to the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the LEA student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the LEA student to receive a free appropriate public education shall not interfere with the LEA student's receipt of special education and/or related services as specified in the LEA student's IEP and ISA.

If an IEP team determines that a student requires an assistive technology device or equipment for low-incidence disabilities, it is the LEA's responsibility to provide the device or equipment listed on that student's IEP and ISA, and if necessary provide training on the use of the device or equipment. The assistive technology device or low-incidence equipment remains the property of the LEA and shall be returned to the LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the nonpublic school or transfers out of the LEA.

22. **GENERAL PROGRAM OF INSTRUCTION**

All CONTRACTOR services shall be provided consistent with the area of certification specified by CDE certification and as defined in California Education Code section 56366 *et seq.*, and shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

When CONTRACTOR is a nonpublic school, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the LEA student's IEP and ISA. LEA students shall have access to: (a) State Board of Education ("SBE") adopted, Common Core State Standards ("CCSS") for curriculum and instructional materials for kindergarten and grades 1 to 8, inclusive; and provide CCSS curriculum and instructional materials for grades 9 to 12, inclusive, used by a LEA that contracts with the nonpublic school; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling. When appropriate, CONTRACTOR shall utilize the Special Education Administrators of County Officers ("SEACO") Curriculum Guide for students with moderate to severe disabilities who participate in California Alternative Assessment (CAA). Applicable students shall have access to the core content, activities, and instructional materials delineated within the SEACO Guide. CONTRACTOR's general program of instruction shall be described in writing and a copy shall be provided upon request to LEA prior to the effective date of this Master Contract.

When CONTRACTOR serves LEA students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma issued by LEA to LEA students who have not successfully completed all of the LEA's graduation requirements, including, but not limited to, passing the California High School Exit Examination ("CAHSEE") or meeting CAHSEE exemption/waiver requirements per state guidelines.

A pupil in foster care shall be defined pursuant to California Education Code section 51225.2. The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a nonpublic school by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing.

When CONTRACTOR is a nonpublic agency and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification and be provided as specified in the LEA student's IEP and ISA. The nonpublic agency providing Behavior Intervention Therapy as a related service shall develop a written treatment plan that specifies the nature of their nonpublic agency service for each student within thirty (30) days of enrollment and shall be available upon request. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a contractor that is a LCI, all services not provided in the school setting require the presence of a parent, guardian or adult caregiver with written and signed authority to make decisions in an emergency during the delivery of services. LCI contractors shall ensure that appropriate and qualified residential or clinical staff are present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. It is understood and agreed that the parent of a LEA student shall not be deemed by CONTRACTOR to be qualified as a provider for their own child. CONTRACTOR shall make available upon request to LEA a written description of the general program of instruction and/or services provided prior to the effective date of this Master Contract. . It is understood that Behavior Intervention Therapy services are limited per CDE Certification and do not constitute an instructional program.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall not provide transportation services nor subcontract for transportation services for LEA students unless the LEA and the CONTRACTOR agree otherwise in writing.

23. **INSTRUCTIONAL MINUTES**

For LEA students in grades pre-kindergarten through 12, unless otherwise specified in the LEA student's IEP and ISA, the weekly total number of instructional minutes, excluding breakfast, recess, lunch, and passing time, shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to LEA students attending LEA schools in like grade levels unless otherwise specified in the LEA student's IEP.

When CONTRACTOR is a nonpublic agency and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the LEA student's ISA developed in accordance with the LEA student's IEP.

24. **CLASS SIZE**

When CONTRACTOR is a nonpublic school, CONTRACTOR shall ensure that grades K-5 class size shall not exceed a ratio of one teacher per twelve (12) students. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary to provide services to elementary students with disabilities. CONTRACTOR shall ensure that grades 6-12 and Transition class size shall not exceed a ratio of 1 teacher per fourteen (14) students.

Should CONTRACTOR be unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has a direct impact on the CDE Certification of that school, the nonpublic school shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. CONTRACTOR and LEA may agree to one thirty (30) school day period per contract year where class size may be increased to ensure coverage by an appropriately credentialed teacher. Such a request shall not be unreasonably denied. Such agreement shall be valid only if it is in writing and signed by both parties.

CONTRACTORS providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 *et seq.*

25. **CALENDARS**

The CONTRACTOR shall submit to LEA a school calendar with the total number of billable days not to exceed 180 regular school year (RSY) days, plus twenty (20) extended school year (ESY) as determined by LEA's calendar. Billable days shall include only those days that are included in the submitted and approved school calendar, and shall not exceed the number of days in LEA's approved calendar and/or required by the IEP for each LEA student. In the event the LEA adjusts the number school days for the regular school year and/or extended school year, the approved number of days shall become the total billable days for CONTRACTOR. In which case, an amended calendar shall be provided by CONTRACTOR for LEA approval.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King, Jr. Day, President's Day, Memorial Day and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by LEA.

When CONTRACTOR is a nonpublic agency, CONTRACTOR shall be provided with a LEA-developed/approved calendar. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's IEP and ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless otherwise specified in the LEA student's IEP and ISA.

26. **DATA REPORTING**

CONTRACTOR shall agree to provide all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide all data related to any and sections of this contract and requested by and in the format required by the LEA. It is understood that all nonpublic school and agencies shall utilize the Special Education Information System (SEIS) or comparable system approved by the LEA and SELPA for all IEP development and progress reporting. Additional progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

The LEA shall provide the CONTRACTORS with approved forms and/or format for such data including but not limited to invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTORS provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow applicable LEA policies and procedures that support Least Restrictive Environment (“LRE”) options and/or Dual Enrollment options for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services as well as goals and objectives as necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team’s recommendations to support the transition.

28. STATEWIDE EXAMINATION

When CONTRACTOR is a nonpublic school, per implementation of Senate Bill 484, CONTRACTOR shall administer all required Statewide assessments, including but not limited to the California Assessment of Student Performance and Progress (“CAASP”), Desired Results Developmental Profile (“DRDP”), achievement and abilities tests (using LEA-authorized assessment instruments) and the Fitness Gram, as appropriate to the student, and pursuant to state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR’S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. LEA MEETINGS AND TRAININGS

CONTRACTOR shall attend LEA meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, IEP System and standardized testing. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings.

LEA may invite CONTRACTOR to LEA staff development and training to implement new and revised mandated requirements, including, but not limited to, common core curriculum, state testing, and other topics related to the provision of services for LEA students.

30. **POSITIVE BEHAVIOR INTERVENTIONS**

CONTRACTOR shall comply with the requirements of Education Code section 56521.1 and 56521.2 regarding positive behavior interventions. LEA students who exhibit serious behavioral challenges must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the individualized education program (“IEP”) team determines that a student’s behavior impedes his or her learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a BIP, the IEP team may conclude it is sufficient to address the student’s behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions, including prohibited behavioral interventions, and Behavioral Emergency Reports. CONTRACTOR shall ensure that all of its instructional staff are trained annually in crisis intervention and emergency procedures as related to appropriate behavior management strategies. Training includes certification with a SELPA approved Crisis Prevention Intervention (CPI) or another SELPA recognized and approved crisis intervention program. Documentation of such training shall be made available to LEA upon request.

Pursuant to Education Code section 56521.2, emergency interventions shall not be used as a substitute for a Behavior Intervention Plan (BIP), and instead may only be used to control behavior that is unpredictable and spontaneous. For an emergency intervention to be used, the behavior must pose a clear and present danger of serious physical harm to the individual with exceptional needs, or others. Before emergency interventions may be applied, the behavior must be of the kind that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency intervention shall not be employed longer than necessary to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a BER when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies *require* a BER form be completed and submitted to the LEA within (1) one school day for administrative action. CONTRACTOR shall notify LEA and Parent within twenty-four (24) hours. If the student does not have a Behavior Intervention Plan (“BIP”) or Positive Behavior Intervention Plan (“PBIP”), an IEP team shall schedule a meeting to review the BER, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions

have proven to be ineffective. Within (2) two school days, CONTRACTOR and LEA shall schedule an IEP meeting.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

(1) Any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock (2) An intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual. (3) An intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities. (4) An intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma. (5) Restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention. (6) Locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room. (7) An intervention that precludes adequate supervision of the individual. (8) An intervention that deprives the individual of one or more of his or her senses. (b) In the case of a child whose behavior impedes the child's learning or that of others, the individualized education program team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. (*Added by Stats. 2013, Ch. 48, Sec. 43. Effective July 1, 2013.*)

31. **STUDENT DISCIPLINE**

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations.

When CONTRACTOR seeks to remove a LEA student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall within 24 hours submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled. Written discipline reports shall include, but not be limited to: the LEA student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the LEA student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension. LEA and CONTRACTOR shall notify and invite appropriate members to the IEP team meeting where the manifestation determination will be made.

32. **IEP TEAM MEETINGS**

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of California Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the nonpublic school; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting (California Education Code sections 56366 (a) (2) (B) (i) and (ii)). Pursuant to

California Education Code section 56345(b) (4), if an LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document, if appropriate, a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each LEA student shall be allowed to provide confidential input to any representative of his or her IEP team pursuant to California Education Code Section 56341.5. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding LEA students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. In preparation for IEPs or upon request with 30 days prior written notice CONTRACTOR shall provide to LEA academic assessments and written progress reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that provider attendance at an IEP team meeting are part of CONTRACTOR's professional responsibility and is not a billable service under this Master Contract.

Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parents, CONTRACTOR and LEA. If no parent or guardian can attend the meeting, the CONTRACTOR with support of LEA shall use other methods to ensure parent or guardian participation, including individual or conference telephone calls. In the event a parent or guardian cannot attend the IEP team meeting either physically or through other methods, a meeting may be conducted without a parent or guardian in attendance. If the CONTRACTOR or LEA is unable to convince the parent or guardian that he or she should attend, CONTRACTOR shall maintain a record in the LEA's California Psychcare special education software (if available) of its attempts to arrange a mutually agreed-upon time and place. The CONTRACTOR and LEA shall also take any action necessary to ensure that the parent or guardian understands the proceedings at a meeting, including arranging for an interpreter.

Changes in any LEA student's educational program, including instruction, services, or instructional setting, provided under this Master Contract may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the LEA student's IEP for the purposes of consideration of a change in the student's placement. The LEA student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an interim alternative educational placement is deemed lawful and appropriate by LEA or OAH. CONTRACTOR shall ensure that internet connectivity is available at their sites to access the Web based IEPs generated and modified using LEA California Psychcare or such other software as is designated by the LEA.

33. SURROGATE PARENTS, FOSTER YOUTH, AND HOMELESS YOUTH

Pursuant to California Government Code section 7579.5, LEA shall comply with state and federal laws and regulations and LEA policies and procedures regarding surrogate parent assignments. CONTRACTOR shall comply with LEA surrogate parent assignments.

A pupil in foster care or homeless shall be defined pursuant to California Education Code section 51225.2. The LEA shall annually notify the CONTRACTOR who the LEA has

designated as the educational liaison for foster and homeless children. When a pupil in foster care, or a pupil that is a homeless child, is enrolled in a nonpublic school by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless otherwise notified in writing by the LEA that the pupil is utilizing the exemption provided by California Education Code section 51225.1. The determination of whether the exemption in Section 51225.1 is available for the pupil shall be made, and communicated to the pupil or their educational rights holder, by the LEA.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including resolution meetings, mediations and hearings, as requested by LEA. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency.

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of LEA students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations sections 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPPA").

36. LEA STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four written progress reports/report cards, per year, pursuant to LEA policy. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and made available upon request of LEA and/or the LEA student's parent(s).

CONTRACTOR shall gather data of the LEA student ten (10) school days prior to the LEA student's annual or triennial review IEP team meeting for the purpose of reporting the LEA student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations.

CONTRACTOR is responsible for all assessment costs regarding the updating of goals and objectives, progress reporting and the development of present levels of performance. All other assessments shall be provided by the LEA unless the LEA specifies in writing a request for CONTRACTOR assessments including the approved timelines, conditions and fees. Such assessment costs may be added to the ISA and/or approved separately by the LEA at its sole discretion.

When academic assessments are required to prepare for triennial or re-evaluation IEPs, upon request CONTRACTOR may assist LEA in using a mutually agreed upon standardized academic achievement test to assess diploma track students, or a mutually agreed upon standardized alternative assessment for students on alternative curriculum.

Supporting documentation such as test protocols and data collection shall be made available to LEA upon request. CONTRACTOR shall not charge the LEA student's parent(s) or LEA for the provision of progress reports, report cards, and/or any interviews or meetings.

37. TRANSCRIPTS

When CONTRACTOR is a nonpublic school, CONTRACTOR shall prepare cumulative transcripts, based on its own grades and report cards and transcripts received from other schools for each LEA student at the close of each semester, and provide cumulative transcripts upon the request of the LEA or upon LEA student transfer, for LEA students in grades 9 through 12 inclusive. CONTRACTOR shall submit the information on LEA approved forms to the LEA student's school of residence, for evaluation of progress toward completion of diploma requirements.

38. LEA STUDENT CHANGE OF RESIDENCE

Within five (5) school days after CONTRACTOR becomes aware of a LEA student's change of residence, CONTRACTOR shall notify LEA of the LEA student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the LEA student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the LEA student's change of residence to a residence outside of LEA's service boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered after the LEA student's change of residence.

39. WITHDRAWAL OF LEA STUDENT FROM PROGRAM

CONTRACTOR shall report electronically or in writing to the LEA within 5 business days when a LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and student's discharge against professional advice from a Nonpublic Schools/Residential Treatment Center ("NPS/RTC").

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to LEA students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and LEA student living quarters. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTORS operating programs with associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic

visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA.

41. **SERVICES, SUPERVISION AND PROFESSIONAL CONDUCT**

If CONTRACTOR provides services on LEA public school campuses, CONTRACTOR shall comply with Penal Code sections 627.1 *et. seq.*, and LEA procedures regarding visitors to school campuses specified by LEA policy, and the procedures of the campus being visited. CONTRACTOR shall be responsible for the purchase and provision of the supplies and assessment tools necessary to implement the provision of services on LEA public school campuses.

For services provided on a public school campus, sign in/out procedures shall be followed along with all other procedures for being on campus consistent with school and LEA policy. It is understood that the public school credentialed classroom teacher is responsible for the educational program and all nonpublic agency service providers shall work collaboratively with and not replace the classroom teacher, who shall remain in charge of the instructional program.

CONTRACTORS providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All significant problems and/or concerns (e.g., law enforcement, medical response, BER, any behavioral incident that could result in need for IEP) reported by CONTRACTOR to parents or guardians, or from parent or guardian to CONTRACTOR, in either verbal or written form, shall be reported to the LEA.

It is understood, that all employees, subcontractors and volunteers of any certified nonpublic school or agency shall adhere to customary professional standards when providing services. All practices shall be within the scope of professional responsibility as defined in the professional code of conduct for each profession. Reports regarding student progress shall be consistent with the provision of this contract.

42. **LICENSED CHILDREN'S INSTITUTION AND RESIDENTIAL TREATMENT CENTER CONTRACTORS**

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a licensed children's institution (hereinafter referred to as "LCI/NPS"), CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code sections 56366 (a)(2)(C) and 56366.9, Health and Safety Code section 1501.1(b), AB1858, AB490 (Chapter 862, Statutes of 2003). A LCI shall not require that a pupil be placed in its nonpublic school as a condition of being placed in its residential facility.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a residential treatment center (hereinafter referred to as "NPS/RTC"), CONTRACTOR

shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1412(a)(1)(A) and Education Code section 56000, et seq.; amended and reorganized by the Individuals with Disabilities Education Improvement Act of 2004 (IDEIA), 20 U.S.C. section 1401(29); Education Code section 56031; Cal. Code Regs., Title 5, section 3001 et seq., Cal. Code Regs., Title 2, section 60100 et seq. regarding the provision of educationally-related mental health services, including residential care for students to receive a FAPE as set forth in the LEA students' IEPs.

If CONTRACTOR is a nonpublic, nonsectarian school that is owned, operated by, or associated with a RTC or LCI, CONTRACTOR shall provide to LEA on a quarterly basis, or upon request, a list of all LEA students, including those identified as eligible for special education. For identified special education students, the list shall include: 1) special education eligibility at the time of enrollment and 2) the educational placement, grade level and services specified in each student's IEP at the time of enrollment.

Unless placement is made pursuant to a special education due process proceeding or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with nonpublic school placement until the date on which an IEP team meeting is convened, the IEP team determines that a nonpublic school placement at the NPS associated with an RTC/LCI is appropriate, and the IEP is signed by the LEA student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State and serves a student from this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

43. **STATE MEAL PROGRAM MANDATE**

When CONTRACTOR is a nonpublic school, CONTRACTOR and LEA shall satisfy the mandates of the State Meal Program under California Education Code sections 49530, 49530.5 and 49550.

44. **MONITORING**

CONTRACTOR shall allow access by LEA without prior notice to its facilities for periodic monitoring of each LEA student's instructional program and shall be invited to participate in the formal review of each student's progress. LEA shall have access to observe each LEA student at work, observe the instructional setting, interview CONTRACTOR, and review each LEA student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office.

If CONTRACTOR is also a LCI and/or NPS/RTC, LEA shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The State Superintendent of Public Instruction (“Superintendent”) shall monitor CONTRACTOR’S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard-focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA and CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code section 56366.1(j). This review will address programmatic aspects of the Nonpublic School, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a nonpublic school, CONTRACTOR shall collect all applicable data and prepare a School Accountability Report Card in accordance with California Education Code sections 33126 and 56366(a)(9).

PERSONNEL

45. PERSONNEL

CONTRACTOR understands that the LEA is required to report all monies paid under this agreement to the local county office of education or as otherwise required by law. The LEA shall have no duty to monitor wages of CalSTRS or PERS retirees to insure that their earnings are within the limitation prescribed by these or any other retirement system. LEA is not liable if CONTRACTOR’S agent(s), officer(s) or employee(s) exceeds a retirement system’s earnings limitation and is reinstated to employment or required to repay retirement benefits.

46. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1 and 35021.2 including, but not limited to: obtaining clearance from the California Department of Justice (hereinafter referred to as “CDOJ”) for CONTRACTOR’S employees, volunteers, subcontractors, related outside agency service provider’s staff or any person with regular student contact employed directly or indirectly by it prior to service with any LEA student. CONTRACTOR hereby agrees that CONTRACTOR’S employees, volunteers, subcontractors or any person employed directly or indirectly (such as Department of Probation, Department of Children and Family Services, and/or Los Angeles Department of Children’s Services) by it shall not come in contact with LEA students until CDOJ clearance is ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, subcontractors or any person employed directly or indirectly by it who may come

into contact with LEA students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Clearance certification in the form of a "Staff List and Clearance Form" shall be submitted to the LEA upon request. In addition, CONTRACTOR shall make a request for subsequent arrest service from the CDOJ as required by California Penal Code section 11105.2.

The passage of AB 389 amends Education Code sections 44237 and 56366.1 as to the verification that the CONTRACTOR has received a successful criminal background check clearance and has enrolled in subsequent arrest notice service, as specified, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. Further this bill deletes the exemption for applicants possessing a valid California state teaching credential or who are currently licensed by another state agency that requires a criminal record summary, from submitting 2 sets of fingerprints for the purpose of obtaining a criminal record summary from the Department of Justice and the Federal Bureau of Investigation. Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the State Superintendent of Instruction evidence of a successful criminal background check clearance and enrollment in subsequent arrest notice service, as provided, for each owner, operator, and employee of the nonpublic, nonsectarian school or agency. CONTRACTOR is required to retain the evidence, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service as required by California Penal Code section 11105.2 for all staff shall be provided upon request.

47. **STAFF QUALIFICATIONS**

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(y), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to Federal requirements and California Education Code sections 45340 *et seq.* Specifically, all paraprofessionals, including, but not limited to, instructional aides and teacher assistants, employed, contracted, and/or

otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least 2 years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (3) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

48. **VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS**

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. California Psychcare user accounts shall not be activated or renewed until verification that all required documents and information have been entered by the CONTRACTOR'S administrator or administrative designee. User account must be closed by CONTRACTOR within five (5) days of employee separation.

CONTRACTOR shall upload in California Psychcare all staff information required to document that CONTRACTOR's staff are authorized to provide special education and/or related services. CONTRACTOR shall ensure that all licenses, credentials, permits, certifications or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired by CONTRACTOR are current and valid with the California Commission on Teacher Credentialing (CCTC) and/or other licensing authority. The LEA shall not approve payment to CONTRACTOR for special education and/or related services specified on a register of daily attendance or monthly service log signed by a staff member whose California Psychcare user account information is not current (e.g., containing uploaded, current license/credential, TB and DOJ information) until the current information is uploaded.

CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period during which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

49. **STAFF ABSENCE**

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time. LEA shall not be responsible for payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided.

When CONTRACTOR is a nonpublic agency and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA.

HEALTH AND SAFETY MANDATES

50. **HEALTH AND SAFETY**

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, and policies, regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406 regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall ensure and provide copies upon request to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with an LEA student.

CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations.

CONTRACTOR shall comply with OSHA Blood Borne Pathogens Standards, 29 Code of Federal Regulations section 1910.1030, when providing medical treatment or assistance to a LEA student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code. In addition, contracting nonpublic schools shall comply with Education Code sections 51934 and 51935 when providing HIV/AIDS Prevention education to secondary students.

51. **TRAVEL**

No student placed by this LEA may travel out of the country with the CONTRACTOR.

52. **FACILITIES AND FACILITIES MODIFICATIONS**

CONTRACTOR shall provide special education and/or related services to LEA students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment, which meets all pertinent health and safety regulations. When CONTRACTOR is a nonpublic school, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required to comply with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE, a minimum of 45 days in advance, of any major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA, per California Education Code Section 56366.4. Additionally, CONTRACTOR agrees to notify LEA and SELPA when a school applies for relocation.

53. **ADMINISTRATION OF MEDICATION**

CONTRACTOR shall comply with the requirements of California Education Code section 49423 when CONTRACTOR serves a LEA student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the LEA student with the administration of such medication after the LEA student's parent(s) provides to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the LEA student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each LEA student to whom medication is administered. Such written log shall specify the LEA student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR shall ensure appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

54. **INCIDENT/ACCIDENT REPORTING**

CONTRACTOR shall submit within 24 hours electronically, accident or incident reports to LEA. CONTRACTOR shall properly submit required accident or incident reports per LEA policy.

55. **CHILD ABUSE REPORTING**

CONTRACTOR shall annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code sections 11165.7, AB 1432,

and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. CONTRACTOR shall ensure that all nonpublic school and agency providers, volunteers, subcontractors or any person employed directly or indirectly by it, are trained on the Suspected Child Abuse Reporting requirements, at the beginning of each school year. A written assurance acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA upon request.

56. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment, and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

57. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers independent contractors, and subcontractors or any person employed directly or indirectly by it are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370.

FINANCIAL

58. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall ensure that the school or agency has the necessary personnel and financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP for each and every LEA student. CONTRACTOR shall use the codes and rates as delineated in section 61 and Exhibit A (Rate Schedule) when preparing ISA's and submitting invoice documentation.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the LEA student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and will be governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter.

CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be properly submitted, on a LEA form with an electronic signature if required.

Initial invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted invoices prepared and submitted as specified in California Education Code section 56366.5. CONTRACTOR shall correct deficiencies and submit rebilling/billing invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case should initial payment claim submission or initial rebilling's/retroactive billing for any Master Contract fiscal year (July through June) extend beyond sixty (60) days after the close of the fiscal year. Invoices received for a closed fiscal year beyond the sixty (60) day period will be returned unpaid and should be removed from the Nonpublic School or Agency's accounts receivable. Exceptions to the above must be requested in writing and approved by the Special Education Administrator.

59. **RIGHT TO WITHHOLD PAYMENT**

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (c) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (d) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (e) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (f) CONTRACTOR fails to confirm a student's change of residence to another LEA or confirms the change of residence to another LEA, but fails to notify LEA within five (5) days of such confirmation; or (g) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that is not received by six months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety (90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a): the value of the service CONTRACTOR failed to perform; (b): the amount of overpayment; (c): the entire amount of the invoice for which satisfactory documentation has not been provided by CONTRACTOR (d): the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e): the proportionate amount of the invoice related to the applicable pupil for the time period from the date of the violation occurred and until the violation is cured; or (f): the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: Disagreements between the LEA and CONTRACTOR concerning the Master Contract may be appealed to the County Superintendent of Schools or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code Section 56366(c) (2).

60. **PAYMENT FROM OUTSIDE AGENCIES**

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to LEA students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to LEA students.

61. **PAYMENT FOR ABSENCES**

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage as per LEA requirement upon request. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide "Makeup" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in LEA student's IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10) cumulative day of a LEA student's unexcused absence and as specified in California Education Code section 48203, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one day of attendance as defined in California Education Code sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student's attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for LEA students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of DIS or related services for days on which a student's attendance does not qualify for ADA reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in section seven (7) of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers in accordance with section 48 of this agreement. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. In the event of Provider absence for Behavior Intervention Implementation Therapy services provided at the school site, services shall not be deemed eligible for make-up. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence or refusal of service of an LEA student no later than the fifth consecutive service day of the student's absence or refusal of services. Unless otherwise stipulated in the LEA student's IEP, or authorized by a LEA representative, LEA shall not be responsible for the payment of services when a student is absent or refuses services and student is not eligible for makeup services. In the event services were not provided, reasons for why the services were not provided shall be included.

62. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures, programs and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: pupil records as defined by California Education Code section 49061(b) including electronically stored information; cost data and fiscal records as set forth in Title 5 of the California Code of Regulations section 3061; registers and roll books of teachers and/or daily service providers; daily service logs and notes used to record the provision of related services including supervision; daily service logs and notes or other documents used to record the provision of services provided through adult assistance (herein after referred to as "aide"), behavior intervention aides, and bus aides; absence verification records; bus rosters; staff lists specifying credentials held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state nonpublic school and/or agency certifications; by-laws; lists of current board of directors/trustees, if incorporated; and other documents evidencing financial expenditures; federal/state payroll quarterly reports (Form 941/DE3DP); and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at reasonable times and without charge. All records shall be provided to LEA within five (5) business days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, it shall be provided in a format that is accessible and readable by current software utilized by the LEA.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's overbilling or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as result of CONTRACTOR's overbilling and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm.

CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

63. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of contracted LEA students that may be enrolled and the maximum dollar amount of the contract. It may also limit the maximum number of contracted LEA students that can be provided specific services. Special education and/or related services offered by CONTRACTOR, shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A, attached hereto. Absent students may not be rescheduled or rebilled. Absences and makeup sessions shall be documented, using appropriate California Psychcare session codes, and following delineated allowable and non-allowable "makeup" parameters.

When CONTRACTOR is a nonpublic school, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. Payment for Basic Education (BE) is based on positive attendance only (RSY: up to 180 days maximum/ESY up to 20 days maximum). Daily BE rates for LEA students who's IEPs authorize less than a full instructional day may be adjusted proportionally. Any proration of the daily rate will be indicated in the ISA. When CONTRACTOR provides an integrated program, all related supports and services are included in the basic education rate. Lack of qualified DIS personnel may result in proration of basic education rate for integrated programs equal to rate as paid to other NPS for same DIS services for those students affected. CONTRACTOR shall bill all transportation services from the flat per diem rate. CONTRACTOR shall pay parent for transportation reimbursement at the LEA determined rate for one round trip from home to school from the per diem transportation rate.

When CONTRACTOR is a nonpublic school associated with a Residential Treatment Center (NPS/RTC), Room and Board payments are based on Positive attendance only (payable for up to a maximum of 365 days or 366 days during a leap year), with up to a maximum of 10 days, unless mutually agreed upon by LEA and CONTRACTOR, payment per student, per contract year, when his/her bed is unoccupied, for home visits of a therapeutic nature.

64. DEBARMENT CERTIFICATION

By signing this agreement, the Contractor certifies that:

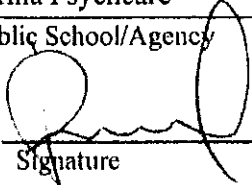
- (a) The Contractor and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Master Contract by and through their duly authorized agents or representatives. This Master Contract is effective on the 1st day of July 2017 and terminates at 5:00 P.M. on June 30, 2018, unless sooner terminated as provide herein.

CONTRACTOR,
California Psychcare

Nonpublic School/Agency

LEA,
Castaic Union School District

By:  _____
Signature Date
Manfred Rodriguez

Administrative Director

By: _____
Signature Date
Steve Doyle

Superintendent

Notices to CONTRACTOR shall be addressed to:
Manfred Rodriguez

Notices to LEA shall be addressed to:
Steve Doyle, Superintendent

Name <u>California Psychcare, Inc</u>	Name and Title Steve Doyle, Superintendent
Nonpublic School/Agency/Related Service Provider 16945 Sherman Way , # 100	LEA Castaic Union School District
Address Van Nuys CA 91406	Address 28131 Livingston Ave
City State Zip	City State Zip Valencia CA 91355
Phone Fax 818-401-1661	Phone Fax 661-257-4500 661-257-4507
Email mrodriguez@znsmail.com	Email sdoyle@castaicusd.com

**Additional LEA Notification
(Required if completed)**

Name and Title

Address

City State Zip

Phone Fax

Email

EXHIBIT A: 2017-2018 RATES

4.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: California Psychcare

The CONTRACTOR CDS NUMBER: _____

PER ED CODE 56366 – TEACHER-TO-PUPIL RATIO: _____

Education service(s) offered by the CONTRACTOR and the charges for such service(s) during the term of this contract, as negotiated by GLAAS on behalf of the LEAs, shall be as follows:

a. General Program Tuition Rate

1) Inclusive Education Program

(Includes Educational Counseling (not ed related mental health) services, Speech & Language services, Behavior Intervention Planning, and Occupational Therapy as specified on the student's IEP.) DAILY RATE: _____

2) Related Services

<u>SERVICE</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>	_____	_____
<u>Language and Speech (415)</u>	_____	_____
<u>Adapted Physical Education (425)</u>	_____	_____
<u>Health and Nursing: Specialized Physical Health Care (435)</u>	_____	_____
<u>Health and Nursing: Other Services (436)</u>	_____	_____
<u>Assistive Technology Services (445)</u>	_____	_____
<u>Occupational Therapy (450)</u>	_____	_____
<u>Physical Therapy (460)</u>	_____	_____
<u>Individual Counseling (510)</u>	_____	_____
<u>Counseling and Guidance (515)</u>	_____	_____
<u>Parent Counseling (520)</u>	_____	_____
<u>Social Work Services (525)</u>	_____	_____
<u>Psychological Services (530)</u>	_____	_____
<u>Behavior Intervention Services (535)</u>	<u>1,695.75</u>	<u>per week</u>
<u>Specialized Services for Low Incidence Disabilities (610)</u>	_____	_____
<u>Specialized Deaf and Hard of Hearing (710)</u>	_____	_____

Interpreter Services (715)		
Audiological Services (720)		
Specialized Vision Services (725)		
Orientation and Mobility (730)		
Specialized Orthopedic Services (740)		
Reader Services (745)		
Transcription Services (755)		
Recreation Services, Including Therapeutic (760)		
College Awareness (820)		
Work Experience Education (850)		
Job Coaching (855)		
Mentoring (860)		
Travel Training (870)		
Other Transition Services (890)		
Other (900)	75.00 Bill	per week
Other (900)	75.00	per week

INDIVIDUAL SERVICES AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES

(Education Code Sections 56365 et seq.)

This agreement is effective on 13th or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on June 30, 2018, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency Castaic Union School District Nonpublic School California Psychcare

LEA Case Manager: Name Florence Hanan Phone Number 661-257-4500

Pupil Name _____ Sex: M F Grade: 4th

(Last) (First) (M.I.)
Address 28014 Nares Drive City Castaic, CA State/Zip 91384

DOB 11/27/2007 Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone (661) 775-0624 (661-210-5051(cell))
same (Residence) (Business)

Address _____ City _____ State/Zip _____
(If different from student)

AGREEMENT TERMS:

1. *Nonpublic School:* The average number of minutes in the instructional day will be: 300 during the regular school year
180 during the extended school year
2. *Nonpublic School:* The number of school days in the calendar of the school year are: 180 during the regular school year
20 during the extended school year
3. *Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE EDUCATION PROGRAM:** (Applies to nonpublic schools only): Daily Rate: _____

Estimated Number of Days _____ **x Daily Rate** _____ = **PROJECTED BASIC EDUCATION COSTS (A)** _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515)							
Parent Counseling (520)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Bus Passes							
Professional Development							

ESTIMATED MAXIMUM RELATED SERVICES COST (C) \$ 70,830.00

D. SPECIALIZED EQUIPMENT/SUPPLIES _____ \$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES COSTS/SPECIALIZED EQUIPMENT/SUPPLIES (A, C, & D) or (B, C, & D)
\$ 72,000.00

4. Other Provisions/Attachments _____

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6. Progress Reporting Requirements: _____ Quarterly _____ Monthly _____ Other (Specify) _____

MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-DISTRICT-

California Psychcare, Inc
(Name of Nonpublic School/Agency)

(Name of School District)

(Signature)

(Date)

(Signature)

(Date)

Director of Operations
(Name and Title)

Maubel Rodriguez
(Name of Superintendent or Authorized Designee)

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

I

Meeting Date: July 13, 2017

Item Title: Approval of 2017-2018 Contract between Castaic Union School District and the Los Angeles County Office of Education to Provide Support Services for the Visually Impaired Program

Item Type: Action

BACKGROUND:

In order to allow the teacher for the Visually Impaired Program access to materials that are essential to blind students so that they can benefit from the core curriculum, an agreement to obtain these materials through the Los Angeles County Office of Education.

FISCAL IMPLICATIONS:

As service providers for the entire SELPA, Castaic is billed for the total cost of services. Services and materials will be built into the program cost, and the district will be billed for these services as they use them. Castaic Union School District will be responsible for approximately 2 out of the 42 students as the present enrollment as a cost of approximately \$5,000.00, not to exceed \$65,000.00.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Florence Hanan, Director of Student Support Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
CONSULTANT SERVICES
SPECIAL EDUCATION

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE", and

CASTAIC UNION SCHOOL DISTRICT, hereinafter referred to as "District", mutually agree as follows:

1. BASIS OF CONTRACT AND SCOPE OF WORK

LACOE's Division of Special Education provides a variety of services for school districts within the County of Los Angeles. District has requested that LACOE provide professional staff to provide Braille and large print book services, transcription of materials, library resources, and registration of District students in annual report to American Printing House. LACOE has agreed to perform the work to be done in accordance with the terms and conditions of this Contract and Exhibit A – Scope of Work, attached hereto, incorporated herein, and made a part hereof. All work shall be coordinated with LACOE's project director who is Carol Higa.

2. TERM

This Contract is effective July 1, 2017 and shall remain in effect through June 30, 2018.

3. PAYMENT

The District shall pay LACOE the not to exceed amount of Sixty Five Thousand Dollars (\$65,000.00) for work performed hereunder. Payment shall be made upon completion and acceptance of the work and upon receipt of an invoice.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including,

but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:

Administrative Services Manager
Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW-153
Downey, CA 90242-2890

District:

CASTAIC UNION SCHOOL DISTRICT
28131 Livingston Avenue
Valencia, CA 91355
ATTN: Steve Doyle

7-10. SECTIONS RESERVED (Intentionally left blank.)

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, District, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1 when LACOE determines that District's employees and/or employees of subcontractors will have more than limited contact with LACOE pupils in the performance of the work of the Contract.

13. INDEPENDENT DISTRICT

While performing its obligations under this Contract, District is an Independent Contractor and not an officer, employee or agent of LACOE. District shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of LACOE. District warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an Independent District including, but not limited to, being hired on a temporary basis, having some discretion is scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment.

14. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, District shall not subcontract the work to be performed pursuant to this Contract without prior written approval of LACOE. The names and qualifications of subcontractors or others whom District intends to employ, other than those identified, shall be submitted to LACOE for prior written approval.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY / WAIVER

18.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

18.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

The Contract may be terminated by LACOE upon written notification.

21. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

28. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

29. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and the District shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no

liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

31. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

32. TOBACCO-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles.

33. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty or perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

34. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

34.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;

34.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

34.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,

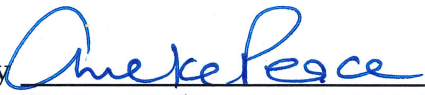
34.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

35. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

CASTAIC UNION
SCHOOL DISTRICT

By 
Peace Aneke
Administrative Services Manager
Administrative Services
Controller's Office

By _____

Typed or Printed Name

Title _____

Date 6-16-17
ab 5-17
Report 6/5/17

Date _____

Fed. Tax I.D. No. _____

EXHIBIT A
SCOPE OF WORK

The Los Angeles County Office of Education shall perform the following:

1. Search, order and deliver Braille and large print books.
2. Arrange for Braille transcription of materials not available from other sources.
3. Provide resources from District's library of Braille and large print materials.
4. Register the District students in annual report to American Printing House.
5. Order materials from this quota commensurate with the number of students registered.
6. Charges will be generated depending on the hourly rate of the employee performing the service.
7. Purchase Braille or large print textbooks from available vendors.
8. Overhead costs (rent and utilities) for the Braille Unit will be charged based on total rent divided by total employees working there, times the percent of time of employees providing service to District students.

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

J

Meeting Date: July 13, 2017

Item Title: Approval of 2017-2018 Independent Contract between Castaic Union School District and Pediatric Therapies of Santa Clarita to Provide Physical Therapy

Item Type: Action

BACKGROUND:

Per federal law, school districts are mandated to provide physical therapy and clinic language and speech services when an IEP team determines that a student needs these services in order to access curriculum.

FISCAL IMPLICATIONS:

\$180.00 per hour plus \$20.00 per week for travel charges. Not to exceed \$25,000.00.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Florence Hanan, Director of Student Support Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

Independent Contractor Agreement

After Board approval, this Agreement is made and entered into on the Contract Beginning Date by and between the Governing Board of the Castaic Union School District (hereinafter referred to as "District") and the individual or company listed below (hereinafter referred to as "Contractor").

Contract Beginning Date: July 1, 2017	Contract Completion Date: June 30, 2018
Name of Contractor/Company (Payee): Pediatric Therapies/Lizabeth Bunkell	
Address: 26639 Valley Center Dr, Ste 101 City: Santa Clarita State: California Zip: 91351	
Phone Number: (661) 254-1842	Email Address: peditrictherapy@att.net

The Contractor shall provide the following services during the contract period:

Services: <u>To provide Physical therapy and speech therapy. All services are to be performed on casual or as needed basis.</u>

The District hereby agrees to compensate for services actually performed at a rate of:

Rate for Service: <u>\$180.00 per hour</u>	Not to Exceed: <u>\$25,000.00</u>
(Amount, Time Frame)	
Additional Compensation: <u>___ N/A</u>	
Account String: <u>01.0-65000.0-57700-39000-5850-0000000</u>	Contract #: <u>PTLB6202017-1</u>
(Contract Number & Funding Source – Assigned by Director of Fiscal Services)	

Office Use Only:	Date of Board Approval: _____
-------------------------	-------------------------------

The Rate is payable upon the Contractor's presentation of an invoice at the end of each month or pre-determined pay period. At the end of the year, the District will file a 1099 form with the Internal Revenue Service indicating the total amount paid to the Contractor during the year. Contractor is not entitled to fringe benefits. **The Contractor shall file a Taxpayer Identification Form with the District (attached).**

Independent Contractor Agreement – Page 2 – Contract #: PTLB6202017-1

It is expressly understood that the Contractor is an independent contractor and not a District Employee for any purpose, including but not limited to: the application of the Fair Labor Standard Act minimum wage and overtime requirements, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and/or California laws concerning revenue and taxation, workers' compensation and unemployment insurance. Contractor is not and shall not act in any manner as a partner, joint venturer, servant, employee or representative of District.

Contractor shall indemnify, pay for the defense of, and hold harmless District and its officers, agents and employees of and from all liabilities, claims, debts or damages of any nature or sort which may be incurred by reason on Contractor's negligent or willful acts and/or omissions in rendering any services hereunder. Contractor shall assume full responsibility for payments of federal state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax laws, or any disability or unemployment law, or retirement contribution of any sort whatsoever, concerning Contractor and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Contractor's performance under this Agreement.

In advance of the commencement of service, contractor shall provide written evidence that District has been named as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars.

_____ If this box is initialed by the Superintendent or designated District Representative, then adding the District as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars will be waived.

In rendering services under this Agreement, contractor warrants that it shall not discriminate on the basis of any characteristic protected by state and federal law, including, but not limited to, physical or mental disability, sex, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code.

This Agreement supersedes any and all agreements either oral or written, between the parties hereto with respect to the rendering of services by Contractor to the District and contains all of the covenants between the parties with respect to the rendering of such services in any manner whatsoever.

Each party to the Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied in this Agreement, and that no other agreement, statement or promise not contained in this Agreement, shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by both parties.

This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Unless otherwise terminated as provided below, this Agreement shall continue in force during the term of the Agreement, or until the services provided for herein have been fully and completely performed, whichever shall occur first, shall thereupon terminate. Either the District or Employee may terminate this Agreement at any time by giving written notification to the other. In the event of such termination, Contractor shall be paid for those services rendered to date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written.

Date: _____

Signature: _____
Superintendent or Designee

Date: _____

Signature: _____
Independent Contractor

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

K

Meeting Date: July 13, 2017

Item Title: Approval of Independent Contract between Castaic Union School District and Dr. Sandi Fischer Ph.D. for an Independent Educational Evaluation Assessment

Item Type: Action

BACKGROUND:

Services to provide a onetime Independent Educational Evaluation Assessment (IEE) to an individual student from CUSD for the 2017-2018 school year. Service is to provide the findings for a complete IEE Assessment to the parents and CUSD District.

FISCAL IMPLICATIONS:

Not to exceed \$7,000.00 from the General Fund.

RECOMMENDATION:

Submitted by: Florence Hanan, Director of Student Support Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

Independent Contractor Agreement

After Board approval, this Agreement is made and entered into on the Contract Beginning Date by and between the Governing Board of the Castaic Union School District (hereinafter referred to as "District") and the individual or company listed below (hereinafter referred to as "Contractor").

Contract Beginning Date: 7-13-2017 Contract Completion Date: 6/30/2018
Name of Contractor/Company (Payee): Dr. Sandi Fischer, Ph.D.
Address: 12400 Ventura Blvd # 230 City: Studio City State: CA Zip: 91604
Phone Number: 818-506-4194 Email Address: drsjfischer@gmail.com

The Contractor shall provide the following services during the contract period:

Services: Providing one assessment for one CUSD student. The IEE Assessment will consist of record review, parent interview, classroom observation(s), teacher interview, and testing. Scoring, report writing, parent feedback and consulting with district staff. Attendance at the IEP if requested by school district and or parents.

The District hereby agrees to compensate for services actually performed at a rate of:

Rate for Service: \$200.00 per hour. Not to Exceed: \$ \$7,000.00
(Amount, Time Frame)
Additional Compensation: N/A
Account String: 01.0-65000.0-57700-39000-5850-0000000 Contract #: LJ62017-2
(Contract Number & Funding Source – Assigned by Director of Fiscal Services)

Office Use Only: Date of Board Approval: _____

The Rate is payable upon the Contractor's presentation of an invoice at the end of each month or pre-determined pay period. At the end of the year, the District will file a 1099 form with the Internal Revenue Service indicating the total amount paid to the Contractor during the year. Contractor is not entitled to fringe benefits. **The Contractor shall file a Taxpayer Identification Form with the District (attached).**

Independent Contractor Agreement – Page 2 – Contract # LJ6202017-2

It is expressly understood that the Contractor is an independent contractor and not a District Employee for any purpose, including but not limited to: the application of the Fair Labor Standard Act minimum wage and overtime requirements, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and/or California laws concerning revenue and taxation, workers' compensation and unemployment insurance. Contractor is not and shall not act in any manner as a partner, joint venturer, servant, employee or representative of District.

Contractor shall indemnify, pay for the defense of, and hold harmless District and its officers, agents and employees of and from all liabilities, claims, debts or damages of any nature or sort which may be incurred by reason on Contractor's negligent or willful acts and/or omissions in rendering any services hereunder. Contractor shall assume full responsibility for payments of federal state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax laws, or any disability or unemployment law, or retirement contribution of any sort whatsoever, concerning Contractor and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Contractor's performance under this Agreement.

In advance of the commencement of service, contractor shall provide written evidence that District has been named as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars.

_____ If this box is initialed by the Superintendent or designated District Representative, then adding the District as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars will be waived.

In rendering services under this Agreement, contractor warrants that it shall not discriminate on the basis of any characteristic protected by state and federal law, including, but not limited to, physical or mental disability, sex, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code.

This Agreement supersedes any and all agreements either oral or written, between the parties hereto with respect to the rendering of services by Contractor to the District and contains all of the covenants between the parties with respect to the rendering of such services in any manner whatsoever.

Each party to the Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied in this Agreement, and that no other agreement, statement or promise not contained in this Agreement, shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by both parties.

This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Unless otherwise terminated as provided below, this Agreement shall continue in force during the term of the Agreement, or until the services provided for herein have been fully and completely performed, whichever shall occur first, shall thereupon terminate. Either the District or Employee may terminate this Agreement at any time by giving written notification to the other. In the event of such termination, Contractor shall be paid for those services rendered to date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written.

Date: _____

Signature: _____
Superintendent or Designee

Date: 6/23/17

Signature: Sandi J. Fischer
Independent Contractor

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

L

Meeting Date: July 13, 2017

Item Title: Approval of Independent Contract with Dawn Zischke to Provide Physical Education Instruction for Northlake Hills Elementary Students

Item Type: Action

BACKGROUND:

Dawn Zischke will provide physical education instruction for students at Northlake Hills Elementary School for 30 weeks beginning in August 2017 through June 2018.

FISCAL IMPLICATIONS:

Contract not to exceed \$5,400.00 from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Erin Augusta, Principal, Northlake Hills Elementary School

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

Independent Contractor Agreement

After Board approval, this Agreement is made and entered into on the Contract Beginning Date by and between the Governing Board of the Castaic Union School District (hereinafter referred to as "District") and the individual or company listed below (hereinafter referred to as "Contractor").

Contract Beginning Date: _____	Contract Completion Date: _____
Name of Contractor/Company (Payee): _____	
Address: _____	City: _____ State: _____ Zip: _____
Phone Number: _____	Email Address: _____

The Contractor shall provide the following services during the contract period:

Services: _____

The District hereby agrees to compensate for services actually performed at a rate of:

Rate for Service: _____	Not to Exceed: \$ _____
(Amount, Time Frame)	
Additional Compensation: _____	
Account String: _____	Contract #: _____
(Contract Number & Funding Source – Assigned by Director of Fiscal Services)	

Office Use Only:	Date of Board Approval: _____
-------------------------	-------------------------------

The Rate is payable upon the Contractor's presentation of an invoice at the end of each month or pre-determined pay period. At the end of the year, the District will file a 1099 form with the Internal Revenue Service indicating the total amount paid to the Contractor during the year. Contractor is not entitled to fringe benefits. **The Contractor shall file a Taxpayer Identification Form with the District (attached).**

It is expressly understood that the Contractor is an independent contractor and not a District Employee for any purpose, including but not limited to: the application of the Fair Labor Standard Act minimum wage and overtime requirements, the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and/or California laws concerning revenue and taxation, workers' compensation and unemployment insurance. Contractor is not and shall not act in any manner as a partner, joint venturer, servant, employee or representative of District.

Contractor shall indemnify, pay for the defense of, and hold harmless District and its officers, agents and employees of and from all liabilities, claims, debts or damages of any nature or sort which may be incurred by reason on Contractor's negligent or willful acts and/or omissions in rendering any services hereunder. Contractor shall assume full responsibility for payments of federal state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax laws, or any disability or unemployment law, or retirement contribution of any sort whatsoever, concerning Contractor and shall further indemnify, pay for the defense of, and hold harmless District of and from any such payment or liability arising out of or in any manner connected with Contractor's performance under this Agreement.

In advance of the commencement of service, contractor shall provide written evidence that District has been named as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars.

_____ If this box is initialed by the Superintendent or designated District Representative, then adding the District as an additional insured on the contractor's professional errors and omissions policy in the amount of at least one million (\$1,000,000.00) dollars will be waived.

In rendering services under this Agreement, contractor warrants that it shall not discriminate on the basis of any characteristic protected by state and federal law, including, but not limited to, physical or mental disability, sex, gender, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code.

This Agreement supersedes any and all agreements either oral or written, between the parties hereto with respect to the rendering of services by Contractor to the District and contains all of the covenants between the parties with respect to the rendering of such services in any manner whatsoever.

Each party to the Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied in this Agreement, and that no other agreement, statement or promise not contained in this Agreement, shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing, signed by both parties.

This Agreement shall be governed by and construed in accordance with the laws of the State of California. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

Unless otherwise terminated as provided below, this Agreement shall continue in force during the term of the Agreement, or until the services provided for herein have been fully and completely performed, whichever shall occur first, shall thereupon terminate. Either the District or Employee may terminate this Agreement at any time by giving written notification to the other. In the event of such termination, Contractor shall be paid for those services rendered to date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written.

Date: _____

Signature: _____
Superintendent or Designee

Date: 6-6-2017

Signature: 
Independent Contractor

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

M

Meeting Date: July 13, 2017

Item Title: Approval of Purchase from Great Western Recreation

Item Type: Action

BACKGROUND:

The spiral slide at Castaic Elementary is cracked and repairs have not alleviated the cracking. Staff recommends replacing equipment.

FISCAL IMPLICATIONS:

\$9,650.00 annual fee from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



A PLAYCORE Company

Great Western Recreation
P.O. Box 97 Wellsville, UT 84339
435-245-5055
www.gwpark.com

QUOTE
#85741

06/13/2017

Slide Replacement for Castaic Elementary Opt. 1 Rev. 06/13/2017

Castaic Union School District
Attn: Jaime Garcia
30455 Park Vista Dr
Castaic, CA 91384
Phone: 661-257-4500 Ext. 1546

Project #: P65084
Ship To Zip: 91384

Quantity	Part #	Description	Unit Price	Amount
	----	--- - SPIRAL SLIDE		
1	168262	Game Time - F5 Spiral Slide	\$1,910.00	\$1,910.00
1	168463	Game Time - F5 SPIRAL SLIDE HOOD	\$726.00	\$726.00
1	176107	Game Time - COATED PLATFORM 41 3/4"	\$653.00	\$653.00
2	176074	Game Time - HANDRAIL ASSY 35 11/16"LG	\$385.00	\$770.00
2	168620	Game Time - STEP RUNG 37 1/2"LG	\$151.00	\$302.00
1	200033	Game Time - FOOTBUCK 30 3/4"LG- BLACK	\$82.00	\$82.00
1	168601	Game Time - Ground Socket 38 5/8" GRY	\$163.00	\$163.00
4	A63515	Game Time - Power Lock Base	\$16.00	\$64.00
4	A63517	Game Time - Power Lock Cap	\$24.00	\$96.00
1	168569	Game Time - HDW-F5 SPIRAL SLIDE	\$61.00	\$61.00
1	818312	Game Time - 3/8"-16 Placing Tool	\$21.00	\$21.00
12	804710	Game Time - 3/8" 16 Unc Thread Insert	\$0.53	\$6.36
1	INSTALL	Game Time - DEMO EXISTING SPIRAL SLIDE, INSTALL NEW SPIRAL SLIDE WITH NEW CONCRETE FOOTINGS	\$3,492.50	\$3,492.50

Shipping to zip code 91384.

SubTotal:	\$8,346.86
Tax:	\$436.89
Freight:	\$821.47
Total Amount:	\$9,605.22

Customer is responsible for the offloading of the equipment. *Freight charges are based on listed zip code and are subject to change, if shipping information changes.

***Note: If you are issuing a P.O. or CONTRACT please make it payable to GameTime C/O Great Western. Checks should also be made payable to Gametime C/O Great Western**



Slide Replacement for Castaic Elementary Opt. 1 Rev. 06/13/2017

QUOTE
#85741

06/13/2017

*****Note: If you are issuing a P.O. or CONTRACT please make it payable to GameTime C/O Great Western. Checks should also be made payable to Gametime C/O Great Western****

Payment Options

Credit Orders - Complete a Gametime Credit Application in order to receive approved credit. Allow 7-10 business days for processing time. An order deposit may be required.

Credit Card Orders - Visa, Mastercard, or American Express. Your credit card will be charged by Gametime.

Cash on Delivery(COD) - Cashiers Check ONLY made out to Gametime C/O of Great Western

This quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GameTime, c/o Great Western. Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services.

Pricing: f.o.b. factory, firm for 10 days from date of quotation.

Payment terms: payment in full, net 30 days subject to approval by GameTime Credit Manager. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required. **Damaged goods and/or shortages must be reported within 30 days of receipt of shipment in order to receive full credit. Please inspect and inventory all items received and list all damaged and missing goods on the bill of lading provided by the freight driver. Credit will not be given on items reported outside the 30 day time period.**

Freight charges: Prepaid and added at time of invoicing.

Taxes: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

Receipt of goods: Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions. Unless specifically included, this quotation also excludes drawings and permits. This quotation also excludes impact testing and independent audits unless specifically included.

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. When requested we shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

To order: Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Site Dimensions: Confirmation of final site dimensions and use zones are the responsibility of the owner.

Use Zones: Use zones shown are minimum safety zones required and should be clear of any overhead obstructions and any other encroachments. Please refer to ASTM 1487-07 a e1 for additional information regarding using zones and placement of playground equipment.

Slide Replacement for Castaic Elementary Opt. 1 Rev. 06/13/2017

QUOTE #85741

06/13/2017

***Orders cannot be processed without color options. Please list your color choice below.

Color Palette Name _____

Enter Desired Custom Colors:

Uprights (Metal): _____ Decks: _____

Accents/Arches (Metal): _____ Plastics: _____

Roofs: _____ Rock Plastics: _____

Handgrips: _____ Tubes (Plastic): _____

HDPE: _____ 2 Color HDPE: _____

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O GREAT WESTERN.

Order Information:

Bill To: _____ Ship To: _____

Company: _____ Contact: _____

Billing Contact: _____ Address: _____

Address: _____ City, State, Zip: _____

City, State, Zip: _____ Tel: _____

Tel: _____ Email: _____

Email: _____



Customer's Signature: _____

GameTime requires a minimum deposit of 35% (\$3,361.83) upon placing an order. Also inquire about an additional cash discount available when full payment is received at time of order.

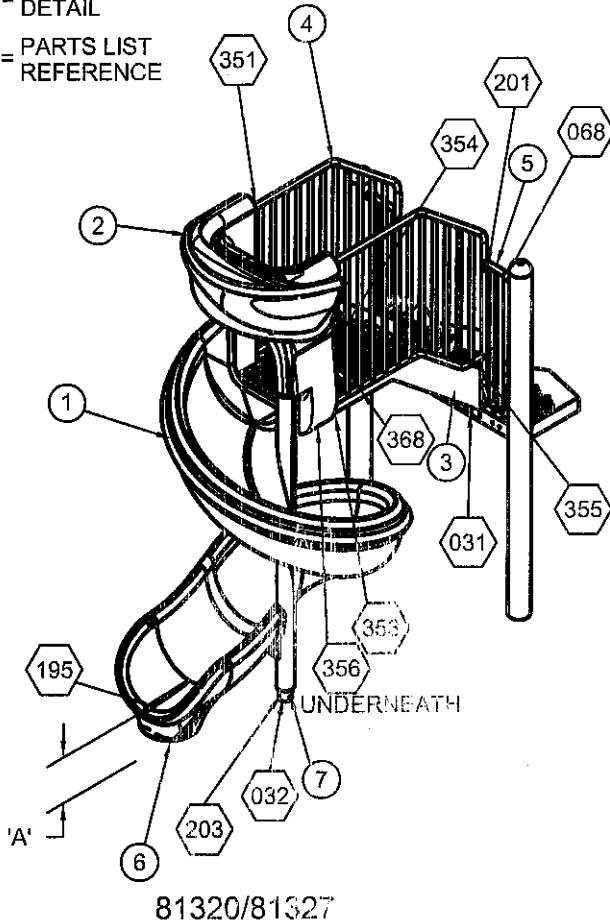
Quote prepared by: Shelly Bytendorp



**81320
F5 SPIRAL
SLIDE**

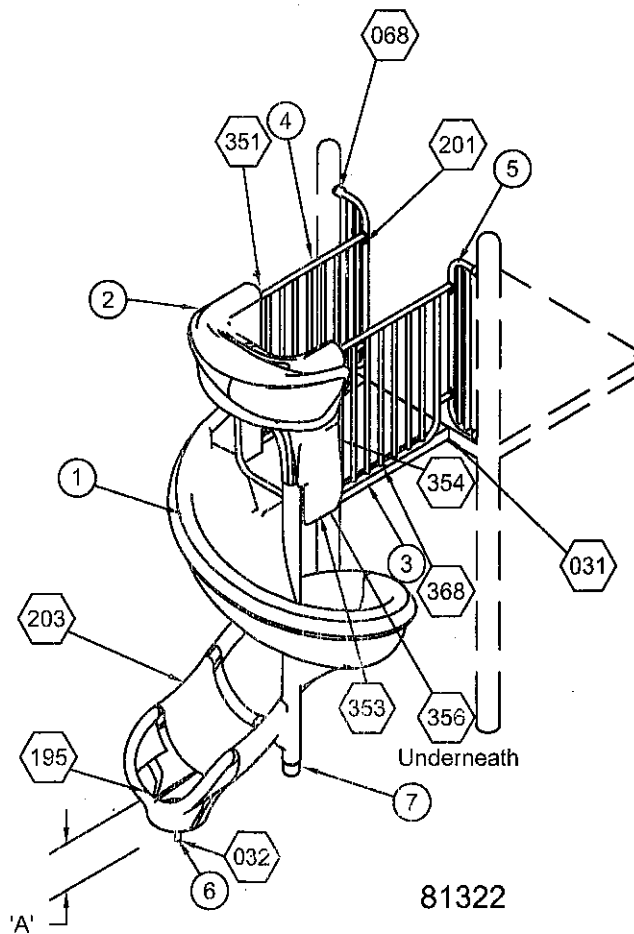
 = INSTALLATION
DETAIL
 = PARTS LIST
REFERENCE

4'0"	81320
4'6"	81327
5'0"	81321
5'6"	81328
6'0"	81322



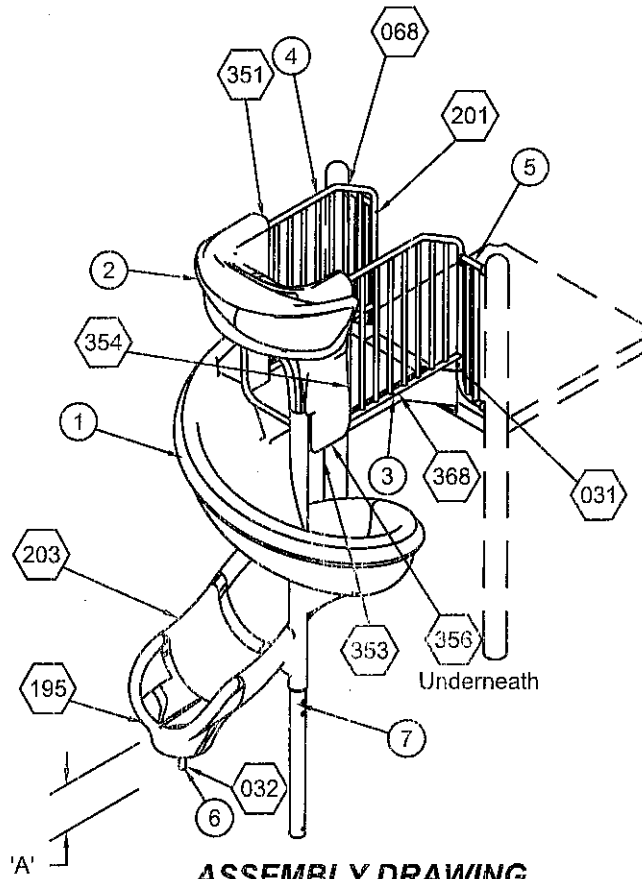
PART No.	DIM. 'A'
81320	7 7/8" [20.00 cm]
81327	13 5/8" [34.61 cm]
81321	7 7/8" [20.00 cm]
81328	13 5/8" [34.61 cm]
81322	7 7/8" [20.00 cm]

ASSEMBLY DRAWINGS

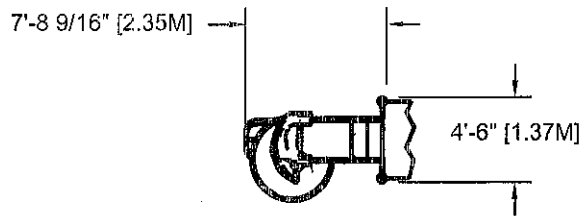


**INSTALLATION
INSTRUCTIONS**

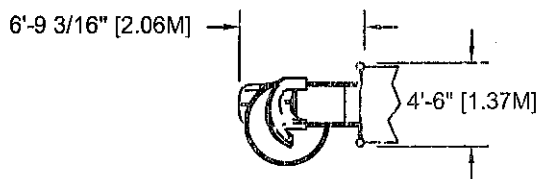
1. Before assembling this equipment, read the enclosed INSTALLATION INSTRUCTIONS in the installation booklet; follow all the instructions during installation.
2. Assemble parts as shown in the ASSEMBLY DRAWING. Refer to the assembly details for the specific hardware required in each connection.
3. Apply the Power Bond to the PowerLock threads as shown in detail 068.



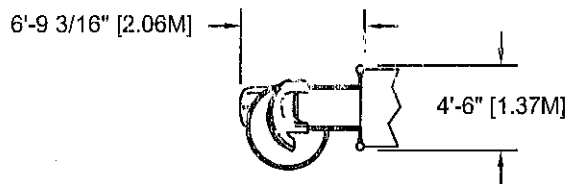
ASSEMBLY DRAWING
81321/81328



81320/81327

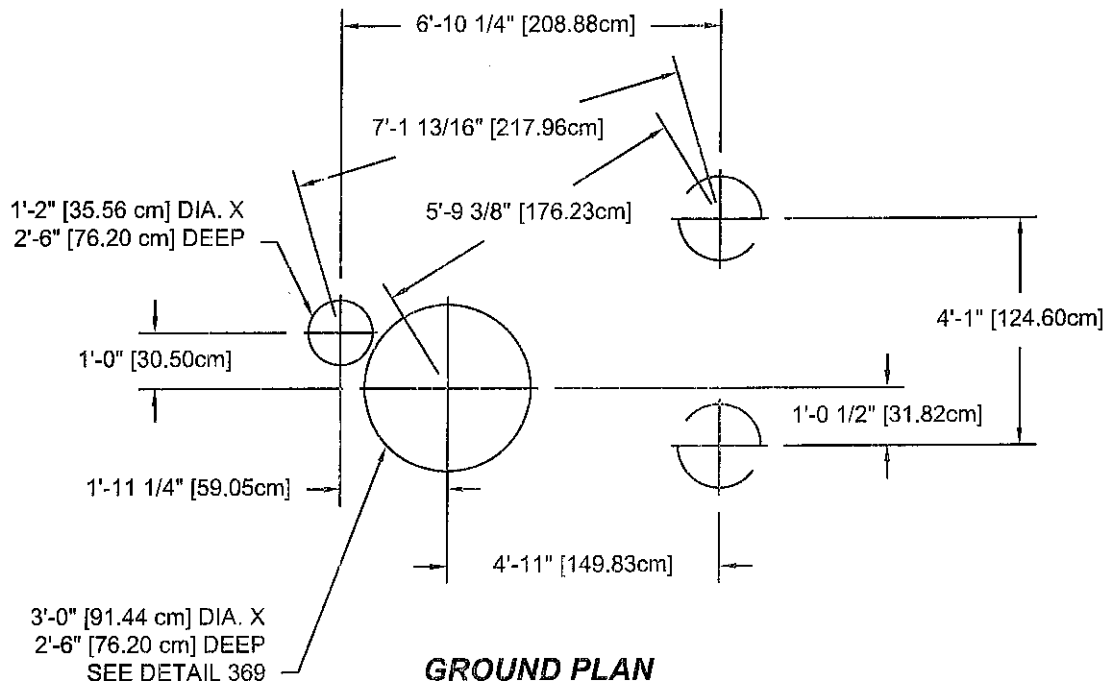


81321/81328



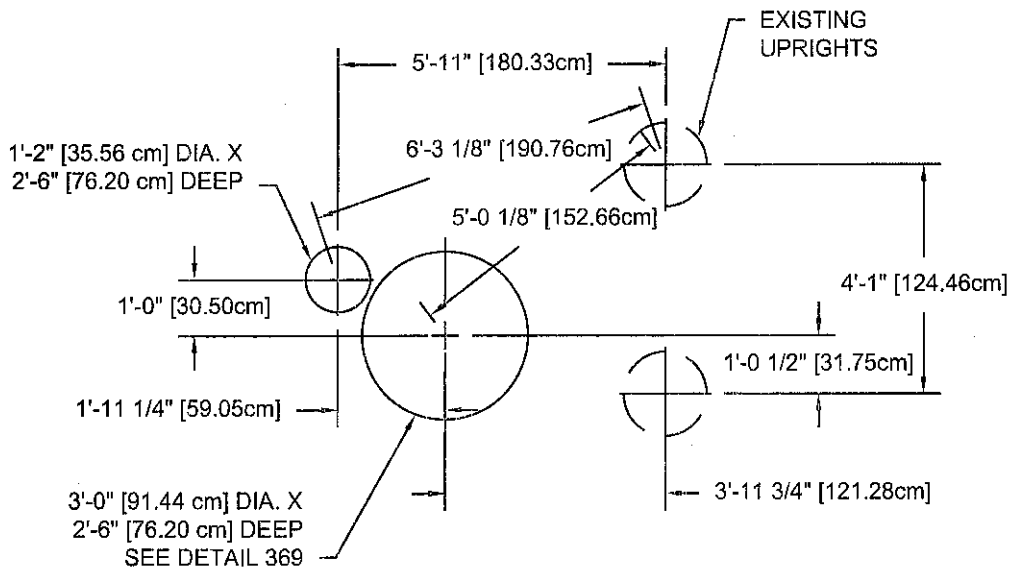
81322

TOP VIEWS



CONCRETE REQUIRED:
.65 CUBIC YARDS
[.50 CUBIC METERS]

NOTES:
* HOLE DEPTHS INDICATED ON ALL GROUND PLANS ARE MEASURED FROM THE FINISHED SURFACE. SEE DETAIL 032. ALL FOOTING DIMENSIONS ARE BASED ON LEVEL FINISHED SURFACE.
* SUGGESTED MINIMUM CONCRETE RATING: 3000 PSI



PARTS LIST

REF NO.	DESCRIPTION	NUMBER REQUIRED					PART NUMBER
		81320	81327	81321	81328	81322	
1	F5 Spiral Slide	1	1	1	1	1	168262
2	F5 Spiral Slide Hood	1	1	1	1	1	168463
3	Platform 4 ft.	1	1	0	0	0	202137
3	Platform 5 ft.	0	0	1	1	0	176107
3	Platform 6 ft.	0	0	0	0	1	176103
4	Handrail	2	2	0	0	0	202179
4	Handrail	0	0	2	2	0	176074
4	Handrail	0	0	0	0	2	176078
5	Step Rung Support	2	2	2	2	0	168620
5	Step Rung Support	0	0	0	0	2	168660
6	Footbuck	1	0	1	0	1	200033
6	Footbuck	0	1	0	1	0	168608
7	Ground Socket	1	0	1	0	1	168601
7	Ground Socket	0	1	0	1	0	168606
	Power Lock Base	4	4	4	4	4	A63515
	Power Lock Cap	4	4	4	4	4	A63517
	Hardware Complete	1	1	1	1	0	168569
	Hardware Complete	0	0	0	0	1	168570
	3/8" x 3/4" P.B.H.C.S. w/Patch	6	6	6	6	6	812052*
	3/8" x 1 1/4" P.B.H.C.S. w/Patch	4	4	4	4	2	812051*
	3/8" x 1 1/2" P.B.H.C.S. w/Patch	4	4	4	4	6	812053*
	3/8" x 1 3/4" P.B.H.C.S. w/Patch	2	2	2	2	2	812054*
	3/8" x 2 1/4" P.B.H.C.S. w/Patch	4	4	4	4	4	812056*
	3/8" x 3 1/4" P.B.H.C.S. w/Patch	1	1	1	1	1	812060*
	3/8" Lockwasher	25	25	25	25	25	817334*
	3/8" Flatwasher	6	6	6	6	6	817410*
	3/8" Flatwasher (1 1/4" O.D.)	9	9	9	9	9	817424*
	3/8" Tee Nut	10	10	10	10	10	804556*
	Locking Collar	4	4	4	4	4	162964*
	3/8" x 1 3/4" Hex Bolt	4	4	4	4	4	801006*
	1/2" x 3 1/2" Hex Bolt	2	2	2	2	2	801213*
	1/2" Lockwasher	2	2	2	2	2	817342*
	1/2" Hex Nut	2	2	2	2	2	804055*

*Unless Otherwise Specified, All Units of Measure are Each
* Included in Hardware*

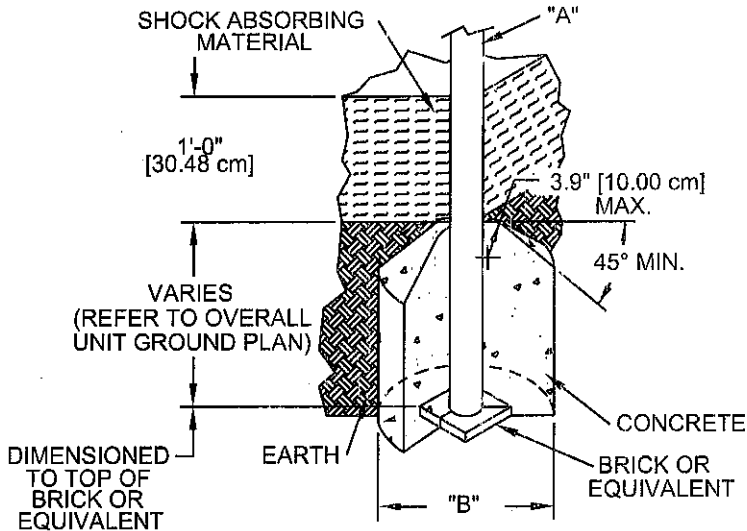
**Warning: During Installation, Hardware And Small Parts Are Choking Hazards
For Young Children. Store Unused Parts Appropriately Until Assembly Is Completed.
Once Assembly Is Completed, Remove Any Unused Parts From The Play Environment
And Dispose/Save Them In A Secure Location.**

DETAILS -for- 81320, 81321, 81322, 81327, & 81328

IMPORTANT

To REDUCE THE RISK OF CLOTHING ENTANGLEMENT IN COMPLIANCE WITH ASTM F1487, ANY BOLT END PROTRUDING MORE THAN TWO FULL THREADS BEYOND THE FACE OF THE NUT SHALL BE CUT-OFF FLUSH, FILED SMOOTH AND TREATED TO PREVENT CORROSION.

NOTE: AFTER ASSEMBLY IS COMPLETE, PEEN TEE-NUTS AND FLATWASHERS TO MATCH RADIUS OF PIPE.



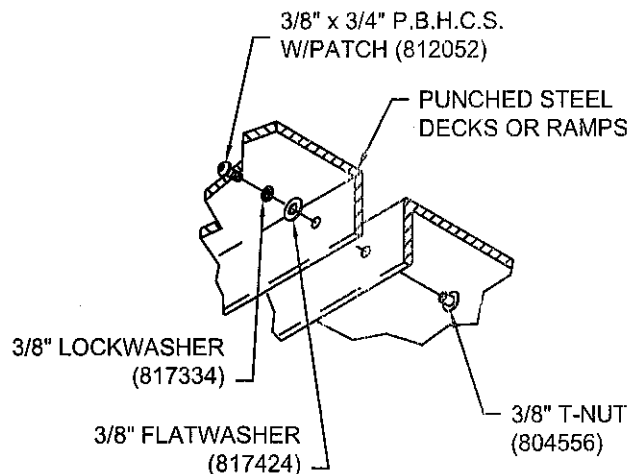
DIA. "A" (PIPE SIZE)	DIA. "B" (FOOTING SIZE)
1 1/16" [2.70 cm]	1'-2" [35.56 cm]
1 5/16" [3.33 cm]	1'-2" [35.56 cm]
1 5/8" [4.13 cm]	1'-2" [35.56 cm]
1 7/8" [4.83 cm]	1'-2" [35.56 cm]
2 3/8" [6.03 cm]	1'-2" [35.56 cm]
3 1/2" [8.89 cm]	1'-6" [45.72 cm]
5" [12.70 cm]	1'-6" [45.72 cm]
TRACK RIDE & SWINGS	
5" [12.70 cm]	2'-0" [60.96 cm]
TREE SCAPE	
5" [12.70 cm]	4'-0" [121.92 cm]

NOTES:

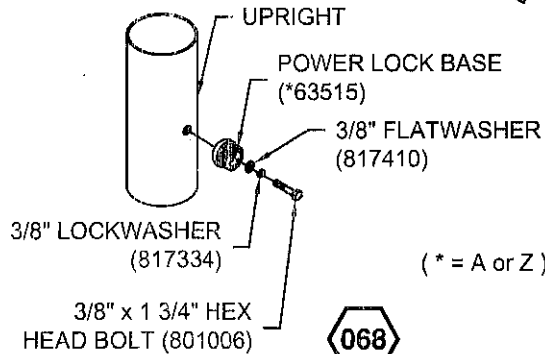
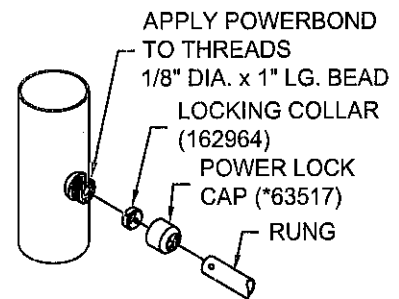
- SLOPED FOOTING IS A REQUIREMENT OF EUROPEAN STANDARD EN1176-1 ONLY
- SUGGESTED MINIMUM CONCRETE RATING: 3000 PSI



SHOCK ABSORBING PROPERTIES OF SURFACING MATERIALS VARY. IF YOU DETERMINE THAT LESS THAN 1'-0" [30.48cm] OF SURFACING IS REQUIRED, MAKE UP THE DIFFERENCE IN ELEVATION WITH EARTH, BEFORE APPLYING SURFACING.



***NOTE:**
HEX BOLTS SHOULD BE TORQUED FROM 20-25 FT. LBS. FOR PROPER INSTALLATION.



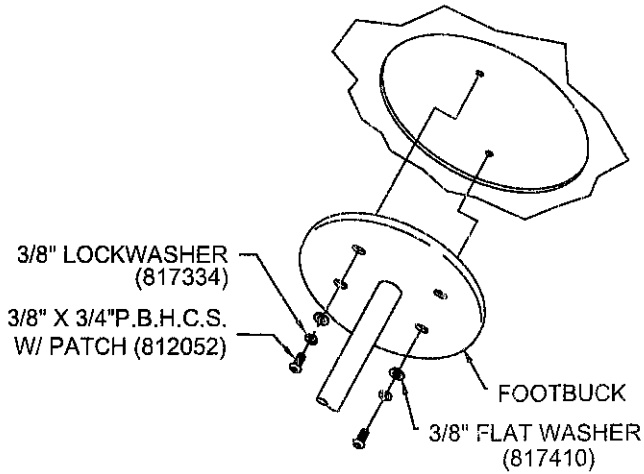
(* = A or Z)

DETAILS -for- 81320, 81321, 81322, 81327, & 81328

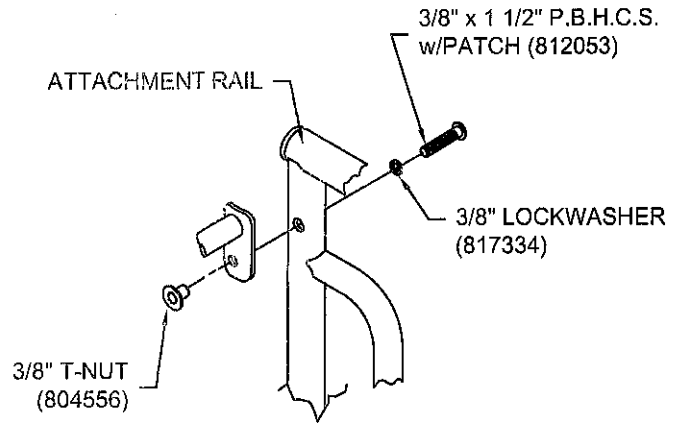
IMPORTANT

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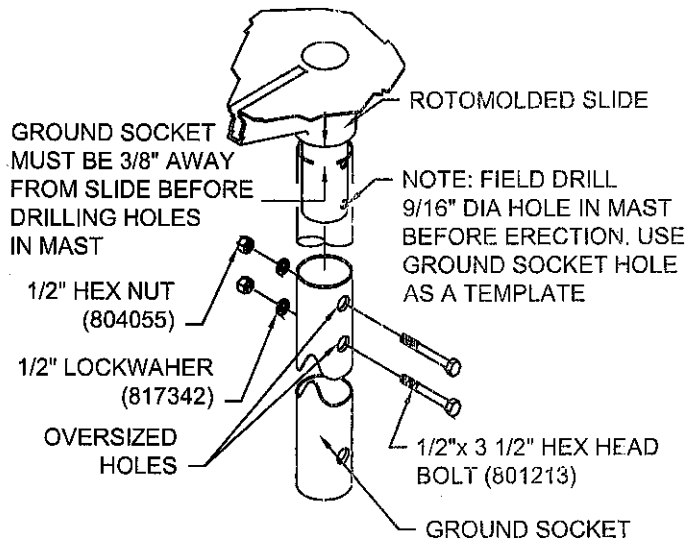
NOTE: AFTER ASSEMBLY IS COMPLETE, PEEN TEE-NUTS AND FLATWASHERS TO MATCH RADIUS OF PIPE.



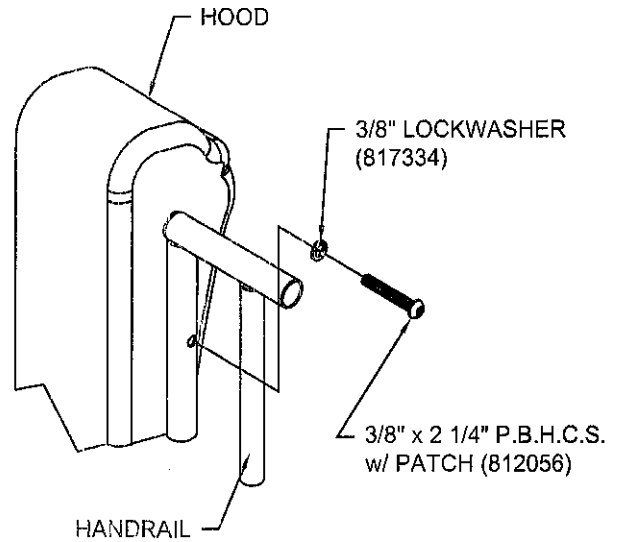
195



201



203



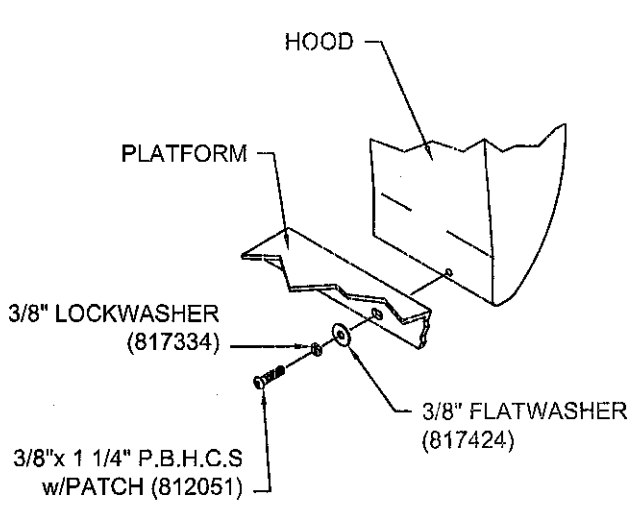
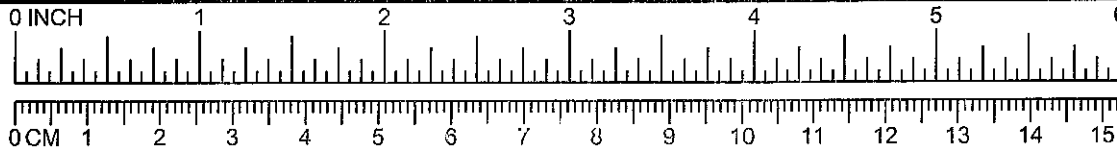
351

DETAILS -for- 81320, 81321, 81322, 81327, & 81328

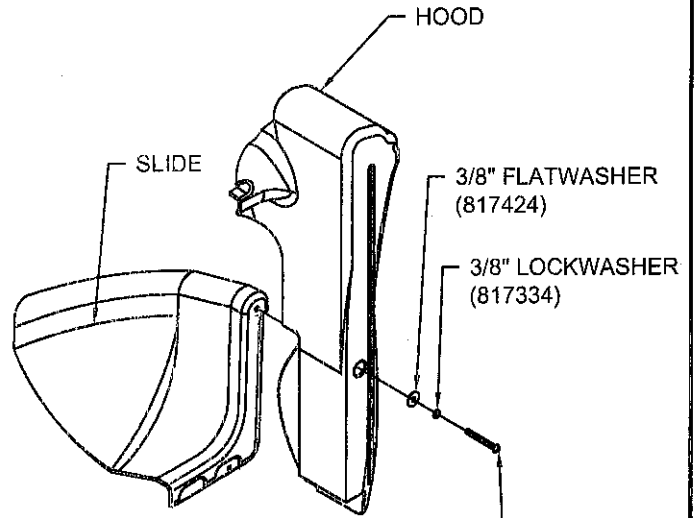
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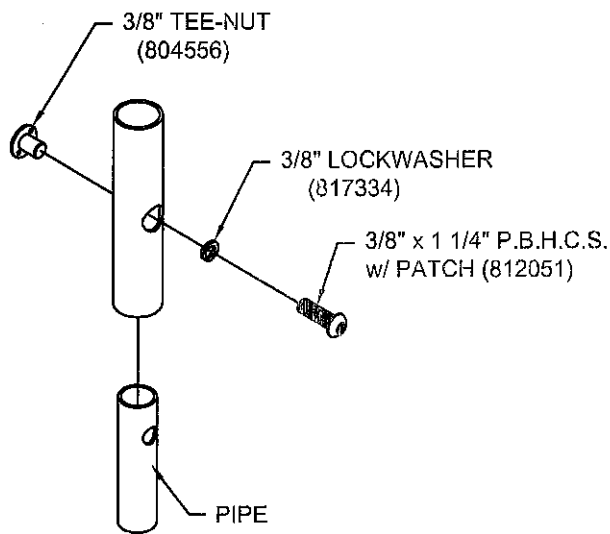
NOTE: AFTER ASSEMBLY IS COMPLETE, PEEN TEE-NUTS AND FLATWASHERS TO MATCH RADIUS OF PIPE.



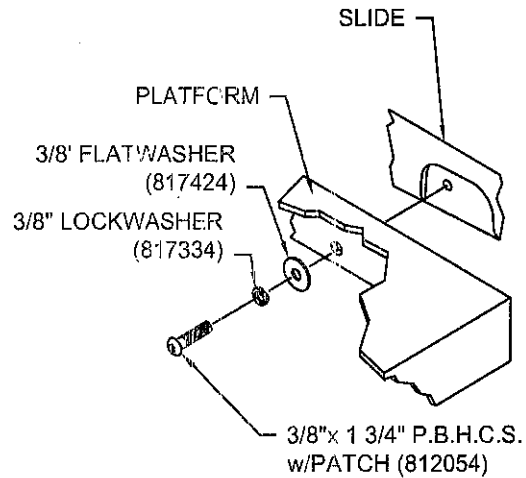
353



354



355



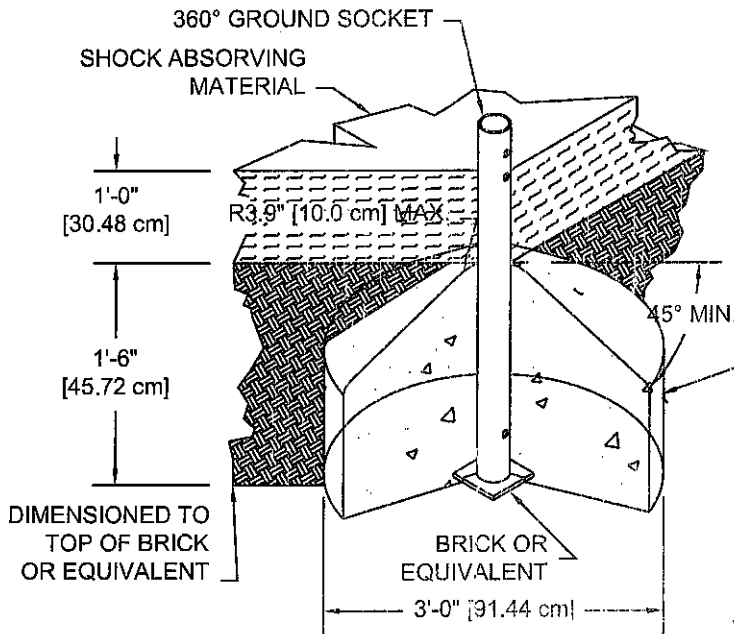
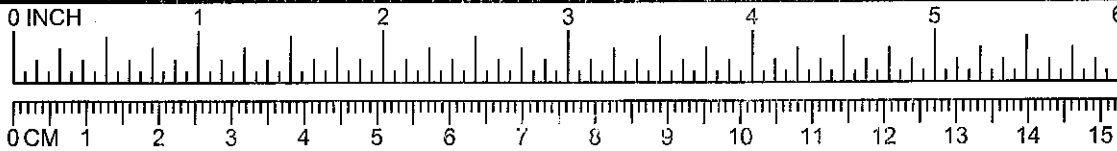
356

DETAILS -for- 81320, 81321, 81322, 81327, & 81328

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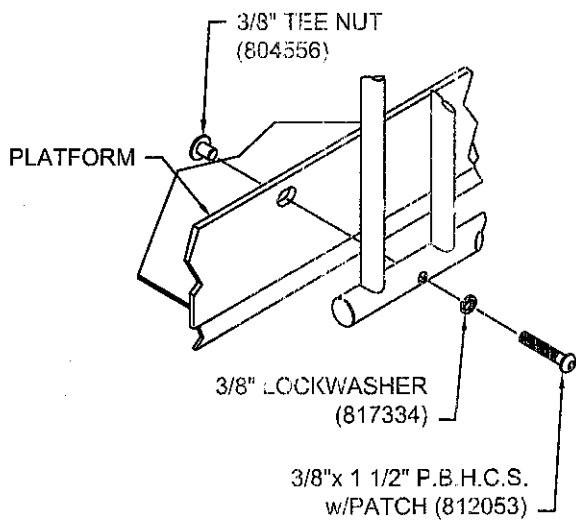
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SHOCK ABSORBING PROPERTIES OF SURFACING MATERIALS VARY. IF YOU DETERMINE THAT LESS THAN 1'-0" [30.48cm] OF SURFACING IS REQUIRED, MAKE UP THE DIFFERENCE IN ELEVATION WITH EARTH, BEFORE APPLYING SURFACING.

NOTE:
-SLOPED FOOTING IS A REQUIREMENT OF EUROPEAN STANDARD EN1176-1
-SUGGESTED MINIMUM CONCRETE RATING: 3000 PSI

369



368

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

N

Meeting Date: July 13, 2017

Item Title: Approval of Annual Landscape Maintenance Agreement – StayGreen Inc.

Item Type: Action

BACKGROUND:

This is the second year of a three agreement. StayGreen, Inc provides basic lawn and grounds maintenance for the District. Request for Proposal was issued in September 2015 and awarded to StayGreen, Inc. November 2015. The monthly expense is \$6,300.00 or \$75,600.00 annual from the 2017-2018 fiscal year.

FISCAL IMPLICATIONS:

\$75,600.00 annual fee from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

GENERAL CONTRACT

Renewal for 2017-18 School Year. The agreement is to extend the services as proposed in the Request for Proposal dated October 15, 2015 for one additional year.

THIS GENERAL CONTRACT (this "General Contract") is made as of DATE: June 22, 2017, in the County of Los Angeles, State of California, by and between the "CASTAIC UNION SCHOOL DISTRICT" (hereinafter called the "District"), and "STAYGREEN Inc, LANDSCAPE MAINTENANCE INC." (hereinafter called "Vendor").

IN CONSIDERATION OF THE MUTUAL COVENANTS AND CONSIDERATIONS STATED HEREIN, the receipt and sufficiency of which are hereby acknowledged, the District and Vendor hereby agree as follows:

1. **SCOPE OF WORK.** The Vendor shall perform within the time stipulated herein, and shall provide all labor, equipment, materials, tools, utility services and transportation to complete in a workmanlike manner, in accordance with the terms and conditions of the Landscape Specifications. Vendor to have all equipment and labor secured to begin work **July 01, 2017**. It is the duty of the Vendor to complete the Work in exact accordance with the Specifications and any approved revisions or interpretations thereto, without limitation. The Vendor shall be liable to the District for any damages arising as a result of a failure to fully comply with its obligations.
2. **CONTRACT PRICE.** The District shall pay to the Vendor as full consideration for the faithful performance of the Contract, subject to any additions or deductions ordered or approved by the District by any Change Order, the price of: \$6300.00 **DOLLARS** (*Bid Amount*) (the "Contract Price"), which shall be payable to the Vendor in equal monthly payments.
3. **INSURANCE REQUIREMENTS.** The Vendor cannot commence work without such proof of insurance. If the District is damaged by failure of the Vendor to maintain such insurance, it may recover as stipulated elsewhere in the Contract Documents for recovery of damages. District may insure its own interest if Vendor fails to effect or maintain insurance.

The Vendor shall procure and maintain from the Starting Date until final payment under this General Contract is made to the Vendor, the insurance described below in the coverage amounts described below.

(a) Comprehensive Bodily Injury and Property Damage Liability Insurance for Combined Single Limit Bodily Injury and/or Property Damage Liability of not less than \$1,000,000 each occurrence. The policy(ies) so secured and maintained shall include coverage for Contractual or Assumed Liability, Vendors Protective (Contingency) Liability, Products Liability or Completed Operations, Hazardous Materials (required when the Contract involves removal of these materials), and Owned, Hired, and Non-owned Automobiles Insurance; and shall be endorsed to the name of the Castaic Union School District, its Board and all other indemnities as additional insured and shall provide specifically that any insurance carried by the District which may be applicable to any claim or loss shall be deemed excess and the Vendor's insurance primary despite any conflicting provisions in the Vendor's policy to the contrary. Coverage shall be maintained with no self-insured retention.

(b) Workers' Compensation Insurance in accordance with the provisions of the California Labor Code, adequate to protect it and all subcontractors from claims under Workers' Compensation Acts which may arise from operations under the Contract Documents, whether such operations be by the Vendor or by any subcontractor or anyone directly or indirectly employed by either of them. To the fullest extent permitted by law, the Vendor hereby waives its rights and its insurer(s)' rights of recovery against District workers' compensation claims or losses arising from or relating to this Agreement. The Vendor shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

4. **PROVISIONS REQUIRED BY LAW.** Each and every provision of law and clause required to be inserted into this General Contract and the other Contract Documents shall be deemed to be inserted herein or therein (as applicable) and this General Contract and such other Contract Documents shall be read and enforced as though it were included herein or therein (as applicable), and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the General Contract or any of the other Contract documents (as applicable) shall forthwith be physically amended to make such insertion or correction.

5. **DUE AUTHORIZATION.** This General Contract is, and all Contract Documents to be executed by Vendor in connection with the Work and the Project will be, duly authorized, executed and delivered by Vendor, is and will be legal, valid and binding obligations of Vendor enforceable against Vendor in accordance with their respective terms (except to the extent that such enforcement may be limited by applicable bankruptcy, insolvency, moratorium and other principles relating to or limiting the right of contracting parties generally), and does not and will not violate any provisions of any agreement to which Vendor is a party or may become a party or to which it is subject or may become subject. The representations and warranties contained in this section shall be deemed to be remade each day throughout the term of the Contract.

6. **AUTHORIZATION OF SIGNATORIES.** Each individual and entity executing this General Contract hereby represents and warrants that he, she or it has the capacity set forth on the signature page hereof with full power and authority to bind the party on whose behalf he, she or it is executing this General Contract to the terms and provisions hereof.

7. **TERMINATION OF CONTRACT.** The School District reserves the right to cancel this Agreement for cause, in part or in whole, without penalty, upon 30 days written notice to the Selected Firm. Any Agreement cancellation notice will not relieve STAY GREEN INC of the obligation to deliver and/or perform on all outstanding issues prior to the effective date of cancellation. Upon receipt of any such Notice of Termination, the Vendor shall immediately, in accordance with the instructions from the District, proceed as follows:
 - a. Cease operations as specified in the notice; provided that, the District, in its sole and absolute discretion, may require the Vendor to complete any Work necessary to facilitate transfer to the Vendor's responsibilities to another Vendor;
 - b. Proceed to complete the performance of Work not terminated;
 - c. Upon such termination, the District's total obligation to the Vendor shall be limited to payment for all Work completed. The Vendor hereby waives and forfeits all other claims for payment and damages, including, without limitation, any claim for anticipated profits.
 - d. Final payment to the Vendor hereunder shall be made upon receipt and approval of a final Vendor Payment Request from the Vendor.

8. **COMPONENT PARTS OF THE CONTRACT.** The "Contract" consists of the following documents, all of which are component parts of the Contract as if herein set out in full or attached hereto (the "Contract Documents"):

LANDSCAPE AND MAINTENANCE SERVICES BID PACKAGE

All of the above-listed Contract Documents are intended to be complimentary. Work required by any one of the above-named items and not required by another shall be performed as if required by all.

IN WITNESS WHEREOF, this General Contract has been duly executed by the above named parties, on the day and year first above written.

DISTRICT:

VENDOR:

CASTAIC UNION SCHOOL DISTRICT

STAYGREEN INC

Signature

Signature

Jaime Garcia
Director of Facilities

Chris Angelo
STAYGREEN INC

Authorized Officers
or Agents

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

O

Meeting Date: July 13, 2017

Item Title: Approval of Service Agreement from AllerClean Pest Control

Item Type: Action

BACKGROUND:

There are bait stations placed at two schools, Castaic Middle School and Northlake Hills Elementary School where we have historically experienced rodent issues. We have seen good control of rodents using the bait stations and wish to add bait stations to Castaic Elementary School and Live Oak Elementary School. We have received a proposal from AllerClean that will provide service to all schools. The cost for adding two schools will increase slightly from our current provider.

FISCAL IMPLICATIONS:

\$6,830.00 from the General Fund.

RECOMMENDATION:

Approve item as submitted

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



SERVICE AGREEMENT

Phone: (818) 993-4554
Fax No: (818) 993-4788

P.O.B. 4316
Chatsworth, CA 91311

DATE: 6/20/17

COMPANY NAME Castaic Union School District	CONTACT PERSON Jaime Garcia	PHONE NUMBER 661-257-4500 x1546
SERVICE ADDRESS 28900 Hillcrest Parkway	CITY Castaic, Ca	ZIP CODE 91384
BILLING ADDRESS 28131 Livingston Ave	CITY Valencia, Ca	ZIP CODE 91355

Castaic Middle School

PESTS TO BE COVERED:

All crawling insects excluding bedbugs and wood destroying pests and organisms

TYPE OF ACCOUNT HOME RESTAURANT COMMERCIAL APT _____ QTY. OF UNITS

Monthly Service

once _____ per month

AllerClean's Monthly service provides for inspection and treatment scheduled _____ per _____ for the pests listed above. It is understood that other pests are not covered by this agreement. This proposal includes free emergency service during normal working hours from 8AM to 5PM Monday through Friday.

Alternate months at \$ _____ for months of J F M A M J J A S O N D

Outside each visit Inside each visit Inside upon prior request

Initial Service Fee \$ 320.00
Monthly Service charge \$ 112.00

This agreement is for the initial period of twelve months and shall continue thereafter on a regular basis until canceled in writing. AllerClean Pest Control Inc. reserves the right to revise the monthly service charge after the first year. Unless specified, this agreement does not cover wood destroying pests or flying insects. This agreement does not guarantee against present or future damage thereof. All trouble calls are free of charge. Past due amounts must be paid before scheduling next service.

Remarks: The initial service fee is to replace the current metal bait stations and replace with 16 plastic stations.

Structural Pest Control Operators are licensed by the Structural Pest Control Board for the application of pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency (E.P.A.). Registration of pesticides is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized. (Your service person has been trained to apply these materials in a manner that will do just that: minimize your exposure and all reasonable risks involved in this application.) State law requires that you be aware that: PESTICIDES ARE TOXIC CHEMICALS. CAUTION: If, within 24 hours following application, you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center (213) 664-2121 or (415) 666-2845 and your pest control operator immediately. For further information, contact the following: AllerClean Corp., (818) 899-7337 for health related questions - County Health Department (805) 652-6670- for application information - County Agriculture Commissioner (805) 933-3165; for regulatory information - Structural Pest Control Board (916) 920-6323. The address is 1422 Howe Avenue Sacramento, California 95825.

I agree that any credit granted shall be paid promptly in accordance With these terms and agreements, and in the event of default, to pay reasonable collection charges and/or attorney fees. Terms: Net 30 days

AGREEMENT ACCEPTED BY- _____ (Owner or LWW Agent) SERVICED BY _____

SALES PERSON Lee Lipp License NO No OPR 9838



AllerClean Pest Control, Inc.

P.O.B. 4316
Chatsworth, CA 91311

SERVICE AGREEMENT

Phone: (818) 993-4554
Fax No: (818) 993-4788

DATE: 6/21/17

COMPANY NAME Castaic Union School District	CONTACT PERSON Jaime Garcia	PHONE NUMBER 661-257-4500 x1546
SERVICE ADDRESS 30455 Park Vista Dr	CITY Castaic, Ca	ZIP CODE 91384
BILLING ADDRESS 28131 Livingston Ave	CITY Valencia, Ca	ZIP CODE 91355

Castaic Elementry School

PESTS TO BE COVERED:

Rodents

TYPE OF ACCOUNT HOME RESTAURANT COMMERCIAL APT _____ QTY. OF UNITS

Monthly Service

one _____ per _____ month

AllerClean's Monthly service provides for inspection and treatment scheduled _____ per _____ for the pests listed above. It is understood that other pests are not covered by this agreement. This proposal includes free emergency service during normal working hours from 8AM to 5PM Monday through Friday.

Alternate months at \$ _____ for months of J F M A M J J A S O N D

Outside each visit Inside each visit Inside upon prior request

Initial Service Fee \$ _____
Monthly Service charge \$ 70.00

This agreement is for the initial period of twelve months and shall continue thereafter on a regular basis until canceled in writing. AllerClean Pest Control Inc. reserves the right to revise the monthly service charge after the first year. Unless specified, this agreement does not cover wood destroying pests or flying insects. This agreement does not guarantee against present or future damage thereof. All trouble calls are free of charge. Past due amounts must be paid before scheduling next service.

Remarks:

Structural Pest Control Operators are licensed by the Structural Pest Control Board for the application of pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency (E.P.A.). Registration of pesticides is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized. (Your service person has been trained to apply these materials in a manner that will do just that: minimize your exposure and all reasonable risks involved in this application.) State law requires that you be aware that: PESTICIDES ARE TOXIC CHEMICALS. CAUTION: If, within 24 hours following application, you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center (213) 664-2121 or (415) 666-2845 and your pest control operator immediately. For further information, contact the following: AllerClean Corp., (818) 899-7337 for health related questions - County Health Department (805) 652-6670- for application information - County Agriculture Commissioner (805) 933-3165; for regulatory information - Structural Pest Control Board (916) 920-6323. The address is 1422 Howe Avenue Sacramento, California 95825.

I agree that any credit granted shall be paid promptly in accordance With these terms and agreements, and in the event of default, to pay reasonable collection charges and/or attorney fees. Terms: Net 30 days

AGREEMENT ACCEPTED BY- _____ (Owner or LWW Agent) SERVICED BY _____

SALES PERSON Lee Lipp License NO No OPR 9838



P.O.B. 4318
Chatsworth, CA 91311

SERVICE AGREEMENT

Phone: (818) 993-4554
Fax No: (818) 993-4788

DATE: 6/20/17

COMPANY NAME Castaic Union District	CONTACT PERSON Jaime Garcia	PHONE NUMBER 661-257-4500 x1546
SERVICE ADDRESS 32545 Ridge Rte Rd	CITY Castaic	ZIP CODE 91384
BILLING ADDRESS 28131 Livingston Ave	CITY Valenica, Ca	ZIP CODE 91355

Northlake Hills Elementary School

PESTS TO BE COVERED:

Rodents

TYPE OF ACCOUNT HOME RESTAURANT COMMERCIAL APT _____ QTY. OF UNITS

Monthly Service

Once _____ per Month

AllerClean's Monthly service provides for inspection and treatment scheduled _____ per _____ for the pests listed above. It is understood that other pests are not covered by this agreement. This proposal includes free emergency service during normal working hours from 8AM to 5PM Monday through Friday.

Alternate months at \$ _____ for months of J F M A M J J A S O N D

Outside each visit Inside each visit Inside upon prior request

Initial Service Fee \$ 240.00

Monthly Service charge \$ 84.00

This agreement is for the initial period of twelve months and shall continue thereafter on a regular basis until canceled in writing. AllerClean Pest Control Inc. reserves the right to revise the monthly service charge after the first year. Unless specified, this agreement does not cover wood destroying pests or flying insects. This agreement does not guarantee against present or future damage thereof. All trouble calls are free of charge. Past due amounts must be paid before scheduling next service.

Remarks: The initial fee is for the removal of the metal bait stations and replace them with plastic stations.

Structural Pest Control Operators are licensed by the Structural Pest Control Board for the application of pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency (E.P.A.). Registration of pesticides is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized. (Your service person has been trained to apply these materials in a manner that will do just that: minimize your exposure and all reasonable risks involved in this application.) State law requires that you be aware that: PESTICIDES ARE TOXIC CHEMICALS. CAUTION: If, within 24 hours following application, you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center (213) 664-2121 or (415) 666-2845 and your pest control operator immediately. For further information, contact the following: AllerClean Corp., (818) 899-7337 for health related questions - County Health Department (805) 652-6670- for application information - County Agriculture Commissioner (805) 933-3165; for regulatory information - Structural Pest Control Board (916) 920-6323. The address is 1422 Howe Avenue Sacramento, California 95825.

I agree that any credit granted shall be paid promptly in accordance With these terms and agreements, and in the event of default, to pay reasonable collection charges and/or attorney fees. Terms: Net 30 days

AGREEMENT ACCEPTED BY- _____ (Owner or LWW Agent) SERVICED BY _____

SALES PERSON Lee Lipp License NO No OPR 9838



P.O.B. 4316
Chatsworth, CA 91311

SERVICE AGREEMENT

Phone: (818) 993-4554
Fax No: (818) 993-4788

DATE: 6/21/17

COMPANY NAME Castaic Union School District	CONTACT PERSON Jaime Garcia	PHONE NUMBER 661-257-4500 x1546
SERVICE ADDRESS 27715 Saddle Ridge	CITY Castaic, Ca	ZIP CODE 91384
BILLING ADDRESS 28131 Livingston Ave	CITY Valencia, Ca	ZIP CODE 91355

Live Oak Elementary

PESTS TO BE COVERED:

Rodents

TYPE OF ACCOUNT HOME RESTAURANT COMMERCIAL APT _____ QTY. OF UNITS

Monthly Service

once _____ per _____ month

AllerClean's Monthly service provides for inspection and treatment scheduled for the pests listed above. It is understood that other pests are not covered by this agreement. This proposal includes free emergency service during normal working hours from 8AM to 5PM Monday through Friday.

Alternate months at \$ _____ for months of J F M A M J J A S O N D

Outside each visit Inside each visit Inside upon prior request

Initial Service Fee \$ _____
Monthly Service charge \$ 70.00

This agreement is for the initial period of twelve months and shall continue thereafter on a regular basis until canceled in writing. AllerClean Pest Control Inc. reserves the right to revise the monthly service charge after the first year. Unless specified, this agreement does not cover wood destroying pests or flying insects. This agreement does not guarantee against present or future damage thereof. All trouble calls are free of charge. Past due amounts must be paid before scheduling next service.

Remarks:

Structural Pest Control Operators are licensed by the Structural Pest Control Board for the application of pesticides which are registered and approved for use by the California Department of Food and Agriculture and the United States Environmental Protection Agency (E.P.A.). Registration of pesticides is granted when the state finds that based on existing scientific evidence there are no appreciable risks if proper use conditions are followed or that the risks are outweighed by the benefits. The degree of risk depends upon the degree of exposure, so exposure should be minimized. (Your service person has been trained to apply these materials in a manner that will do just that: minimize your exposure and all reasonable risks involved in this application.) State law requires that you be aware that: PESTICIDES ARE TOXIC CHEMICALS. CAUTION: If, within 24 hours following application, you experience symptoms similar to common seasonal illness comparable to the flu, contact your physician or poison control center (213) 664-2121 or (415) 666-2845 and your pest control operator immediately. For further information, contact the following: AllerClean Corp., (818) 899-7337 for health related questions - County Health Department (805) 652-6670- for application information - County Agriculture Commissioner (805) 933-3165; for regulatory information - Structural Pest Control Board (916) 920-6323. The address is 1422 Howe Avenue Sacramento, California 95825.

I agree that any credit granted shall be paid promptly in accordance With these terms and agreements, and in the event of default, to pay reasonable collection charges and/or attorney fees. Terms: Net 30 days

AGREEMENT ACCEPTED BY _____ (Owner or LWW Agent) SERVICED BY _____

SALES PERSON Lee Lipp License NO No OPR 9838

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

P

Meeting Date: July 13, 2017

Item Title: Approval of Proposal from Facili-Serv Athletic Facility Product and Services

Item Type: Action

BACKGROUND:

The bleachers at Castaic Middle School Gym has damaged seating that will need to be repaired. Proposal includes ongoing service and inspection agreement.

FISCAL IMPLICATIONS:

\$7,363.00 annual fee from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



Bleacher Safety Inspection Report



Date:
June 21, 2017

District:
Castaic Union School District
Jaime Garcia - Buildings and Grounds Director
28131 Livingston Ave
Valencia, CA 91355

Inspections:
16-2-04720 Castaic MS, Main Gym
16-2-04730 Castaic MS, Main Gym, Athletic Equipment



Athletic Facility
Products & Services



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Bleacher Codes and Standards

SAFETY INSPECTION SCOPE:

Bleacher inspections are conducted at the request of our clients. They are based on a visual inspection of the overall athletic equipment and its components. Conditions reported are based both on code requirements and on our expertise in athletic equipment safety and maintenance.

Inspectors hold certifications in welding, electrical, safety and are professionally trained by Facili-Serv based on over 40 years of experience inspecting, repairing and maintaining all makes and models of indoor and outdoor athletic equipment and their components. Inspections meet federal, state and building code requirements and are accepted by all major insurance companies.

Bleacher conditions can change rapidly. Bleachers should also be checked before and after each use by in-house staff as recommended by the U.S. Consumer Product Safety Commission report #330.

INSPECTION REPORT DEFINED:

This report is designed to be part of an overall risk management program that:

- Identifies & Prioritizes Risks
- Offers Immediate & Ongoing Risk Reduction Solutions
- Budgets Based on Relative Risks, Community Need and Financial Resources Available

SAFETY RATINGS IN THIS REPORT:

CODE	Code:	Significant code safety issue. Immediate correction is required by code.
◆	Repair:	Damaged, missing or broken component that must be repaired promptly.
△	Concern:	Unsafe condition or maintenance need. Recommend attention soon.
✓	Acceptable:	No significant deficiencies noted at time of inspection.
⊘	Replace:	Repair not advisable or economical: Replacement for the system is recommended.

Bleacher service recommendation abbreviations used in this report:

US Understructure; the supporting framework and miscellaneous bracket, wheels, anchors, fasteners*.

SE Surface structure; the seating boards, panels and modules that make up the seating surfaces including supporting and miscellaneous brackets and exposed fasteners*.

PR Power system; the supporting framework and miscellaneous bracket, wheels, anchors, fasteners*.

RE Guard rails; perimeter (end, top and front) guard rails and mounting system brackets and fasteners*.

AL Aisle way system; the dedicated pathway to accommodate egress and includes rails, rail cups/attachments, steps, end caps, supporting framework and miscellaneous bracket and fasteners*.

HC Handicap wheelchair spaces and ramps (outdoor only); the wheelchair space, mechanisms, guards, panels and miscellaneous bracket, wheels, fasteners*, etc. use for the space.

Additional abbreviations may be used.

*Some fasteners on various systems are not readily available or accessible and are not included in routine maintenance and service. Plastic modular seating and other systems may have fasteners that are not accessible when assembled and tightening loose internal fasteners is not included- May be available additional cost based on time and materials required or specified in repair descriptions only. Some seat and other system looseness may be caused by damage to the seat module or other conditions and would require special ordering materials and additional costs.



Bleacher Codes and Standards

BLEACHER CODES AND STANDARDS

Bleacher evaluation and recommendations are based on portions of the building code that apply to bleachers, industry standards, professional and the recommendations of independent professional safety organizations as follows:

IBC 2012

Requirement that Bleachers Adhere to ICC300
Chapter 10, Section 1025 Assembly, 1025.1.1

ICC 300

New Bleacher Requirements

IBC ICC/ANSI 300-2012, Chapter 1

- **Inspections:** Professional annual inspections
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Open gaps above 30" must be 4" or less on bleachers over 55" tall
- **Aisle ways:** 48" wide with center handrails**
- **Wheelchair Spaces:** Must be provided**
(* ** Number required is based on formulas in the code.)

Existing Bleacher Requirements:

IBC ICC/ANSI 300-2012, Chapter 5

- **Inspections:** Professional annual inspections
- **Alterations:** Must comply with new bleachers requirements
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Gaps above 30" must be 4" or less on bleachers over 55" tall

FIRE CODE

Spaces Beneath or Adjacent to Seating Structures Must Comply with Building Code.

IBC ICC/ANSI 300-2012-305.1

IBC ICC/ANSI 300-2012-309.1, Fire protection systems shall be provided

IBC ICC/ANSI 300-2012-502.4, all flammables, vehicles and combustibles in fire protected areas only

U.S. Consumer Product Safety Commission Report #330

Professional Inspector Includes Qualified Professional Bleacher Service Firm.



Safety Plan Recommendations

16-2-04720 Castaic MS, Main Gym

BLEACHER DESCRIPTION

Manufacturer: FBC
 Model: G2
 6 Sections, 8 Rows
 Estimated Gross Seating: 520
 Operation: Powered
 Surface: Wood
 Estimated Replacement Cost: \$ 53,000



SAFETY and CONDITION

Overall Rating: Ok to Fair	▲	General maintenance, service & upgrades needed
IBC ICC/ANSI 300-2012, Chapter 5		
Understructure: Service	▲	Maintain lubrication, check, tighten exposed fasteners and anchors
Surface: Hazard	●	Cracked/damaged boards need to be replaced
Guards/Rails: Ok	✓	Check, adjust, tighten as needed
Deck Gaps: Ok	✓	
Aisle ways/Egress: Upgrade	▲	Aisle system needed to meet egress codes
Power System: Service	▲	Clean power system for traction
Wheelchair Spaces: Ok	✓	ADA Compliant

RECOMMENDATIONS

US 1 • Lubrication needs to be maintained.
 US 3 • Safety rowlocks need service/repair for safe, even operation and row stability.
 US 4 • Check and tighten loose and missing anchors and frame fasteners, replace as needed.
 SF 1 • (10) boards are damaged and need to be replaced.
 SF 2 • Check and tighten loose and missing exposed surface fasteners, replace as needed.
 PR 1 • Power unit drive rollers need cleaning to restore traction and even operation. Spinning drive rollers can damage the surfaces, further reducing traction.
 RE 1 • End rail system meets existing bleacher codes; adjust for alignment and tightening.
 AL 1 • Aisle system with center handrails and 48" intermediate steps is needed for safety and will meet egress code.

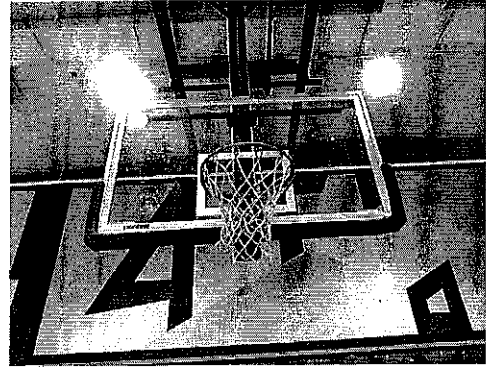


Safety Plan Recommendations

16-2-04730 Castaic MS, Main Gym, Athletic Equipment

Athletic Equipment Inspection/Service

	QTY
Basketball Backstops:	8
Divider Curtains:	1
Batting Cages:	0
Wrestling Mat Movers:	0
Operation:	Powered



SAFETY and CONDITION

Basketball Backstops:

Structure:	Service	△	Check fasteners and tighten as needed
Safety Straps:	Service	△	Retract safety straps properly when operating
	Upgrade	△	Install additional basketball backstop safety straps recommended
Cables/Pulleys:	Service	△	Cables are in good condition
Backboard/Goal/Padding:	Upgrade	△	Replace damaged backboard safety edge pads
Height Adjusters:			
Winch:	Service	△	Check and adjust, set limits
Key Switches/Controls:	Ok	✓	
Divider Curtains:			
Structure:	Service	△	Check fasteners and tighten as needed
Curtain:	Ok	✓	Free of defects
Belts/Cables:	Ok	✓	
Winch:	Service	△	Check and adjust, set limits

RECOMMENDATIONS

- AE 1 ▪ Schedule yearly inspection/service to maintain safe operating conditions.
- AE 2 ▪ Check and tighten anchors, mounts, clamps and fasteners.
- AE 3 ▪ Install (5) additional safety straps on retractable basketball backstops recommended.
- AE 4 ▪ Check cables for kinks, frays and tighten fasteners at attachments.
- AE 5 ▪ Check and service all cable pulleys, sheaves, mounts, guides, and spools as needed.
- AE 6 ▪ Check and tighten all backboard and rim fasteners.
- AE 7 ▪ Check and tighten winch fasteners and anchors.
- AE 8 ▪ Adjust limit switches to recommended settings.
- AE 9 ▪ Replace (2) sets of damaged basketball backstop safety edge pads recommended.



Safety Plan Recommendations

*IBC ANSI/ICC-300 requires existing seating to be maintained free of damage, defects and missing components and all existing stands with seats over 30" or 55" tall (depending on code in effect at the time of installation) to comply with the 4" diameter gap codes for rows and rails and 36" or 42" height for rails on all surfaces 30" or higher. All modifications must be made to meet new code requirements (4" gap and 42" height). Code requires full access for inspections and observance of opening and closing operations and set up. Egress codes are required for new construction seating (or depending on code in effect at the time of installation) and are recommended for safe egress only.

NOTE: FS reserves the right to reject purchase orders if report pricing was in error, all items subject to change and availability. All purchase orders are subject to review & approval by FS. All prices quoted must be accepted in writing (purchase order or contract) within 30 days of this report (after that, may be subject to change) and are based on completion at the same time as the understructure service work, if not being completed with other work, additional charges may apply. Note: All services based on the conditions at the time of inspection. IBC and ICC require all bleacher inspections to include observance of full operation of the bleachers opening and closing. FS inspections can be performed without this, but the evaluation will be limited and subject to change. *International Building Code I.C.C. 300 standards are used in this report. Facili-Serv' inspections include a visual check of your seating. They are not intended to be a substitute for the certification of a licensed structural engineer. If requested, certification of your bleacher's structural integrity is available at an additional charge. Code requires existing seating to be maintained for full functions and meet current gap and rail safety codes. Seating is not safe if not in compliance with current code or in disrepair. Unsafe seating should not be used until all repairs made and are upgraded or replaced with code compliant seating. All upgrades must conform to new seating code specifications. Facili-Serv is not liable for any injuries that may arise from the use of damaged and/or non-code compliant seating. A certificate of insurance is available with specified parties named as additional insured for an additional \$35 per year fee for each additional insured. It is renewable upon request each November 1st for said annual fees

Discounts & special offers may apply. Call for information.

If you would like information on additional products & services please call: 256-841-4201

Sincerely,

Facili-Serv

Copy of our Disclaimers Available online or by request

Terms and Conditions

GENERAL TERMS & CONDITIONS: Facili-Serv (FS) pricing includes products & services per your specifications & per the terms & conditions shown herein. In the unlikely event of a manufacturing defect, FS's liability is limited to the replacement of the part only. 30% restocking fee on non-customized products ordered in error. Sales of customized parts or products including (but not limited to): Plastic Replacement Seats; Bleacher Boards; Replacement Power Systems; Aisle way Systems, etc. are final and returns and/or refunds due to customer ordering errors are not permitted. Payment due in full upon receipt of FS's Invoice. Credit card payments are subject to an additional 3% service charge. Credit card payments are not a substitute if "good as cash" payment is required by our accounting department.

LABOR: Unless otherwise stated herein & approved by an officer of FS in writing: 1) Prices based on all work being performed by FS & not split with other firms or individuals. 2) Warranty void if work is performed by others during the warranty period. 3) All work to be performed during normal weekday, non-holiday business hours, (weather permitting if outdoors) on a continuous business days, without interruption, until completed. 4) Electrical work does not include the parts or labor to install the power supply to equipment being installed.

OVERHEAD WORK: If customer supplies lift, it must: 1) Be readily available in the area being serviced; 2) Be fully powered, battery must hold a full charge, and must be fully charged upon arrival; 3) Be in safe, well maintained condition; 4) Have all safety features & safety harnesses in place. We reserve the right to inspect lift condition & function before use. If it not in satisfactory condition the customer will be required to pay for lift rental. If delayed or required to return later due to rental lift unavailability or related delays, additional charges will also apply. For your safety, students & staff may not be use the gym while overhead work is in progress.

PRICING & EXCLUSIONS: Unless otherwise stated herein & approved by an officer of FS in writing: 1) Pricing good for 30 days. 2) Pricing does not include certified or shop drawings, taxes, permits, bonds, engineer's drawings, other equipment installations, commissions, local code compliances, ADA compliance or other extraneous fees. 3) If so required by state or local statutes/codes, the customer is responsible for obtaining all necessary building, occupancy, or any other work permits. 4) Customer responsible for all site preparations as required by applicable code(s) & as per FS specifications and/or recommendations.

MATERIAL SHORTAGES & DEFECTS: Missing, discolored or damaged materials must be noted on the bill of lading at time of arrival & reported to FS immediately. FS is not responsible for the cost to replace damaged, defective or missing materials that are not noted on the bill of lading upon arrival or have not been immediately reported to FS. Colors of plastic seating, other plastic, vinyl, or wood stains are approximate & may not exactly match the color of existing parts. It is normal for them to fade & wear quickly. In the unlikely event of a manufacturing defect, FS's liability is limited to the replacement of the part only.



Athletic Facility
Products & Services

Service & Repair Order Sheet

Facility Indoor & Outdoor Service & Repair Order Sheet

√ the end column for Services you would like completed

Report #	Facility	Area	Work to be performed	Price	√
16-2-04720	Castaic MS, Main Gym		General service, check, adjust and tighten	\$ 2,126	
			Hazard: Replace (10) cracked/damaged boards <i>at time of service</i> :	\$ 5,050*	✓
			Add BR 48" cut-in foot level aisle system with "P" handrails for safer egress <i>Note: Recommend (1) aisle minimum per bank</i>	\$ 3,565ea.	
			Aisle Way and Power Upgrades Available		
			Indoor - Install bank end wheel chair space	Inquire	
			+ Material Sales Tax	\$ 440	✓
			TOTAL SERVICE & REPAIR*	5450	✓

To complete your order please fill out the information below, sign and fax to our office as soon as possible at 877.994.1715.

Castaic Union School District

28131 Livingston Ave
Valencia, CA 91355

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature Print Name Title Date

Facili-Serv Representative Print Name Title Date

All prices quoted must be accepted in writing, purchase order or contract within 30 days of this report. Prices may be subject to change after 30 days.

*Prices for repairs and upgrades are contingent upon completing at time of bleacher service. If repairs and upgrades are not being completed with bleacher service, additional charges may apply.

*See Terms and Conditions



Multi-Year Bleacher Service Agreement

Multi-Year Service Agreement

Take advantage of our *Multi-Year Service Agreement* with a savings on service and free inspections over (5) years - Call sales for more details 800-451-0638

Report #/Facility	Service	2017-2020
16-2-04720 Castaic MS, Main Gym	Service and Inspection	\$ 1,913
	Total per year	\$ 1,913

To complete your order please fill out the information below, sign and fax to our office as soon as possible at 877.994.1715.

Castaic Union School District
28131 Livingston Ave
Valencia, CA 91355

Purchase Order # _____

Date of acceptance: _____

Facility Representative Signature	Print Name	Title	Date
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Facili-Serv Representative	Print Name	Title	Date
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* FS service agreements include maintenance service and inspection to current Facili-Serv serviced bleachers and are non-binding to allow you to set and rely on a consistent budget and a lower cost than individual annual inspections and service.

* Annual Bleacher Safety Inspections Included

* Additional Service Agreement discounts may be available, if power assist, top deck supports or other cost saving/safety work is performed. See individual reports and contact your FS representative for details.



Multi-Year Bleacher Service Agreement

Bleacher Service Agreement Terms

Service Agreement #: 16-2-04720, Facili-Serv

Facili-Serv (FS) will render the services described herein. It is expressly agreed that in no event shall Facili-Serv be liable for damage or loss caused by delays or other losses arising out of the performance of this Bleacher Service Maintenance Agreement (Agreement). FS's liability is limited to repair of defective parts or workmanship it installed or performed only.

Unless otherwise specifically exempted in writing, FS must perform initial service on the bleachers before a service agreement can begin.

FS reserves the right to reject this Agreement if the bleachers are in such poor condition that service may be unsatisfactory to both parties.

The amount above will be due each year for a 5 year period from the posted date below. Work will be performed only during non-holiday periods, normal daytime weekday hours, between September 1st and March 30th of each year. Prices are based upon FS's servicing all schools at the same time (i.e. on consecutive days) to avoid additional trips.

Warranty: Warranty is null and void if bleacher systems named above are tampered, serviced or altered in any manner by any individual or organization other than Facili-Serv (FS). Work performed is warranted for a period of one year from date of Maintenance Service completion. Faulty material or workmanship (excluding items that have been subject to accident, abuse, misuse, neglect or alteration), shall be replaced by FS at no charge. The above named facility agrees to notify FS at the onset of any malfunction in order to avoid further damage to the bleacher system. Notification must occur immediately by calling 256-841-4201. Failure to do so will render this agreement null and void. Note – Warranty not in effect until payment is made in full and acceptance is signed and dated.

This agreement does not include parts or labor for the following items:

Any work required due to negligence, misuse of equipment, fire, flood, acts of God, shortage of supply, sabotage, or vandalism.

Replacement Power Systems - Integral (Push-Button), Portable, Chain Drive.

Surface Structure – Replacement of Wood Boards, Plastic Modules, Vinyl on Steel, or other surface components.

Rail Systems – Replacement of End Rails, Aisle Rails, Last Row Rails or Rear Rails.

Major Weld Fractures - Items that failed due to normal wear and tear, accident, misuse, neglect or alteration are not included.

At the customer's request and with sufficient advance notice, non-covered work may be performed at the same time as routine maintenance, for an additional discounted charge.

Pricing: Quoted prices for this Bleacher Maintenance Service Agreement are valid for 60 days from above date. Maintenance agreement prices are subject to adjustment after the term expires.

Scheduled Work: FS reserves the right to apply a rescheduling charge if less than 72 hour notice is given by the customer.

Entire Agreement: The terms and conditions set forth herein, together with all exhibits and attachments contain all of the promises, agreements, conditions and understanding between the Parties. There are no other promises, conditions or understandings, either oral or written, between the Parties. All previous communications between the Parties, either written or oral are superseded by the terms of this Agreement, unless specifically exempted in writing by FS. Any subsequent modification of this Agreement must be in writing. Should any portion of this agreement be deemed unenforceable, it is agreed that the balance of the agreement will remain in effect.

Governing Law: This contract shall be solely governed by the laws of the State of California, both as to interpretation and performance.

Interest: All monies not paid when due shall bear interest at a rate of 1.5% per month. FS reserves the right to decline to offer a service agreement if it deems a bleacher in too poor condition to be so covered.



Other Services Available

Athletic Equipment Inspection & Service Quote Form

√ the end column for Services you would like completed

Facility	Backstops	Divider Curtains	Batting Cages	Wrestling Mats	Total	√
16-2-04730 Castaic MS, Main Gym, AE	8	1			\$ 1,935	
*Install (5) Basketball Backstop Safety Straps on retractable backstops					\$ 3,500	
Furnish and install (2) sets of Basketball Backstop Safety Edge Pads					\$ 600	
W/O Bleacher Service + Maintenance Service Fee					\$ 402^	
If school can provide scissor lift at time of service, please call for a discount. Standardized Lift charge:					\$250/day \$500/week	

To complete your order please fill out the information below, sign and fax to our office as soon as possible at 877.994.1715.

Castaic Union School District
 28131 Livingston Ave
 Valencia, CA 91355

Purchase Order # _____

Date of acceptance: _____

 Facility Representative Signature Print Name Title Date

 Facili-Serv Representative Print Name Title Date

Backstop, divider curtain, batting cage, and suspended mat inspections and safety strap installation requires a suitable scissor lift- if the school has a lift that meets Facili-Serv safety requirements and our use is acceptable, no additional changes will apply. If a suitable lift needs to be provided by Facili-Serv, additional fees will apply.

*If a specialized lift and/or floor protective materials are needed, additional charges will apply.

*Safety strap and power winch standard installation/replacement only, if special or custom mounting needed, will affect installed price.

*See Terms and Conditions



Other Services Available

ATHLETIC PRODUCTS & SERVICES

Safety Inspections, Service & Repair for:

- Basketball Backstops - Divider Curtains - Batting Cages - Wrestling Mats -**
- Climbing Ropes - and other Athletic Equipment ...**

Includes:

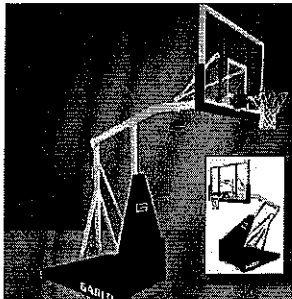
1. Inspection of all structure attachment fasteners, clamps and anchors for secure fit and that mounts have not moved from their original locations.
2. Inspection of all assembly hardware.
3. Lubricate all pivot points and guides as necessary.
4. Inspect condition of hoist winch gearbox, cable take-up drum, belt and mounts.
5. Adjust limit switches as necessary to prevent excessive cable slack and over-winding.
6. Test-operate and inspect the operation switches for electric winches if so equipped.
7. Inspect cables for fraying, flattening (at drum), and proper pulley alignment to winch and secure connection points.
8. Inspect take-up belts on divider curtains for fraying and tears.
9. Verify backboards and goals are plumb, level and aligned with the court.
10. Inspect the goal for fatigue and testing breakaway goals for proper function.
11. Check the goal and backboard for regulation 10' height.
12. Inspecting the backboard, goal, and padding for CIF safety compliance as required.
13. Inspect safety strap type mechanisms, if so equipped, for proper function.

As part of our inspection process you will receive a detailed report of the condition of each structure, along with a description and photographs of repairs needed, recommendations for safety upgrades, and rule change requirements.

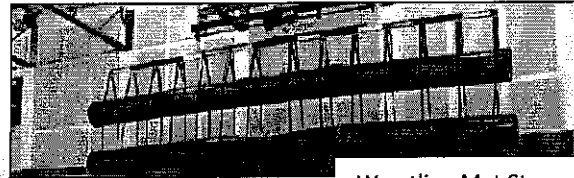
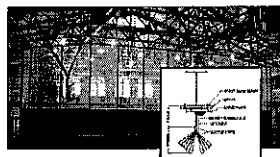


Athletic Facility
Products & Services

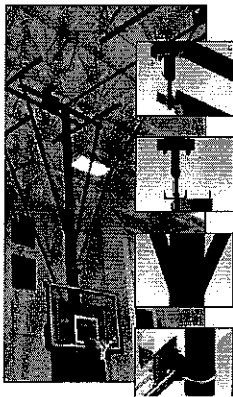
Other Services Available



Divider Curtains



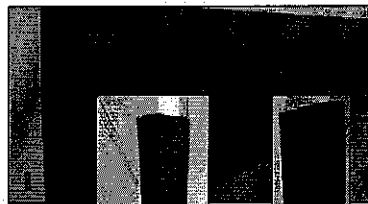
Wrestling Mat Storage



New Backstops

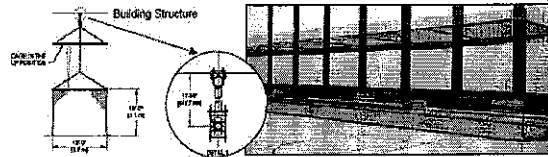


Wall Padding



COLUMN PADDING

CORNER PADDING



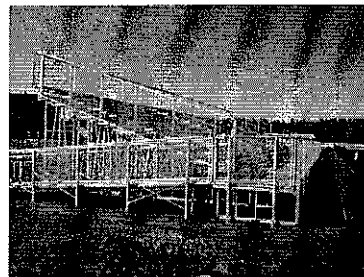
Batting Cages



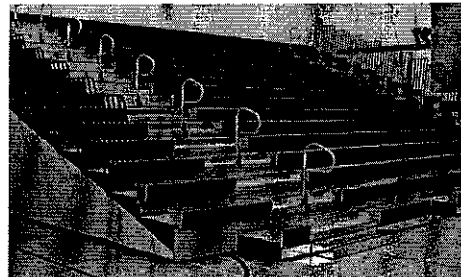
Volleyball Systems



Windscreen



New Outdoor Bleachers



New Indoor Bleachers

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

Q

Meeting Date: July 13, 2017

Item Title: Approval of Agreement with ASAP Pest Control Services

Item Type: Action

BACKGROUND:

Ongoing treatment of gopher control is a necessity in keeping our fields maintained and safe for instructional use and sporting events.

FISCAL IMPLICATIONS:

\$9,420.00 from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

ATTN: MARILYN NEBE

A.S.A.P. PEST CONTROL

16654 SOLEDAD CANYON ROAD #138

CANYON COUNTRY, CA. 91387

OFFICE 661 252 5448 CELL 818 634 9079

JUNE 7, 2017

BID FOR GOPHER CONTROL: LIVE OAK ELEMENTARY

NAME: CASTAIC UNION SCHOOL DISTRICT, LIVE OAK ELEMENTARY

ADDRESS: 72121 LIVINGSTON AVE

VALENCIA, CA. 91355

COMMENTS: MONTHLY GOPHER CONTROL SERVICE. THE SERVICE CONSISTS OF TREATING FOR GOPHERS ON A ONCE A MONTH BASIS IN THE LANDSCAPED AREAS AROUND THE BUILDINGS, PARKING LOT, AND PLAYING FIELD. REQUESTS FOR ADDITIONAL SERVICE WILL BE PERFORMED AT NO ADDITIONAL CHARGE TO THE DISTRICT. THE COST FOR THIS SERVICE IS \$195.00 PER MONTH.

CORDIALLY, MICHAEL JACOBS


OWNER/OPERATOR A.S.A.P. PEST CONTROL

ATTN: MARILYN NEBE

A.S.A.P. PEST CONTROL

16654 SOLEDAD CANYON ROAD #138

CANYON COUNTRY, CA. 91387

OFFICE 661 252 5448 CELL 818 634 9079

JUNE 7, 2017

BID FOR GOPHER CONTROL: CASTAIC MIDDLE SCHOOL

NAME: CASTAIC UNION SCHOOL DISTRICT, CASTAIC MIDDLE SCHOOL

ADDRESS: 28131 LIVINGSTON AVE.

VALENCIA, CA. 91355

COMMENTS: MONTHLY GOPHER CONTROL SERVICE. THE SERVICE CONSISTS OF TREATING FOR GOPHERS ON A ONCE A MONTH BASIS IN THE LANDSCAPED AREAS AROUND THE BUILDINGS, PARKING LOT, AND PLAYING FIELD. REQUESTS FOR ADDITIONAL SERVICE WILL BE PERFORMED AT NO ADDITIONAL CHARGE TO THE DISTRICT. THE COST FOR THIS SERVICE IS \$295.00 PER MONTH.

CORDIALLY, MICHAEL JACOBS


OWNER/OPERATOR A.S.A.P. PEST CONTROL

ATTN: MARILYN NEBE

A.S.A.P. PEST CONTROL

16654 SOLEDAD CANYON ROAD #138

CANYON COUNTRY, CA. 91387

OFFICE 661 252 5448 CELL 818 634 9079

JUNE 7, 2017

BID FOR GOPHER CONTROL: NORTH LAKE ELEMENTARY SCHOOL

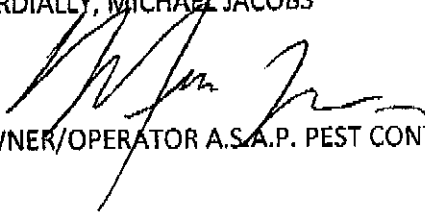
NAME: CASTAIC UNION SCHOOL DISTRICT, NORTH LAKE ELEMENTARY

ADDRESS: 28131 LIVINGSTON AVE.

VALENCIA, CA. 91355

COMMENTS: MONTHLY GOPHER CONTROL SERVICE. THE SERVICE CONSISTS OF TREATING FOR GOPHERS ON A ONCE A MONTH BASIS IN THE LANDSCAPED AREAS AROUND THE BUILDINGS, PARKING LOT, AND PLAYING FIELD. REQUESTS FOR ADDITIONAL SERVICE WILL BE PERFORMED AT NO ADDITIONAL CHARGE TO THE DISTRICT. THE COST FOR THIS SERVICE IS \$295.00 PER MONTH.

CORDIALLY, MICHAEL JACOBS


OWNER/OPERATOR A.S.A.P. PEST CONTROL

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

R

Meeting Date: July 13, 2017

Item Title: Approval of VMware Support/Subscription Renewal – VMware, Inc.

Item Type: Action

BACKGROUND:

This is the subscription/support licensing for our District's Virtualized Server environment. The District currently has 8 servers running in our virtual environment that provide Network Security software, Active Directory, DNS and other District network resources. This will extend our current licensing and support for a term of 3 years beginning August 24, 2017 and will expire August 23, 2020. This is not an annual fee; this will be a onetime charge for the entire 3-year term.

FISCAL IMPLICATIONS:

\$7,727.28 for 3-year subscription from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Del Hickman, District Network Supervisor

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



VMware Support/Subscription Quote

Quote Number : 30766728-R:3C:22APR17 23:26:44
Account Number : 114047172
Account Name : CASTAIC UNIFIED SCHOOL DISTRICT
Address : 28131 Livingston Ave Valencia LOS ANGELES CA CA 91355-4114
United States
Super User Name : Del, Hickman
Super User Email : dhickman@castaicusd.net
Procurement Contact : Del, Hickman
Procurement Contact Email : dhickman@castaicusd.net

Dear VMware Customer,

This notice and quote is a courtesy reminder that your Support & Subscription (SnS) is set to expire soon or recently expired on 23-AUG-2017. Don't miss out on receiving the latest updates/upgrades and the security of being able to contact VMware's Global Support Services Organization. If you are not the appropriate person within your company to manage this renewal, please send an email to let me know with whom I should be working.

Please review the below product detail to ensure accuracy. Please pass this quotation onto your preferred reseller or a local VMware VIP Reseller to assist you in purchasing this renewal.

If you would like to co-term a number of licenses/contracts to one specific end date making future renewals an annual event please contact your VMware Support Sales Representative listed below. We ask that you consider a three year service extension for which we give the following discount: 3YR - 12%.

If you choose to not renew your contract upon expiration, you will not be able to receive updates/upgrades or open a Support Request. If at a later time you decide to reinstate your SnS, the term will start the day after your previous contract expiration date and a 20% reinstatement fee will be applied on past due SnS and 1 year forward SnS.

If you have already initiated payment of the below product(s) or are currently working with your local VIP partner, then please disregard this notice.

We would like to take this opportunity to thank you for your continued business with VMware. If you require further information or assistance, please do not hesitate to send an email or call us.

Sincerely,
Mariana Zamora
VMware Support Sales Manager

P:

E: zamoram@vmware.com

Note: This quotation is provided pursuant to the terms and conditions of the license agreement that you executed when you acquired your licenses.

VMware, Inc. 3401 Hillview Ave, Palo Alto, CA, 93404. Tel: 1-877-486-9273 or 650-427-5000, Fax: 650-427-5001
Copyright © 2012 VMware, Inc. All rights reserved. VMware is a registered trademark of VMware, Inc.



Confidential VMware Support / Subscription Quote

VMware, Inc
 3401 Hillview Ave
 Palo Alto, CA 94304
 Tel: 1-877-486-9273
 or 650-427-5000
 Fax: 650-427-5001

<p>Today's Date: 22-APR-2017 Account Number: 114047172 Account Name: CASTAIC UNIFIED SCHOOL DISTRICT Address: 28131 Livingston Ave City/State: Valencia, CA Zip/Postal Code: 91355-4114CA Country: United States</p>	<p>Quote Number: 30766728-R:3C:22APR17 23:26:44 Quote Version: 0.2 Quote Expiration: 23-AUG-2017 Super User: dhickman@castaicusd.net Procurement Contact: dhickman@castaicusd.net</p>
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Below is a summary/quotation of your Support and Subscription services to be purchased/renewed. Please review this statement's itemized services, support items, quantities, coverage dates, address and company contacts and advise us of any changes.

To initiate/continue support services, please provide billing authorization by issuing a check, credit card, wire transfer or Purchase Order. If payment is made via Purchase Order, we require the following information to be present:

- 1) Payment terms of "Net 30" must be on the face of the PO
- 2) Current Bill To and Ship To Addresses
- 3) Description of Items Purchased
- 4) Please reference quote#
- 5) PO must have All Required Signatures or written communication stating: "Signature is not needed; this is the standard order process"

Instance	Part	Description/Serial/FAC	Qty	Unit Price	Annual List	Start	End	No. Days	Extended Price	Reinstatement Fee	Discount	Total
154422015	VS6-ENT-G-SSS-A	Basic Support Coverage Academic VMware vSphere 6 Enterprise for 1 processor	6	\$362.00	\$2,172.00	24-AUG-17	23-AUG-20	1096	\$6,516.00	\$0.00	(\$781.92)	\$5,734.08
154711909	VCS6-STD-G-SSS-A	Basic Support Coverage Academic VMware vCenter Server 6 Standard for vSphere 6 (Per Instance)	1	\$755.00	\$755.00	24-AUG-17	23-AUG-20	1096	\$2,265.00	\$0.00	(\$271.80)	\$1,993.20

Total List Price (USD):	\$8,781.00
Total Reinstatement Fee (USD):	\$0.00
Total Discount (USD):	(\$1,053.72)
Estimated Tax (USD):	****



Confidential VMware Support / Subscription Quote

VMware, Inc
3401 Hillview Ave
Palo Alto, CA 94304
Tel: 1-877-486-9273
or 650-427-5000
Fax: 650-427-5001

Instance	Part	Description/Serial/PAC	Qty	Unit Price	Annual US	Start	End	Term	Days	Extended Price	Reinstatement Fee	Discount	Total
Total with Fee (USD)												\$7,727.28	

****** This Quote does not include applicable tax. Applicable tax will be reflected on your invoice**

All pricing is in USD and subject to change due to local: taxes, fees and currency exchange.

Please forward this renewal notification to your preferred local VMware reseller. A link has been provided below to choose from a list of local resellers nearest you.
<http://partnerlocator.vmware.com>

Terms:
Payment of the amount specified for the products and services in this quote shall constitute acceptance of the terms and conditions, quantities, and pricing detailed herein. Subsequent quotes may be subject to separate terms and conditions. Licensee accepts responsibility of license inventory.

Please reference this quotation in any correspondence with VMware. All pricing reflects US Dollars (USD). Prices are exclusive of taxes; applicable taxes will be added. Any errors or omissions in this quote shall be rectified via a replacement or supplemental quote issued by VMware. International customers are responsible for all applicable duty and tariff fees, and must make payment in USD. Purchase orders can be faxed to VMware Sales at (650) 475-5001 (Attn: "SnS renewals," or the individual named below). Purchase orders can be mailed to VMware, Inc., Attn: Support Sales, 3401 Hillview Ave, Palo Alto, CA 94304. Payments can be made to VMware, Inc., Department CH10806, Palatine, IL 60055-0806.

Annual support and subscription services (as documented on the VMware Website) are renewable on the twelve (12) month anniversary of the date of purchase of the VMware software or upon expiration of the then-current term of support and subscription services. Additional reinstatement fees shall apply if you do not purchase support and subscription services at the time of purchase of the VMware software license or if you do not renew support and subscription services in a timely manner. The discount and pricing reflected in this quotation are only valid for the quantity specified, and any modifications require a new quotation to be generated.

This quotation is subject to the terms and conditions specified in the applicable signed agreement between VMware and Customer, or, if none, to the appropriate then current, standard VMware agreement for the products or services quoted. These agreements, copies of which shall be made available upon request, are:

- * Software - VMware's End User License Agreement for the applicable software product
- * Support and Subscription Services - VMware's Standard Support Programs and Subscription Services Terms and Conditions
- * http://www.vmware.com/pdf/support_terms_conditions.pdf
- * Consulting Services - VMware's Standard Consulting Services Terms
- * VMware's Purchase Orders Standard Terms & Conditions - Purchase Orders do not have to be signed to be valid and enforceable

Accordingly, the software and services are offered under these standard terms and conditions, and this quotation is expressly conditional on acceptance of such terms and conditions. No additional or conflicting terms and conditions will apply without VMware's prior, express written consent, and any such additional or conflicting terms and conditions on customer's purchase order, acknowledgement or other business form are hereby rejected by VMware.

Unless separately agreed by VMware in writing, payment terms are Net 30.

Maximize Your Renewal

Customers who purchase training to support their VMware software recognize specific benefits including:

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Confidential VMware Support / Subscription Quote

VMware, Inc

3401 Hillview Ave

Palo Alto, CA 94304

Tel: 1-877-486-9273

or 650-427-5000

Fax: 650-427-5001

- Faster adoption

- Improved ROI

Make sure your IT team has the skills needed to take full advantage of your VMware products. VMware Learning Credits allow you to prepay for VMware training and certification. Volume discounts are available.

Buy Learning Credits now

Hyperlink URL:

http://store.vmware.com/store/vmware/en_US/pd/productID.310865200

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

S

Meeting Date: July 13, 2017

Item Title: Approval of Addendum #1 to the Chief Business Official's Contract

Item Type: Action

BACKGROUND:

The Board and Chief Business Official desire to amend the current contract as follows:

Term of Agreement: July 1, 2017 through June 30, 2020

Compensation: Salary shall be increased by 1% retroactive to July 1, 2016.
Salary shall be \$135,340.00 for the 2017-2018 school year.

All terms and conditions of the current contract remain unchanged and in full force and effect.

FISCAL IMPLICATIONS:

Increased 1% retroactive raise, and for 2017-2018, the Chief Business Official's salary shall be \$135,340.00.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Steve Doyle, Superintendent

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

Addendum # 1 to
Contract of Employment of
District Chief Business Official

The term of the current Agreement (“Agreement”) between the Castaic Union School District (hereinafter referred to as “District”), the Governing Board of the Castaic Union School District (hereinafter referred to as “Governing Board” or “Board”), and Linette Hodson (hereinafter referred to as “Chief Business Official”), is from June 13, 2016, through June 30, 2019. The current Contract is attached to this Addendum as Exhibit “A.”

The Board and Chief Business Official desire to amend the current Contract, as set forth below. The addendum is incorporated by reference into the current Contract.

1. **TERM OF AGREEMENT:** The term of the Contract shall be extended for the period commencing **July 1, 2017** and ending **June 30, 2020** unless sooner terminated in accordance with other provisions of this Contract.

2. **Compensation:** Per section 5 of the current “Agreement” between “Governing Board” and “Chief Business Official”; “The salary shall be increased by any COLA or other salary percentage increases applied to the salaries of other management employees of the District.” The Chief Business Official’s salary shall be increased by 1% retroactive to July 1, 2016. The salary shall be \$135,340 for the 2017-18 school year.

All terms and conditions of the current Contract, other than as amended and set forth below, remain unchanged and in full force and effect.

Executed on July 13, 2017 in the County of Los Angeles, State of California.

Linette Hodson
Chief Business Official

Susan Christopher
President of the Governing Board

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

T

Meeting Date: July 13, 2017

Item Title: Approval of SMART Learning Suite – 3 Year Extended Software Maintenance

Item Type: Action

BACKGROUND:

This quote is to extend the SMART Board software maintenance for the next (3) years. The SMART Boards are used by all staff for instructional purposes.

FISCAL IMPLICATIONS:

SMART Learning – 3 year extended software maintenance.
LCFF Base - \$5,712.00

RECOMMENDATION:

Approve item as submitted.

Submitted by: Janene Maxon, Assistant Superintendent of Educational Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



Quotation

Number: SO7843
Customer: Castaic Union School District, Del Hickman
Date: 06/19/2017
Page: 1 of 2

California Sales & Service - Sherman Oaks
Phone 818-506-0339 / Fax 818-301-2588
jsweigart@collaborationsolutions.com

Quote Name: Special Pricing Castaic SMART Software

Bill To:
Castaic Union School District
28131 Livingston Ave
Valencia, CA

Ship To:
Del Hickman
Castaic Union District Office
28131 livingston Ave.
Valencia, CA 91355

Quote Expires: 07/20/2017 Account Executive: Joseph Sweigart Payment Terms: 1% 10 Net 30 Shipping Method:

Item	Description	Quantity	Price	Total
ED-SW-EXT-3	SMART Learning Suite - 3 year extended software maintenance	136	\$ 42.00	\$ 5,712.00
Subtotal				\$ 5,712.00
Taxes				\$ 0.00
Shipping				\$ 0.00
Total				\$ 5,712.00

Signature: _____ Date: _____

To Order: For existing customers, please submit a copy of the approved quotation along with a PO and/or deposit/payment (check or credit card authorization), in accordance with your pre-set credit terms, to SALES@collaborationsolutions.com . For new customers, please contact your Sales Representative to discuss payment options, or to setup credit terms.

Return Policy: Product must be returned within 30 days of invoice date and be in new factory fresh condition along with original packaging. Restocking fees and freight charges will apply. These prices may not include applicable taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above.

Additional Terms and Conditions: By accepting this quote, the Client agrees to the Terms and Conditions attached below.

Past due invoices are subject to a 1.5% monthly interest charge



Quotation

Number: SO7843

Customer: Castaic Union School District, Del Hickman

Date: 06/19/2017

Page: 2 of 2

California Sales & Service - Sherman Oaks

Phone 818-506-0339 / Fax 818-301-2588

jsweigart@collaborationsolutions.com

TERMS AND CONDITIONS FOR SALE OF GOODS:

1. **Quote.** These terms and conditions are deemed incorporated into the attached quote for goods and/or services ("Quote"). This Quote will remain open for thirty (30) days. Upon buyer's acceptance of the Quote, whether verbally or in writing, buyer will become bound to the Quote and the terms and conditions set forth herein. In the event that buyer submits a purchase order with additional terms and conditions, then buyer's additional terms and conditions shall not become part of the agreement between the parties unless Collaboration Solutions Inc. ("Seller") acknowledges receipt of such in writing and the parties each sign an amendment to this agreement.
2. **Goods.** Seller agrees to sell and buyer agrees to buy the goods described in the Quote or which comply with buyer's written specifications ("Goods").
3. **Payment.** Buyer will promptly pay all sums upon tender of delivery, but in no event later than thirty (30) days after the invoice date. All late payments shall incur a service charge in the amount of one and a half percent (1.5%) per month and a late fee equivalent to one and a half percent (1.5%) of the total amount invoiced. Any deviation from quoted specifications requested by buyer will require management approval which will be provided in writing upon approval.
4. **Shipping.** Goods are sold F.O.B. destination, title and risk remain with the seller until it has delivered the goods to the location specified in the contract.
5. **Taxes.** Prices are subject to all federal, state and local excise, sales, use and similar taxes, if any.
6. **Delivery.** The delivery of Goods will be made, in single or multiple lots, as specified herein and will be made on or before the date specified herein, or within a reasonable time thereafter. The delivery schedule hereof shall be considered extended by a period of time equal to the time lost because of any delay, which is due to causes beyond Seller's reasonable control. All installments will be separately invoiced and paid as billed without regard to future deliveries. Failure to pay for any installment when due shall excuse Seller from making further deliveries. Delay in delivery of any installment shall not relieve buyer of its obligation to accept remaining installments. All claims for delay shall be deemed waived, unless presented to Seller in writing within ten (10) days after delivery of each shipment. The Goods shall be delivered to the place identified in the Quote.
7. **Shipment Under Reservation.** Seller will maintain title and the right of possession in the Goods sold until payment thereof is made by buyer.
8. **Packaging.** Seller/Manufacturer will determine the type of container and arrange for suitable packaging for domestic transport and delivery of the Goods, and charges related thereto are included in the price for the Goods set forth herein and will be paid by Seller.
9. **Warranty.** Standard manufacturer warranties apply on all applicable products. For a period of ninety (90) days after delivery, the services will be free from defects in material and workmanship under normal use as intended. Seller's sole liability under the foregoing warranty, at Seller's sole election, is limited to replacement of Goods, repair of defects, or refund of the purchase price. Service and maintenance agreements can be included as an additional contract to any quote, but must be done in writing.
10. **DISCLAIMER AND LIMITATION OF LIABILITY.** EXCEPT AS SET FORTH ABOVE, SELLER MAKES NO WARRANTIES OF ANY KIND EITHER EXPRESS OR IMPLIED REGARDING THE GOODS. SELLER EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THIS AGREEMENT TO THE PARTIES, BUYER AGREES TO LIMIT SELLER'S TOTAL LIABILITY TO BUYER AND ANY OTHER THIRD PARTY FROM AND AGAINST ANY AND ALL CLAIMS, LOSSES, DAMAGES, LIABILITIES, COSTS, EXPENSES, JUDGMENTS, OR OBLIGATIONS WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEYS' AND EXPERTS' FEES AND COSTS, FROM ANY CAUSE OR CAUSES, SUCH THAT SELLER'S TOTAL LIABILITY TO THOSE NAMED ABOVE SHALL NOT EXCEED THE TOTAL COMPENSATION PAID TO SELLER UNDER THIS AGREEMENT. THIS LIMITATION OF LIABILITY INCLUDES, BUT IS NOT LIMITED TO, ALLEGATIONS OR PROOF OF NEGLIGENCE, INDEMNITY, BREACH OF CONTRACT, STRICT LIABILITY, OR WARRANTY OR ANY OTHER CONTRACT OR TORT CLAIM PLEAD. SELLER SHALL NOT BE LIABLE, AND BUYER HEREBY WAIVES ANY AND ALL CLAIMS, FOR CONSEQUENTIAL DAMAGES, INCIDENTAL DAMAGES, ECONOMIC LOSS DAMAGES, and PUNITIVE DAMAGES (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, DOWNTIME, LOST SAVINGS, COST OF PROCESSING, INJURY TO GOODWILL, REPRODUCTION COSTS, ETC) RELATING IN ANYWAY TO THIS AGREEMENT.
12. **Risk of Loss.** The risk of loss of the Goods shall pass to buyer as soon as the Goods are tendered to buyer. In the event the Goods are destroyed or damaged, in whole or in part, prior to the time the risk of loss passes to buyer, this agreement shall be voided and buyer excused from all obligations hereunder. If the loss is partial, buyer shall have the right to accept that portion of the Goods which conform to the agreement.
13. **Rejected Goods.** In the event buyer rejects any shipment of the Goods, and elects to accept only a part thereof, it is agreed that the portion of Goods rejected shall be returned to Seller within thirty (30) days of the invoice date and shall be at the expense and risk of buyer. Seller shall have the right in its discretion either to replace the rejected Goods or to refund the purchase price applicable thereto. All returns shall be subject to a re-stocking fee of twenty five percent (25%) of the purchased price of the products being returned and freight charges will apply.
14. **Termination.** Seller may, in its sole discretion, terminate this agreement and/or refuse to make any further deliveries, if buyer (i) fails to comply with any of these terms and conditions, (ii) becomes insolvent, (iii) violates any law, regulation or ordinance which may govern the sale, handling or disposition of any of the Custom Goods, (iv) makes any assignment for the benefit of creditors, or (v) is adjudged bankrupt.
15. **Buyer's Remedies.** In the event of a breach of this agreement by Seller, buyer's right to damages shall be limited to the difference between the contract and the market price of the Goods, and buyer shall not have the right to "cover" and fix damages by contracting for substitute Goods.
16. **Assignment.** Neither party may assign this agreement without the prior written consent of the other party.
17. **Force Majeure.** Seller shall not be responsible for delays in delivery or any failure to deliver due to causes beyond Seller's reasonable control including, but not limited to, acts of God, war, mobilization, civil commissions, riots, embargoes, domestic or foreign governmental regulations or orders, fires, floods, strikes, lockouts and other labor difficulties, or shortages of or inability to obtain shipping space or transportation.
18. **Choice of Law; Venue.** This agreement and all of the rights and obligations of the parties hereto, are governed by the laws of the State of California. The parties agree that any and all lawsuits shall be filed in the County of Los Angeles. All disputes shall be submitted to non binding mediation prior to the filing of any lawsuit.
19. **Authority.** Buyer represents and warrants that (i) it has the full right, power, and authority to enter into this agreement and perform all of the obligations herein, and (ii) the person signing on behalf of buyer has the complete power and authority to bind the buyer to this agreement.
20. **Entire Agreement.** Once accepted, these terms and conditions, along with the Quote, constitute the entire agreement between buyer and Seller with respect to the Goods and may not be modified except by a writing signed by both parties.

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

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BOARD AGENDA ITEM

Meeting Date: July 13, 2017

Item Title: Adoption of Resolution #17/18-1: Revision to Measure QS Citizens' Oversight Committee Policy and Regulations

Item Type: Action

BACKGROUND:

As a result of voter approval of Measure QS, the District is required to form a Citizens' Oversight Committee (COC), comprised of specified members of the community to assist the District in reviewing the expenditure of bond funds as they occur. The Committee must include at least seven members of the community who will be appointed by the Governing Board of the School District. In order to ensure the committee membership is whole and able to fulfill the responsibilities of the Committee, District Staff proposes a change from two (2) consecutive terms to three (3) consecutive terms. This is stipulated in Article 7.1 of the proposed revision to the Measure QS Citizens' Oversight Committee Policy and Regulations.

Service on the COC is without compensation and the Committee is expected meet at least quarterly. Service on the COC is a good opportunity for interested members of the community to learn more about the District and its facilities plans, and is an opportunity for members of the community to support the District and its mission of public education. Employees of the district and vendors, consultants and contractors who work for, or provide services to, the district may not serve on the Committee. Members of School District PTAs, PTSAs, School Site Councils, and foundations are encouraged to apply.

FISCAL IMPLICATIONS:

There is no fiscal impact on the District.

RECOMMENDATION:

Approve Resolution as submitted.

Submitted by: Jaime Garcia, Director of Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

Resolution #17/18-1

**BEFORE THE
BOARD OF TRUSTEES OF THE
CASTAIC UNION SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

**ADOPTING CHANGES TO OVERSIGHT COMMITTEE POLICY AND
REGULATIONS**

WHEREAS, the Castaic Union School District (“District”), through this Board of Trustees (“Board”), submitted to the voters of the District pursuant to Article XIII A, Section 1(b) of the California Constitution and Chapter 1.5 of Part 10 of Title 1 (commencing with section 15264) of the California Education Code, its general obligation bond proposal in an amount up to \$51 million for the election that was held on November 6, 2012; and

WHEREAS, the voters of the District approved, by more than a 55% vote, said bond proposal as Measure “QS” on the election ballot; and

WHEREAS, Education Code section 15278 provides that if a bond measure such as Measure “QS” is approved by the voters, then the Board must establish and appoint members to an independent Citizens’ Oversight Committee (“Oversight Committee”) as an additional accountability measure for the voters and taxpayers of the District; and

WHEREAS, pursuant to Education Code section 15278, subdivision (b), the purpose of the Oversight Committee is to inform the public concerning the expenditure of bond revenues; and

WHEREAS, the purposes, functions and membership requirements of the Oversight Committee are set forth more fully in Education Code sections 17278 through 17282, the provisions of which include the requirement that the Oversight Committee’s meetings be open to the public and that notice of the meetings be provided in the same manner as notice of the meetings of the Board; and

WHEREAS, the District did establish an Oversight Committee at regular Board meeting on January 17, 2013, and

WHEREAS, the Board, by this Resolution, wishes to adopt policies and regulations for the operations and activities of the Measure “QS” Oversight Committee, and

WHEREAS, the District has determined that a change to Article 7.1 (a) of The Castaic Union School District Measure QS Citizens’ Oversight Committee Policy and Regulations is necessary to ensure an active and representative Committee,

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE CASTAIC UNION SCHOOL DISTRICT HEREBY RESOLVES, FINDS, DETERMINES AND ORDERS, AS FOLLOWS:

Section 1. The foregoing recitals are true and correct.

Section 2. The Board of Trustees hereby adopts the Updated Policy and Regulations for the Measure “QS” Citizens’ Oversight Committee that are attached as Exhibit A and incorporated by this reference.

Section 3. The Measure “QS” Citizens’ Oversight Committee shall consist of seven members to serve for terms of two years, without compensation, and for no more than three consecutive terms. The Oversight Committee shall be comprised of at least one member who is active in a business organization representing the business community located within the District; one member who is active in a senior citizens’ organization; one member who is active in a bona fide taxpayers’ organization; one member who is a parent or guardian of a child enrolled in the District; one member who is both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the PTA or Schoolsite Council. No employee or official of the District shall be appointed and no vendor, contractor, or consultant of the District shall be appointed to the Oversight Committee. District staff are directed to solicit applications for appointment to the Oversight Committee in accordance with the Oversight Committee Policy and Regulations.

Section 4. The Oversight Committee shall hold regular meetings in accordance with the Policy and Regulations. All Oversight Committee meetings shall be open to the public as required by the Ralph M. Brown Act (California Government Code section 54950 and following).

Section 5. District staff and consultants are directed to provide the Oversight Committee with reasonably necessary technical and administrative assistance in furtherance of its purpose and sufficient resources in accordance with the Policy and Regulations. These resources shall include the ability to make the Oversight Committee’s minutes, reports, and documents available for public viewing on the District’s Internet website.

Section 6. This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED on July 13, 2017, by the following vote:

AYES: _____

NOES: _____

ABSENT or
NOT VOTING _____

President of the Board of Trustees
Castaic Union School District

CERTIFICATION

I hereby certify that the foregoing is a true and accurate copy of the Resolution adopted by the Governing Board of the Castaic Union School District at a regular Board meeting on July 13, 2017.

Clerk of the Board of Trustees
Castaic Union School District

S0079387

The Castaic Union School District

Measure QS Citizens' Oversight Committee Policy and Regulations

I. Adoption of Policy and Regulations - Legal Authority.

- 1.0 This Castaic Union School District ("District") Citizens' Oversight Committee Policy and Regulations ("Policy and Regulations") is adopted and established by the Governing Board ("Board") of the District pursuant to the provisions and requirements of Article 2 of Chapter 1.5 of Part 5 of Division 1 of Title 1 of the California Education Code 15264 *et seq.*, (hereinafter the "Law") and pursuant to Education Code Section 35160. This Policy and Regulations shall apply to the District and each Oversight Committee (as defined below).

II. Background.

- 2.0 On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act (School Facilities; 55% Local Vote; Bonds, Taxes; Accountability Requirements). The central purpose and legislative intent of Proposition 39 was to ensure that the expenditures of bond measures are in strict conformity with the law; that taxpayers directly participate in the oversight of bond expenditures; that members of the Oversight Committee alert the public to any waste or improper expenditure of school construction bond money; and that unauthorized expenditures of school construction bond revenues are rigorously investigated, prosecuted, and that the courts act swiftly to restrain any improper expenditures.

The text of Proposition 39 includes various accountability requirements as further discussed herein. In an effort to increase voter approval for Proposition 39, the California Legislature passed, and the Governor signed, Assembly Bill 1908 ("AB 1908"), which provides additional requirements relative to school district general obligation bond elections conducted pursuant to Proposition 39. Those requirements include provisions requiring school districts that are successful in Proposition 39 bond elections to establish, appoint and support a citizens' oversight committee, as required by the Law. This Policy and Regulations were adopted by the District pursuant to the Law in order to provide procedures for the District's Citizens' Oversight Committee(s) ("Oversight Committee(s)") and to address related matters.

III. Definitions.

- 3.0 Unless the context clearly requires otherwise, or a term is differently defined within this Policy and Regulations, the terms defined in this

Section III shall, for all purposes of this Policy and Regulations, have the meaning(s) herein specified:

"AB 1908" means Assembly Bill 1908 of the California 2000 Legislative Session, being Chapter 44 of Statutes of 2000.

"Board" means the Governing Board of the District.

"Bond(s)" means those general obligation bonds of the Castaic Union School District as authorized by the approval of a bond measure at an Election by the voters within the District and issued pursuant to State law.

"Oversight Committee(s)" means each Castaic Union School District Citizens' Oversight Committee formed and appointed by the Board of the District pursuant to the requirements of the Law and this Policy and Regulations.

"District" means the Castaic Union School District.

"Election" means each general obligation bond election conducted within the boundaries of the District pursuant to the provisions of Proposition 39 and applicable State law.

"Law" means Article 2 of Chapter 1.5 of Part 5 of Division 1 of Title 1 of the California Education Code (being Education Code Sections 15278 *et seq.*) and as such may be amended from time to time.

"Proposition 39" means Proposition 39, the smaller classes, safer schools and Financial Accountability Act (school facilities; 55% local vote; bonds, taxes; accountability requirements) as approved by the California electorate on November 7, 2000.

IV. Establishment of Oversight Committee(s).

- 4.0 The Board shall establish each Oversight Committee and initially appoint a minimum of seven (7) members to each such Oversight Committee, not more than sixty (60) days after the Board's certification of the corresponding Election results in accordance with the purpose, parameters, policies and regulations set forth in California Law and herein. The Board, in its discretion, may increase the number of members of an Oversight Committee at any time, provided that each Oversight Committee shall always have an odd number of members (unless otherwise directed by the Board).

V. Purpose of Oversight Committee(s).

- 5.0 Statutory Purpose: The purpose of the Oversight Committee shall be to inform the public concerning the expenditure of the corresponding

Proposition 39 Bond proceeds. In carrying out this purpose each Oversight Committee shall:

- (a) Actively review and report on the proper expenditure of the corresponding Proposition 39 Bond proceeds;
- (b) Advise the public as to whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution, which provides that:
 - (i) Bond proceeds may be expended only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities as approved by the voters and as identified in the school facilities project list prepared for each Election;
 - (ii) No Bond proceeds are used for any teacher or administrative salaries or other school operating expenses;
- (c) Review the annual independent performance audit prepared by the District and
- (d) Review the independent financial audit performed by the District.

5.1 The Oversight Committee shall only undertake and accomplish those matters expressly stated in, or directly provided by District Resolution #12/13-21, State law and this Policy and Regulations and as such may be amended from time to time.

VI. Oversight Committee Composition.

- 6.0 (a) The Oversight Committee shall initially consist of a minimum of seven (7) members, who shall be appointed by the Board, and at no time consist of less than seven (7) members, subject to the provisions of Sections 4.0 and 7.0(d) hereof and any vacancies which may occur from time to time.
- (b) The Oversight Committee(s) may not include any employee or official of the District or any vendor, contractor or consultant of the District.
- (c) The Oversight Committee shall include all of the following:

- (i) One (1) member who is active in a business organization representing the business community located within the District;
 - (ii) One (1) member who is active in a senior citizens' organization;
 - (iii) One (1) member who is active in a bona fide taxpayer's organization;
 - (iv) One (1) member who is the parent or guardian of a child enrolled in the District; and
 - (v) One (1) member who is both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as a parent-teacher association or school site council.
- (d) Five (5) members of the Oversight Committee must satisfy the requirements set forth in VI, Section 6.0, (c)(i-v) hereof. The five (5) members appointed pursuant to VI, Section 6.0, (c)(i-v), must individually represent one of the five (5) groups set forth in Section 6.0, (c)(i-v) hereof. One member may represent more than one (1) of the groups, so long as the remaining four (4) members individually, distinctly and separately satisfy the remaining four (4) groups. In making the appointments of the remaining and additional Oversight Committee members the Board may, in its discretion, consider the various factors set forth in Section 7.0(d) hereof. The Board may remove an Oversight Committee member during his or her tenure consistent with the provisions of applicable law.

VII. Oversight Committee Appointments, Term and Vacancies.

7.0 Appointments.

- (a) The initial members of the Oversight Committee shall be appointed by the Board not more than sixty (60) days after the Board's certification of the corresponding Election results as required by the Law. Appointments shall be discussed and made in open session in accordance with Government Code Section 54957.
- (b) The Board will solicit applications for appointment to the Oversight Committee and may require candidates for membership on the Oversight Committee to submit information on a stated form. Important information regarding the application form and the application process will be posted on the District's website.
- (c) The Board has authorized the Superintendent, or the Superintendent's designee(s), to advertise for and solicit candidates for consideration of

appointment to the initial Committee, to review applications submitted to the District for Oversight Committee membership and make recommendations to the Board to assist the Board in appointing Oversight Committee members.

- (d) In making its appointments, the Board shall satisfy the necessary statutory membership requirements on the Oversight Committee as set forth in Section 6.0(c) hereof. In making its appointments to the Oversight Committee, the Board may, in its sole discretion, consider various factors applicable to each candidate, including, but not limited to, (i) residency within the boundaries of the District, (ii) whether the candidate is a registered voter within the District, and (iii) the professional and educational background of any prospective Oversight Committee member, which may include experience in construction, property, facilities management or finance matters or other factors which tend to support or complement the purposes of each Oversight Committee. The Oversight Committee shall initially have seven (7) members; however, the Board retains the right to appoint additional members to the Oversight Committee provided that the Oversight Committee shall always have an odd number of members. In the event that the Law is amended to require a different or greater number of Oversight Committee members, the Board shall, within the time set by California law, take action to appoint appropriate Oversight Committee members as shall be required.
- (e) Any appointee to the Oversight Committee shall be required to comply with the requirements and limitations of Section 6.0, 7.1, 7.2 and 8.2 hereof.

7.1 Term.

- (a) The Oversight Committee members shall serve for a term of two years without compensation and at the end of the first term, it is anticipated that one half (1/2) of the members' terms on the Oversight Committee may be staggered (at the discretion of the Board). Hence, some members serving on the Oversight Committee may not serve for more than one (1) term. Members shall be appointed by the Board, in its discretion, for no more than three (3) consecutive terms as provided by the Law. A member of the Oversight Committee may serve multiple non-consecutive terms as the Board may determine or direct.
- (b) The term of office of the Oversight Committee members shall end upon the completion of their initial or subsequent two-year term or in the event that a vacancy for that Oversight Committee member's position is determined by the Board as set forth in this Policy and Regulations. In the event that an Oversight Committee member is appointed to fill a vacancy on the Oversight Committee, the Board may appoint such member for a term as set by the Board, subject to the limitations of State law and these Policies and guidelines.

- (c) The term of office of an Oversight Committee member may end prematurely in the event that the Oversight Committee terminates pursuant to the provisions set forth in Section 11.0 hereof.

7.2 Vacancies.

- (a) Determination of Vacancy. The power to make determinations as to vacancies on the Committee is expressly reserved to the Board. The Board may determine that an Oversight Committee member's seat on the Oversight Committee has become vacant under any of the following circumstances:
 - (i) Resignation of that Oversight Committee member submitted in writing to the District and/or to the Board (which shall be effective upon its receipt by the Board or its designee, as applicable);
 - (ii) Death, or a legal determination of the incapacity, of that Oversight Committee member;
 - (iii) Conviction of a violation of Government Code Section 1090 *et seq.* or other applicable conflict of interest laws (see Section 8.3);
 - (iv) Conviction of any crime resulting in imprisonment; or
 - (v) As may otherwise be prescribed or required by law.
- (b) In the event that any vacancy on an Oversight Committee occurs, by way of resignation or otherwise, the Board may, in its discretion, appoint a replacement Oversight Committee member for each vacancy to serve for the remainder of the unexpired term of the vacating Oversight Committee member, or an initial two year term (as shall be determined by the Board at the time of making the appointment), in a manner as the Board determines to be consistent with applicable law.
- (c) In the event a vacancy is determined, such Oversight Committee position shall remain vacant until the Board appoints a new Oversight Committee member for that position. Following the determination of the vacancy on an Oversight Committee, the Board shall follow the procedures set forth in Section 7.0 hereof to fill such vacancy within a reasonable period of time. The power to fill vacancies on each Oversight Committee is expressly reserved to the Board.
 - (d) In making appointments to fill vacancies as set forth in this Section VII, the Board shall make appointments such that the five (5) representative groups, as set forth in Section 6.0(c) and (d) hereof, shall be maintained.

VIII. Service on Oversight Committee.

- 8.0 Service Without Compensation. As set forth in the Law, members of the Oversight Committee shall serve without compensation.
- 8.1 Non-Liability for District Debts. The private and personal property of Oversight Committee members shall be exempt from execution or other liability for any debts, liabilities or obligations of the District or each Oversight Committee, and no Oversight Committee members shall be personally liable or responsible for any debts, liabilities or obligations of the District or each Oversight Committee except where expressly set forth in California law.
- 8.2 Conflicts of Interest and Prohibited Actions. It is the express desire and intention of the Board that members of the Oversight Committee shall not be, or have, any financial interest in the matters which they review. All Oversight Committee members shall be subject to the following requirements:
- (a) Each member, as a condition of membership on the Oversight Committee, may be requested to sign a certification declaring that he or she has no conflict of interest as to the issues which shall be before the Oversight Committee.
 - (b) Each member shall expressly be subject to the limitations and requirements of Article 4 of Division 4 of Title 1 of the California Government Code, being Government Code Section 1090, *et seq.*
 - (c) Each member shall expressly be subject to the limitations and requirements of Article 4.7 of Division 4 of Title 1 of the California Government Code, being Government Code Section 1125, *et seq.*
 - (d) Each member shall perform his or her duties in an impartial manner, free from bias caused by his or her own financial interests or the financial interests of persons who have supported him or her. The Oversight Committee member is obligated to discharge his or her responsibilities with integrity and fidelity.

IX. Oversight Committee Activities, Meetings and Officers.

- 9.0 Activities of the Oversight Committee. In furtherance of its specifically enumerated purposes, the Oversight Committee may engage in any of the following activities relating solely and exclusively to the expenditure of the corresponding Proposition 39 Bond proceeds as set forth in Section IX of the Policy and Regulations:
- (a) Receive and review copies of the annual performance audit(s) conducted by an independent consultant selected by the District to ensure that corresponding Proposition 39 bond funds have been expended only on specific projects identified in the District's school facilities project List provided for such Election;

- (b) Receive and review copies of the annual financial audit(s) conducted by an independent consultant selected by the District to ensure that corresponding Proposition 39 Bond funds have been expended only on specific projects identified in the District's corresponding school facilities project list;
- (c) Inspect school facilities and grounds, during normal District business hours, and subject to State laws concerning campus security, to ensure that corresponding Proposition 39 Bond proceeds are expended for the purposes set forth in the bond measure approved by the voters;
- (d) Receive and review copies of any deferred maintenance proposal(s), reports and/or plans developed by the District;
- (e) Review efforts by the District to maximize Proposition 39 Bond revenues by implementing cost-saving measures, including, but not limited to:
 - (i) Mechanisms designed to reduce the cost of professional fees;
 - (ii) Mechanisms designed to reduce the costs of site preparation;
 - (iii) Recommendations regarding the joint use of core facilities;
 - (iv) Mechanisms designed to reduce costs by incorporating efficiencies in school site design; and
 - (v) Recommendations regarding the use of cost-effective and efficient reusable plans.
 - (f) The Oversight Committee shall issue written regular reports of the results of its activities. The Oversight Committee must issue at least one (1) written report each year or fiscal year, as may be applicable.

9.1 Brown Act Compliance; Public Records.

- (a) Regular meeting dates, time, and place shall be published/posted in accordance with the Ralph M. Brown Act and applicable District posting procedures. All Oversight Committee proceedings shall be open to the public and shall be subject to the provisions of the Ralph M. Brown Act. The Oversight Committee may adopt rules and regulation guidelines or similar procedures as may be necessary or desirable in order to comply with the requirements of the Ralph M. Brown Act.

- (b) All documents received by an Oversight Committee, Oversight Committee minutes and reports issued by each Oversight Committee shall be a matter of public record and shall initially be available on the District's website at www.castaicusd.com.

9.2 Rules of Procedure and Decorum. The Oversight Committee may establish rules for the conduct of such Oversight Committee's proceedings. These rules may be enacted by motion or resolution. The rules must be congruent with fundamental concepts as to public agency notice and hearings. 9.3

Attendance at Board Meetings. Members of the Oversight Committee may be requested to attend the meeting(s) of the Board where the annual financial audit and performance audit, prepared pursuant to the provisions of Proposition 39, are presented to the Board.

9.4 Limitations on Activities. The Board hereby sets forth the following limitations on the actions and activities of the Oversight Committee (although the Oversight Committee may review documents relating to such activities):

- (a) The Oversight Committee has no authority to participate in the District's Bond issuance process or Bond sale, or to make decisions regarding the terms, timing or structure of the Bond issuance;
- (b) The Oversight Committee does not have the authority to determine how the Bond funds shall be expended;
- (c) Oversight Committee members do not have the authority to solicit, select or participate in the negotiation or bid process for contractors or consultants for Bond financed projects;
- (d) Oversight Committee members do not have the authority to control, comment upon and have no power of approval over or upon design, architectural or engineering considerations or matters relating to facilities funded or constructed with bond proceeds;
- (e) The Oversight Committee, and its members, may only inspect, tour or visit District job sites and construction projects with the express permission of the District's Superintendent (for reasons which include, but are not limited to, campus security, public safety, interference with contractors and liability matters); and
- (f) The Oversight Committee, and its members, may not contact District consultants or contractors without the prior permission of the Superintendent.

9.5 Committee Officers.

- (a) *President, Vice President and Secretary.* The officers of the Committee shall be a President, a Vice President and a Secretary. The President and Vice President must be members of the Committee, and shall be elected to their respective positions by the members of the Committee. The Secretary shall be elected or appointed by Committee and need not be a member of the Committee.
- (b) *Duties of the President.* The duties of the President are to:
1. Preside at meetings of the Committee.
 2. Appear before the Governing Board and other bodies to present and discuss the official actions of the Committee.
 3. Act as the Committee's exclusive liaison between the Committee and District Administration.
- (c) *Duties of the Secretary.* The duties of the Secretary are to:
1. Record and maintain minutes of all meetings of the Committee.
 2. Distribute minutes of all meetings of the Committee to all Committee members, to the Governing Board, and to District staff for posting on the District's Internet website.
 3. Distribute Committee meeting agendas to all Committee members, to all other persons requesting copies of the agenda so that provisions of the Brown Act are followed, and to District staff for posting on the District's Internet website.
 4. Distribute all Committee reports to all Committee members, to the Governing Board, and to District staff for posting on the District's Internet website.
 5. Keep all documents officially received by the Committee in the course of its business, and to forward copies of all such documents to the District staff.
 6. Prepare all necessary correspondence of the Committee.
 7. Arrange and coordinate meeting locations and teleconferences of the Committee, consistent with the Brown Act.

X. Technical and Administrative Support.

10.0 Statutory Requirement.

- (a) The Board, without any use of Bond proceeds, shall provide the Oversight Committee with:
 - (1) All reasonable necessary technical assistance and reasonable administrative assistance in furtherance of the Oversight Committee's purpose, and
 - (2) Sufficient resources to publicize the Oversight Committee's conclusions, all documents received by each Oversight Committee, minutes from each Oversight Committee's meetings and reports issued by each Oversight Committee (including establishing, operating and updating each Oversight Committee Internet website).
- (b) The Board shall have the discretion to determine what type, manner or means of technical and administrative assistance is necessary to assist the Oversight Committee in achieving its purpose.
- (c) The Board may also appoint or designate District staff to provide reasonable technical and administrative assistance to the Oversight Committee. The Board or its designee shall also consider any recommendations or suggestions made by Oversight Committee members regarding the technical and administrative support.

10.1 Administrative Support. Administrative support provided by District staff to the Oversight Committee shall include all of the following:

- (a) Preparing, mailing and posting agendas for meetings of the Oversight Committee in compliance with the Ralph M. Brown Act;
- (b) Preparing and submitting documents (including agenda materials) to Oversight Committee members and to members of the public in compliance with the Ralph M. Brown Act;
- (c) Arranging for meeting locations and preparing meeting facilities for scheduled meetings of the Oversight Committee;
- (d) Presenting periodic reports to the Committee concerning the District's deferred maintenance proposal(s), reports and/or plans;
- (e) The posting of minutes of the Oversight Committee meetings which minutes shall, at a minimum, include an identification of all Oversight Committee members present and absent at any meeting of the Oversight Committee and a statement of the vote on each

issue of business directed, determined or set out by the Oversight Committee; and

- (f) Maintaining Oversight Committee records and responding to Public Records Act requests directed to the Oversight Committee by the public. Public Records Act requests and responses shall be handled according to the same procedures as are applicable to the District in accordance with applicable law and the current requirements of the Public Records Act (Government Code Section 6250 *et seq.*).

10.2 Technical Support. Technical support provided by District staff to Oversight Committee shall include all of the following:

- (a) Arranging tours and inspections of school facilities and grounds, upon approval from the Superintendent, during normal District business hours, as may be reasonably scheduled by the District as set forth in Section 9.0(c) above and subject to the limitations set forth herein.
- (b) Providing audits and written reports as provided for in Section 9.0 above, and providing, operating, maintaining and updating the Oversight Committee Internet website(s) as set forth in Section 10.3, hereof.
- (c) The District shall, in compliance with Section 10.0, 10.1 and 10.2 hereof, provide sufficient administrative support and technical resources to conform with the directives and requirements set forth in the Law and within this Policy and Regulations. In covering such costs, the District shall cover such costs as are reasonably necessary or required under State law and this Policy and Regulations in furtherance of the Oversight Committee's express purpose. In the event of a question relating to whether an expense of the Oversight Committee is reasonably necessary, such determination shall lie within the purview of the Superintendent of the District, who shall have the responsibility to provide a final determination on approval of such cost(s).

10.3 Oversight Committee Internet Website(s). Education Code Section 15280(b) requires that certain documents relating to the Oversight Committee be made available on an Internet website maintained by the District Board. Information pertaining or relating to the Oversight Committee may be included within an existing website(s) operated by the District or may be operated separately. The following documents and information shall generally appear on the applicable Internet website located at www.castaicusd.com which shall be updated from time to time:

- (a) Minutes of Oversight Committee meetings;

- (b) Reports issued by the Oversight Committee; and
- (c) Documents formally received by the Oversight Committee.

10.4 Presentation of Reports. Reports, including the annual reports of the Oversight Committee, and recommendations of the Oversight Committee shall be presented to the Board. Oversight Committee recommendations for specific actions shall be forwarded to the Board and such District staff members as such recommendations shall concern.

XI. Termination of Oversight Committee; Records.

11.0 The term of the Oversight Committee shall expire upon the occurrence and completion of all of the following events:

- (a) All corresponding Proposition 39 Bond proceeds and earnings thereon have been expended;
- (b) The Oversight Committee has issued its final annual report as required under Section 9.0(f) above; and
- (c) The Oversight Committee has completed and conducted its final meeting which shall be scheduled after notice of 11.0(a) hereof occurs.

11.1 All records of the Oversight Committee shall be kept by the District (pursuant to its records retention policy) for a period of at least two (2) years after the termination of the corresponding Oversight Committee as provided for herein.

XII. Delegation of Board's Authority.

12.0 The Board has delegated the Superintendent and/or designee, to assist the Board in implementing the provisions, sections, terms and sub-sections of this Policy and Regulations.

XIII. Amendment of Policy and Regulations; SBE Waiver.

13.0 The Policy and Regulations set forth herein shall be subject to such later and further amendments by the Board to the extent permissible by applicable law.

The Board expressly reserves the right to apply for and pursue one or more statutory waiver(s) of the conditions and requirements of the Law, and this Policy and Regulations (as may be applicable), from the State Board of Education should the Board so determine, in its sole discretion.

XIV. Severability.

- 14.0 If any article, section, subsection, paragraph, sentence, clause or phrase contained in this Policy and Regulations shall become illegal, null or void or against public policy, for any reason, or shall be held by a court of competent jurisdiction to be illegal, null or void or against public policy, the remaining articles, sections, subsections, paragraphs, sentences, clauses or phrases contained in this Policy and Regulations shall not be affected thereby.

Adopted: [DATE]

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

V

Meeting Date: July 13, 2017

Item Title: Approval of School Psychologist Salary Schedule

Item Type: Action

BACKGROUND:

After extensive research, it is determined that our School Psychologist Salaries are significantly less competitive than those of our neighboring districts. The proposed salary schedule places our psychologists in the middle of other Santa Clarita Valley Districts. Recently, we have had turn over in this high need position due to personnel leaving for better salaries and benefits. The Psychologist position is a critical position in the district and our priority is to recruit and retain the best people.

FISCAL IMPLICATIONS:

Approximately \$25,000.00 contribution to Special Education from the General Fund.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Steve Doyle, Superintendent

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent

CASTAIC UNION SCHOOL DISTRICT

**ADMINISTRATIVE SALARY SCHEDULE
SCHOOL PSYCHOLOGIST
2017/2018**

POSITION	Work Days	1	2	3	4	5	Adv Deg Stipend
School Psychologist	205	83,362	86,693	90,194	93,865	97,726	Included
Daily rate		406.64	422.89	439.97	457.88	476.71	

Anniversary Stipends for CUSD Years of Service as an Administrator are cumulative

\$1,000 at 5TH YEAR

\$1,500 at 10TH YEAR

\$2,000 at 15TH YEAR

\$2,500 at 20TH YEAR

Adopted by Board of Trustees: 6/22/2017

Effective: 7/1/2017

Revised: 6/13/2017

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

W

BOARD AGENDA ITEM

Meeting Date July 13, 2017

Item Title: Williams Settlement Legislation, 4th Quarterly Report

Item Type: Report

BACKGROUND:

As a result of Williams Settlement Legislation, school districts are required to report on a quarterly basis to the Governing Board and County Office of Education all complaints filed to the district through the Uniform Complaint Procedures. The Castaic Union School District reports no complaints in accordance to the legal standards required under Williams Legislation.

FISCAL IMPLICATIONS:

There is no fiscal impact on the District.

RECOMMENDATION:

Approve item as submitted.

Submitted by: Janene Maxon, Assistant Superintendent of Educational Services

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



**Los Angeles County
Office of Education**
Serving Students • Supporting Communities
Leading Educators

**Williams Lawsuit Settlement
Quarterly Report on Uniform Complaints 2016-2017**

District Name: Castaic Union School District Date: 06/30/2017

Person completing this form: Janene Maxon Title: Assist. Supt. of Ed Services

Quarter covered by this report (Check One Below):

- | | | |
|---|--------------------------|-----------------|
| <input type="checkbox"/> 1st QTR | July 1 to September 30 | Due 21-Oct 2016 |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due 20-Jan 2017 |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due 21-Apr 2017 |
| <input checked="" type="checkbox"/> 4th QTR | April 1 to June 30 | Due 21-Jul 2017 |

Date for information to be reported publicly at governing board meeting: 07/13/17

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
TOTAL	0		

Print Name of District Superintendent Steve Doyle

Signature of District Superintendent _____ Date 07/13/17

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Kirit Chauhan, Williams Settlement Legislation
9300 Imperial Highway, ASM/Williams ECW 284
Downey, CA 90242

Telephone: (562) 803-8382
FAX: (562) 803-8325
E-Mail: Chauhan_Kirit@lacoed.edu

CASTAIC UNION SCHOOL DISTRICT

EXHIBIT

BOARD AGENDA ITEM

X

Meeting Date: July 13, 2017

Item Title: 2017 Davis Demographics Report

Item Type: Reports

BACKGROUND:

Included with this cover is the Student Population Projection by Residence for the Castaic Union School District. Over the past few years, several changes have been underway in the Castaic area that has caused change of the demographic projections in our area. With development unknown and negative growth to the school district, it is crucial that all data from all sources be reviewed. The most important review will be student projections several years out. This information will be used for several purposes, such as student housing needs, student generation rates, developer fees, budget projections, and student attendance areas. The information provided is the best analysis today of what student population will be for each school site grade level by grade level and school by school for the next seven years.

Using this information, the district will begin to review the fees developer pay toward future capital improvements and new school construction.

FISCAL IMPLICATIONS:

Potential large impact on capital programs.

RECOMMENDATION:

None at this time- informational purpose.

Submitted by: Jaime Garcia, Director Facilities

Approved for Submission to Board of Trustees: Steve Doyle, Superintendent



Castaic Union School District

Castaic, California

“DRAFT”

Demographic Report of the Student Population Projections

By Residence

Fall 2017/18 through Fall 2023/24
(Based on Fall 2016 Data)

June 6, 2017

Prepared by



11850 Pierce Street, Suite 200
Riverside, California 92505
Phone: (951)-270-5211
Fax: (951) 270-5212
www.DavisDemographics.com

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*The Third Party Demographic Reports are prepared using ESRI's Business Analyst Online (BAO). Reports are created by overlaying the Castaic School District boundary onto the ESRI BAO data. These reports are for informational purposes only; DDP is not responsible for the accuracy of the data.

INTRODUCTION

The Castaic Union School District has contracted with Davis Demographics & Planning, Inc. (DDP) to update and analyze demographic data relevant to the District's facility planning efforts. The scope of contracted work includes: mapping the District, address matching the current student file, developing and researching pertinent demographic data, identifying future residential development plans and developing a seven year student population projection. DDP will then assist the District in developing solutions for housing future student population. Additionally, this study was prepared to assist the District's efforts in evaluating future site requirements and attendance area changes.

The purpose of this report is to identify and inform the District of the trends occurring in the community; how these trends may affect future student population; and to assist in illustrating facility adjustments that may be necessary to accommodate the potential student population shifts. The District can then use this information to better plan for the need, location and timing of facility or boundary adjustments.

The Castaic Union School District has plans to eventually construct more schools. DDP will utilize this report and the recently updated demographic data to help the District determine if any of these additional schools may be needed over the next seven years.

The **Sources of Data** section details where the two sources of data, geographic and non-geographic, are collected and how each data item is used in the seven-year student population projection model.

The **Seven Year Projection Methodology** section discusses in detail how the factors used in the study were calculated and why they were used. These factors include: the calculation of incoming kindergarten classes, additional students from new housing (referred to as student yield), the effects of student mobility, and a detailed review of planned residential development within the District.

The **Student Resident Projection Summary** sections are a review of Fall 2016's student resident projection results. Included in these sections are a district wide student population projection summary and a projected resident student population summary for each existing attendance area and study area.

While reading this report, it is important to remember that this is a snapshot of current and potential student population based upon data gathered in Fall 2016. Population demographics change, development plans change, funding opportunities can change, District priorities can change, and therefore, new projections and adjustments to the overall Master Plan will continue to be necessary in the future.

EXECUTIVE SUMMARY

Over the next three years, the total enrollment (TK-8) for the Castaic Union School District is expected to decline by 261 students (a net loss of 11.7%). The economic crisis and severe downturn in the housing market over the past ten years caused many planned developments to be halted or stopped altogether and in some cases has even had an impact on changing the District's demographics. The Newhall Ranch projects (Landmark Village) is also expected to have its first occupants in 2020. The Northlake housing project, which had been a large part of past projections, has been pushed out to have its first occupants in 2021 (five years out). The District does have plans to eventually open more schools, but the delays and/or reductions in the residential projects have affected the timing of new facilities. The District needs to monitor the development closely and update projections annually.

There has been very little if any new residential development in the Castaic area for the past five years, but things may be starting to change over the next 3-4 years. The residential development forecast contained in this report has only one potential new housing project that may start over the next 3-4 years (the modified Los Valles project by 2019). The Landmark Village project, which is the portion of the large Newhall Ranch development that is zoned for the Castaic area, is now expected to see its first occupants sometime in 2019/2020 at the soonest. The once dormant Tapia Ranch project is potentially starting up again with a Draft EIR. If all goes as planned, Tapia Ranch could see its first occupants by Fall 2020. There are even talks that the long dormant Northlake project may begin again and are just in the early planning stages at the time of this report; therefore, these new units were pushed out sometime in 2021.

Please note that all phasing schedules are based on occupancy, all Approved and Tentative maps plus proposed and potential development are included on these lists, the Summary only includes units that may be occupied in the seven year timeframe of the projections and are based upon data gathered in Fall 2016 and may not reflect recent changes.

Elementary School (K-6) Conclusions

The Castaic USD had 1,650 TK-6 students as of October 2016, which is down 122 from what it had at the same time in 2015 (1,777 in 2015, 1,940 in 2014, 2,006 TK-6 in 2013 and 2,150 K-6 in 2012). Currently, this averages out to be about 550 TK-6 students for the three existing elementary schools and that is expected to continue dropping over the next three years. In fact, all three attendance areas are expected to see net decreases over the next three years. The largest growth in the student population could eventually be in the current Live Oak ES area, which is mainly due to the start of the Newhall Ranch project (first occupants could arrive in Landmark Village as soon as 2020), but Northlake Hills ES could see some large growth if the Northlake project kicks-in once again (by 2021 at the earliest). In the meantime, the schools that are anticipated to have lower enrollment counts (especially Castaic ES) can help out other portions of the District. According to the projections, no new elementary site is needed over the next five years, however, if the new large housing projects begin as is anticipated in this report, then one may be needed by 2023 or shortly thereafter. There is more than enough room in the existing three elementary schools to absorb any potential growth through 2022, with maybe some boundary adjustments.

Middle School (7-8) Conclusions

Castaic Middle School currently houses all of the District's 7-8 students. At the start of the 2015/16 school year, the District converted Castaic MS from a 6-8 facility to a 7-8 school. For Fall 2016, Castaic MS had 577 7-8 students enrolled (including six students from outside the District) which was seven less 7-8 students less than it had in 2015; an ninth consecutive year of decline (there were 584 7-8 students in 2015, 629 7-8 in 2014, 646 6-8 students in 2013 and 708 in 2012). In 2016, the Castaic District had 572 resident 7-8 students and for the next four years is expected to drop down to nearly 440 middle school (7-8) students by 2020; a net decline of 136 7-8 students. Much smaller incoming 7th grade classes plus the lack of new residential development is the main contributor to this decline. According to the projections, the middle school grade counts could start to rise around 2021 and should eventually get back over 600 7-8 students by 2023 if the anticipated residential development (most notably Newhall Ranch) begins as planned. Castaic Middle School, which once housed over 1,800 students, should easily be able to accommodate the 7-8 student population for the next seven years and beyond.

The District has provided DDP with the best available information at the time of this report (current capacities, historical grade reconfigurations and the future plans of new facilities). The circumstances regarding future facilities are subject to change. The forecasts presented in this report are based upon the trends that the District is currently experiencing. Portables may still be needed in order for the District to get past any hurdles until a new site(s) come on-line. Periodically the District will also need to reassess their elementary attendance areas due to changes in demographics and especially before each new school opens.

SOURCES OF DATA

Geographic Map Data

Five geographic data layers were updated for use in the seven-year student population projections:

1. Street Centerline Database
2. Study Areas
3. Schools
4. Students – Historical and Current
5. Planned Residential Development

1) Street Centerline Data

DDP has licensed a digital street centerline map of the School District (originally from Thomas Brothers). The street database has associated attributes that contains, but are not limited to, the following fields: full street name, address range and street classification

The main function of the streets is in the geo-coding process of the student data. Each student is address matched to the streets by their given address. The geo-coding process places a point on the map for every student in the exact location that student resides. This enables DDP to analyze the student data in a geographic manner.

Another vital utilization of the digital street database is in the creation of study areas. Freeways, major streets and neighborhood streets are used as boundaries for the study areas.

2) Study Areas

Study areas are small geographic areas and the building blocks of a school district; they are similar to neighborhoods. Study areas are geographically defined following logical boundaries of the neighborhood, such as: freeways, streets, railroad tracts, rivers, etc. Each study area is then coded with the elementary school that the area is assigned to attend. By gathering information about the district at the study area level, you can closely monitor growth and demographic trends in particular regions and spot potential need for boundary changes or new facilities. The Castaic Union School District has been split into 38 such study areas.

3) Schools

The District has provided school facility location information to DDP for the purpose of mapping the District facilities as well as school capacity data.

4) Student Data

- a. **Historical Student Data** - Historical enrollment is used to compare past student population growth and trends as well as the effects of mobility (move in, move out from existing housing) throughout the District. DDP utilized the previous year's (2013, 2014, 2015 and 2016) address matched students as historical data.

- b. Current Student Data** - A student data file for early October 2016 (received by computer data file from the School District) is summarized by grade level and by Study Area and is used as a base for projections. Existing students were categorized by Study area through the address matching process that locates each student within a particular area based upon their given address. The projections run each of the next seven years from Fall 2017 through Fall 2023.

The Student Accounting Summary (Table 1) indicates the total student enrollment around the CBEDS date (representing October 5, 2016) and the number of student used in the seven-year student population projections. The projection model is based upon student residence and excludes students residing outside of the District's boundaries and students unable to be address matched due to incomplete address information.

Table 1

Castaic Union School District
Student Accounting Summary
Fall 2016/2017 Actual Enrollment

Total Students Provided by District File (represents October 7, 2016)	2,250
Transitional Kindergarten (TK)	-43
Students Living Outside of the District (excluded from projections)	-40
Pre School Students	-22
Unmatched Students (due to incomplete address information)	-1
K-6 STUDENTS USED IN THE PROJECTIONS	2,144

5) Planned Residential Development - This data was obtained through discussions with the District, planners from the City of Santa Clarita and County of Los Angeles, developers with current and future housing projects within the District boundaries, and visits to sales offices of active projects. Data includes development name, location, housing type, total number of units and projected move in dates (phasing). Phasing for planned housing is factored into the seven-year projections. (See **SECTION TWO** for a detailed listing of the planned residential development). In the student population projection DDP includes all Approved and Tentative tract maps in addition to any planned or proposed development that possibly will occur within the projection timeframe. The planned residential development information and phasing estimates is a snapshot of the District at the time of this study. All of the information may change and should be updated annually.

Non-Geographic Data

Three basic sets of non-geographic data were compiled and reviewed for use in the seven-year student population projections by residence:

1. Births by Zip Code
2. Mobility Factors
3. Student Yield Factors

1) Births by Zip Code Data - Birth data by postal zip code was obtained from the California State Department of Health, Vital Statistics Division, for the years 2004-2014 and roughly correlated to the Castaic Union School District. Past changes in historical birthrates are used to estimate incoming kindergarten student population from existing housing.

2) Mobility Factors - Mobility refers to the increase/decrease in the migration of students within the District boundary (move-in/move-out of students from existing housing). Mobility, similar to a cohort, is applied as a percentage of increase/decrease among each grade for every year of the projections. The Mobility Factors help account for the net effect of the migration of families into and out of the District from existing homes in established neighborhoods. Mobility Factors help account for housing “resales,” renter migration, foreclosure rates and dropouts.

3) Student Yield Factors (SYF's) - It was part of this year's contract for DDP to update the District's Student Yield Factors. [last updated by DDP for the Fall 2013-14 SY report]. This survey included three main housing types: Single-Family Detached (SFD), Multi-Family Attached (MFA) [townhomes, condominiums, duplexes, triplexes, quads] and Apartments (APT).

These factors, combined with planned residential development units are used to determine the number of students generated from new residential housing development projects. Student Yield Factor calculations will be discussed again in the **Seven Year Projection Methodology** section.

SEVEN YEAR PROJECTION METHODOLOGY

The projection methodology used in this study combines historical student population figures, past and present demographic characteristics, and planned residential development to forecast future student population at the study area level. District-wide projections are summarized from the individual study area projections. **These projections are based on where the students reside and where they should be attending school. DDP uses the actual location of where the students reside, as opposed to their school of enrollment, in order to provide the most accurate estimate of where future school facilities should be located.** The best way to plan for future student population shifts is to know where the next group of students will be residing. The following details the methodology used in preparing the student population projections by residence.

Seven-Year Projections

Projections are calculated out seven years from the date of projection for several reasons. The planning horizon for any type of facility is typically no less than five years, often longer. Seven years are sufficient to adequately plan for a new facility. It is a short to mid term solution for planning needs. Projections beyond seven years are based on speculation due to the lack of reliable information on birthrates, new home construction, economic conditions etc.

Why Projections are Calculated by Residence

Typically, school district projections are based on enrollment by school. However, this method is inadequate when used to locate future school facility needs, because the location of the students is not taken into consideration. A school's enrollment can fluctuate due to variables in the curriculum, program changes, school administration and open enrollment policies. These variables can skew the apparent need for new or additional facilities in an area.

The method used by DDP is unique because it modifies a standard cohort projection with demographic factors and actual student location. **DDP bases its projections on the belief that school facility planning is more accurate when facilities are located where the greatest number of students reside.**

The best way to plan for future schools is to know where the next group of students will be coming from. The following details the methodology used in preparing the student population projections.

1) Progression - Each year of the projections, 8th grade students graduate and continuing students progress through to the next grade level. This normal progression of students is modified by the following factors:

2) Incoming Kindergarten – Live birth data is reported to the California State Department of Health, Vital Statistics Division, by the resident postal zip code of the mother. DDP uses birth data by zip code so, if need be, a different birth factor can be applied to various areas of the District.

Incoming kindergarten classes, for existing homes, are estimated by comparing changes in past births and birthrates. Table 2, shows the total births for each zip code in the Castaic Union School District from 2004 to 2014. Incoming kindergarten classes are determined by multiplying the existing kindergarten class (2016) by the percent increase/decrease in the birthrate for the year the kindergarten class was born (2011). Assuming that the Fall 2016 kindergarten class was mostly born in 2011, DDP compared the total births in 2011 to the total births in 2012, to determine a factor for next year's kindergarten class (Fall 2017). Similarly, 2011 was compared to 2013 (Fall 2018 K class) and 2011 to 2014 (Fall 2019 K class). The 2015 and 2016 birth data was not yet available at the time of this report.

Starting the 2014/2015 school year, the Castaic School District had a full 3-month TK program as well as a full 12-month Kindergarten class. From that date on, all future Kindergarten class sizes within the Castaic School District will have a full complement of possible students (a 12-month window). Therefore, now that a few years have gone by that has produced a full TK + K class, DDP has reverted back to calculating the birthrates in our traditional 12-month calculation; no need to alter the birthrates to estimate different total months of Kindergarten students. To estimate the number of future TK students, DDP used a percentage increase/decrease of the Kindergarten classes and applied a similar percentage to the previous TK class.

Table 2– Birth Data

		Zip Code					
		91384	Change*				
Year of Birth	2004	370	n/a	Used in Projections	Projection Year		
	2005	353	n/a				
	2006	357	n/a				
	2007	296	n/a				
	2008	275	n/a				
	2009	266	n/a				
	2010	250	n/a				
	2011	226	BASE				
	2012	258	114.2%			114.2%	2017
	2013	214	94.7%			94.7%	2018
	2014	224	99.1%			99.1%	2019
			102.7%	2020			
			98.8%	2021			
			98.8%	2022			
			100.2%	2023			

**Change refers to the change in total births for each year compared to base year*

The birth data by zip code in the above table shows a trend of increasing live births for 2012 which correlates to a 14% increase in Kindergarteners for the 2017 school year. According to the table above, the last large live birth year in the Castaic area was in 2006 at 356 live births and, for the most part, it started annual declines for the next four years, culminating in the 2015 K class. It looks like, with 2017 being the outlier, most of the K class sizes over the next 4-5 years should be similar to the 2016 size. In the projections in the later years, K

three years of change). You do not want to under or over project the student counts and that is why DDP uses the AVERAGE approach, rather than using a weighted system. These same comparisons were made for grades 1 through 8 and could be found on Table 3. The shaded cells were used in the projections.

Table 3– Mobility Factors

	Kindergarten to Grade 1 Transition	Grade 1 to Grade 2 Transition	Grade 2 to Grade 3 Transition	Grade 3 to Grade 4 Transition	Grade 4 to Grade 5 Transition	Grade 5 to Grade 6 Transition	Grade 6 to Grade 7 Transition	Grade 7 to Grade 8 Transition
CASTAIC ES	1.010	0.950	0.970	0.960	0.940	0.970	0.960	1.040
LIVE OAK ES	1.080	0.960	1.040	1.020	0.980	1.010	1.050	0.960
NORTHLAKE HILLS ES	1.010	1.050	0.960	0.990	1.000	0.970	1.060	1.030

GREEN = net increase from one grade to another

RED = net decrease from one grade to another

BLUE = no change / straight pass through

The Mobility Factors listed in the table above are interpreted in the following manner. For the Kindergartener in the established neighborhoods in the Castaic Elementary School area, there is a net increase of 1% as they transition to 1st grade. That means that the Castaic ES area has a net gain of 1% of its students as they move from Kindergarten to 1st grade. The above Mobility Factors also show that the Castaic ES area loses 5% of its students moving from 1st to 2nd grade, and loses another 3% of students as they move from 2nd to 3rd. The Castaic ES are loses 4% from 3rd to 4th grade and then a more substantial loss occurs from 4th to 5th grade when it loses 6% of its students. The pattern of losing students through the grades continues until 8th grade in the Castaic ES area. The Castaic ES area loses another 3% of its students from the 5th to 6th and another 4% for the 6th to 7th transition. From 7th to 8th grade, the Castaic ES area actually gains back 4% of its student population. Overall, the Castaic ES area is losing students across most of its grades (except as they transition from K to 1 and 7th to 8th grades). The Live Oak ES area has more net gains than the Castaic ES area. The Northlake Hills ES appears to almost average closer to a 1.00 Mobility Factor throughout its grade transitions, which means it doesn't lose many students and doesn't gain many new students. Overall, the above Mobility Factors show that there are no drastic movements occurring in the Castaic School District area. However, the Mobility Factors due show that the Castaic ES area is now starting to lose more students than in recent years.

4) Student Yield Factors – Seven-Year Projections –

The *Student Yield Factors* (sometimes referred to as "Student Generation Rates"), when applied to planned residential development units, determine how many additional students will be generated from new construction within the District (see **Section Two** for details on planned residential development). It was part of this year's contact (Fall 2016) to have DDP update the District's Student Yield Factors (SYF's). Therefore, DDP used the current Fall 2016 student data and an updated Assessor Parcel file acquired in November 2016.

Two sets of data are required to calculate Student Yield Factors: current student records (provided by the District to DDP representing early October 2016) and current

housing unit data (acquired from the Los Angeles County Tax Assessor files, representing early November 2016). Each student record and tax assessor record is mapped by their given address. The two database sets are then linked by common their location. This allows DDP to associate each student with a specific housing unit. DDP uses three general categories of housing units for its Student Yield Factor studies: Single-Family Detached (SFD), Multi-Family Attached (MFA) [condominiums, townhouses, duplexes, etc.] and Apartments (APT).

Before the SYF's can be applied to the current housing units, the year of construction for each housing type must be analyzed. New housing generally attracts young families with elementary school aged children. Over the next 12 to 15 years, the children grow older and pass through the grades. This cycle is then repeated throughout the life of the home. Analyzing the year of construction for new housing units can help estimate the number of facilities needed to accommodate new students. Once DDP was able to determine a large sample of new housing units built from 2011-2016, then calculations are performed to produce a Student Yield Factor. The number of current students residing in a particular housing type is then divided by the total number of units for that particular housing type.

These factors were produced using large samplings of the three main unit types built within a five year period (2011-2016) within the William S. Hart Union High School District Boundary. The main reason for using this specific housing sample is to apply a comparable factor to the "new" housing units. The idea is that housing units built within the last five years best represent those that are being built or are going to be built in the near future. Collectively (all across the Santa Clarita Valley), the sample size using the latest housing data (collected in early November 2016) included 3,224 total units, according to L.A. County Assessor records (up from the 1,949 in the 2013 study and the 2,702 sample size in DDP's 2011 SYF study, 6,965 total units in the 2009 study, 12,024 total units used in the 2007 and the 15,801 total units in a 2005 study). The three main housing types include: 2,084 single-family detached (SFD) dwelling units; 983 multi-family attached (MFA) units (such as condominiums and townhouses); and 157 apartment (APT) units. *[In 2011, when DDP last conducted this study, there were 1,212 SFD units, 517 MFA units and 220 apartment units used in the sample for units built from 2008-2013].* DDP produced essentially five sets of Student Yield Factors: one for each of the four Wm. S. Hart UHSD feeder areas and a Valley-wide set that sums up all four district's areas. These SYF's were then applied to the appropriate study areas that comprise each feeder district boundary (see Appendix C, for more detailed SYF calculations).

The following steps show the process that DDP uses for calculating "Student Yield Factors (SYF's)." On the District's behalf, DDP acquired the most current housing database from the L.A. County Assessor's Office in November 2016. This housing data was mapped to the same streets as the student data (downloaded from the Castaic District in early October 2016). All students with the same address as a particular housing unit are then geographically linked and, therefore, the number of students coming from specific housing types could then be calculated.

DDP calculated individual sets of Student Yield Factors (SYF's) for each of the four feeder elementary districts (broken down by the three housing types). When the sample

sizes of units built within the last five years were not large enough, then a Santa Clarita Valley-wide (Wm. S. Hart UHSD boundary) sample was used. For all of the elementary districts, there were enough SFD units built within the last five years, however, in some cases (see Table 4) there was a need of a larger sample size for MFA and APT units. This sample should reflect a reasonable number of students expected from planned residential developments

In the Student Yield Factor study for this report DDP found that there no new units, built within the Castaic School District between the years 2011-2016. Typically, DDP tries not to use SYF's from sample sizes lower than 500 units. In those cases, a Santa Clarita Valley-wide SYF is calculated and used in place of the types that had too small a sample size. Therefore, DDP actually applied the Valley-wide figures for all future housing types to be built within the Castaic School District boundary over the next seven years. Table 4 lists the Student Yield Factors that DDP calculated for the Castaic School District and those used in the projections for this report.

Table 4 – Student Yield Factors

(from a large sample of units built between 2011-2016)

Table 2			
Student Yield Factors			
for the Castaic Union SD*			
	SFD**	**MFA	**APT
	<u>Units</u>	<u>Units</u>	<u>Units</u>
K-6	.466	.197	.357
7-8	.104	.049	.127
K-8	.570	.246	.484

* = Used a District-wide, 5-year sample
 ** = Sample size for the Castaic District was too small, therefore, used a Santa Clarita Valley-wide sample.

SFD = Single Family Detached units
 MFA = Multi-Family Attached units
 APT = Apartment units

5) Planned Residential Development – Closely related to the Student Yield Factors are planned residential development units. Planned residential development data is collected to determine the number of new residential units that will be built over the seven-year time frame of the student population projections. The units built within the next seven years will have the appropriate SYF applied to it to determine the number of new students the planned residential development will yield.

This data was obtained through discussions with District staff, major developers with current or future projects within the District boundaries, the Planning Departments of Santa Clarita and Los Angeles County and visiting local sales offices for active projects. A database and map of the planned residential development was created, including, when available, project name, location, housing type, total number of units and estimated move in dates (phasing schedule). Projected phasing is based upon occupancy of the unit and is used to help time the arrival of students from these new developments. (see **Section Two** for details on planned residential development occupancy).

In the student population projection by residence DDP includes all Approved and Tentative tract maps in addition to any planned or proposed development that possibly will occur within the projection timeframe. The planned residential development information and phasing estimates is a snapshot of the District at the time of this study. All of the information may change and should be updated annually.

APPLYING THE VARIABLES TO GENERATE THE PROJECTIONS

The following paragraphs summarize how DDP uses the factors to determine the student population projections. Remember that these projections are based on residence.

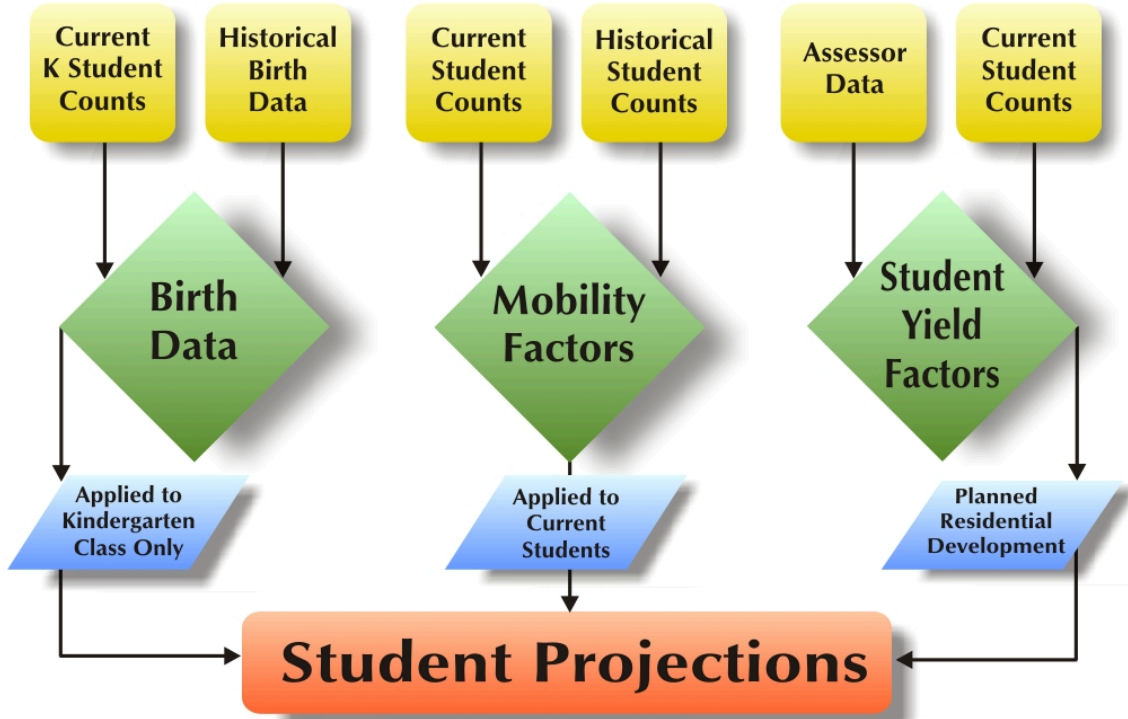
The Castaic Union School District has been broken up into 38 study areas and each are coded for each elementary school depending upon what attendance area they fall within. The residential projections are calculated at the study area level. This means that DDP conducts 38 individual projections that are based upon the number of students residing in each study area

The first step in running these projections involve listing the number of students that live in a particular study area by each individual grade (Kindergarten through 8th grade). The current student base (Fall 2016) is then passed onto the next year's grade (2016's K become 2017's 1st graders, 2016's 1st graders become 2017's 2nd graders, and so on). After the natural progression of students through the grades is applied, then Birth Factors are multiplied to the current Kindergarten class to generate a base for the following year's Kindergarten class. The Transitional Kindergarten (TK) students are projected out over the next seven years based upon the current (Fall 2016) TK class size and then raised or lowered by the percentage increase or decrease of the incoming Kindergarten class size.

Next, a Mobility Factor is applied to all grades. Again, these factors take into account the natural in/out migration of students throughout the District. A specific Mobility Factor was calculated for each grade transition (K to 1st, 1st to 2nd, etc.) for each of the three elementary attendance areas and is applied to the appropriate grade to estimate the next year's progressed students.

The last essential layer applied to the projections deals with additional students from planned residential development. This is a simple calculation, again conducted at the study area level, where the estimated number of new housing units for a particular year is multiplied by the appropriate Student Yield Factors. For example, if 100 single-family detached (SFD) units are to be built in a specific study area in a given year, then you would multiply this number (100) by the SFD K-6 student yield factor (.466) and the resulting number (46.6) is then divided evenly among the seven grades. The same process is used for the 7-8 students.

To finish generating the projections by residence, the same process is conducted for each of the 38 study areas. Once the projections have been run at the study area level, then it is simple addition to determine projections for each of the District's attendance areas or for a district-wide summary. For example, the residential projections for Castaic Elementary School are simply the summary of all of the study areas that make up this specific attendance area (see **Section Five** for the projections of each elementary school attendance area). The District Summary for the projections (**Section Four**) is a total summary of all 38 study areas, which excludes all of the students that attend a District school and live completely outside of the District's boundaries and students unable to be address matched. These out-of-district and unmatched students are factored back into the projections by simply adding the existing totals in at the bottom of the projections (please see the Attendance Matrices in **Section Three** for a breakdown of the SDC, out-of-District and unmatched students by school). DDP adds the current total out-of-district and unmatched students to each year of the projections because there is no way to accurately forecast these students in the future.



PLANNED RESIDENTIAL DEVELOPMENT

This data was obtained through discussions with District staff, the major developers with current or future projects located within the District boundaries, the Planning Departments of the City of Santa Clarita and Los Angeles County, and visiting the local sales offices of the active housing projects. A database and map of the planned residential development was created, including, when available, project name, location, housing type, total number of units and estimated move in dates (phasing schedule). Projected phasing is based upon occupancy of the unit and is used to help time the arrival of students from these new developments. Please see the next page for a map of the known residential projects in the Castaic Union School District area. Following the map is a breakdown of the estimated occupancy date for new housing units over the next seven years (from Fall 2017 through Fall 2023) by Study Area and by the three main housing types (single family detached – SFD – units; multi-family attached – MFA – units; and apartments – APT – units). This document is called the District-Wide Residential Development Summary. In addition, DDP has included a Residential Development List, which is sorted by Study Area and is an inventory of all known residential projects that are expected to be active over the next seven years.

In the student population projection by residence DDP includes all Approved and Tentative tract maps in addition to any planned or proposed development that possibly will occur within the seven-year projection timeframe. The planned residential development information and phasing estimates is a snapshot of the District at the time of this study. All of the information may change and should be updated annually.

There has been very little if any new residential development in the Castaic area for the past five years, but things may be starting to change over the next 3-4 years. The residential development forecast contained in this report has only one potential new housing project that may start over the next 3-4 years (the modified Los Valles project by 2019). The Landmark Village project, which is the portion of the large Newhall Ranch development that is zoned for the Castaic area, is now expected to see its first occupants sometime in 2019/2020 at the soonest. The once dormant Tapia Ranch project is potentially starting up again with a Draft EIR. If all goes as planned, Tapia Ranch could see its first occupants by Fall 2020. There are even talks that the long dormant Northlake project may begin again and are just in the early planning stages at the time of this report; therefore, these new units were pushed out sometime in 2021.

Please note that all phasing schedules are based on occupancy, all Approved and Tentative maps plus proposed and potential development are included on these lists, the Summary only includes units that may be occupied in the seven year timeframe of the projections and are based upon data gathered in Fall 2016 and may not reflect recent changes.

Castaic Union School District
Zoomed-In View of the
Castaic USD Study Areas and
the "Active" Housing Projects
Over the Next Seven Years

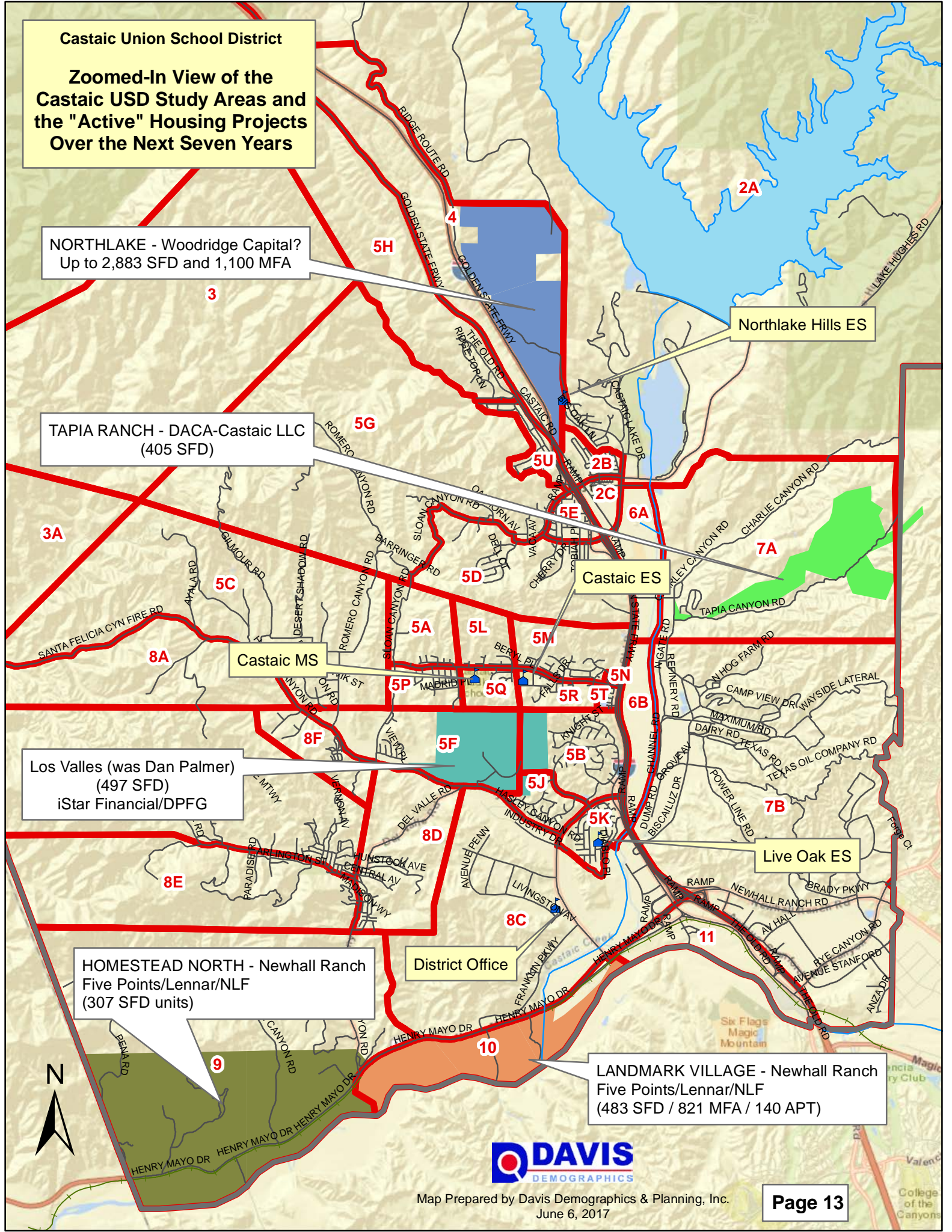
NORTHLAKE - Woodridge Capital?
 Up to 2,883 SFD and 1,100 MFA

TAPIA RANCH - DACA-Castaic LLC
 (405 SFD)

Los Valles (was Dan Palmer)
 (497 SFD)
 iStar Financial/DPFG

HOMESTEAD NORTH - Newhall Ranch
 Five Points/Lennar/NLF
 (307 SFD units)

LANDMARK VILLAGE - Newhall Ranch
 Five Points/Lennar/NLF
 (483 SFD / 821 MFA / 140 APT)



SEVEN-YEAR RESIDENTIAL DEVELOPMENT SUMMARY REPORT

Total SFD = 1,462 Total MFA = 940 Total APT = 140 Total All Units = 2,542

Study Area	YEAR 1			YEAR 2			YEAR 3			YEAR 4			YEAR 5			YEAR 6			YEAR 7			Study Area	All Units/Types Years 1 - 7	Elementary School Assigned to Area					
	10/6/2016 - 10/5/2017	SFD	MFA	APT	10/6/2017 - 10/5/2018	SFD	MFA	APT	10/6/2018 - 10/5/2019	SFD	MFA	APT	10/6/2019 - 10/5/2020	SFD	MFA	APT	10/6/2020 - 10/5/2021	SFD	MFA	APT	10/6/2021 - 10/5/2022				SFD	MFA	APT	10/6/2022 - 10/5/2023	SFD
4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	100	0	150	150	0	150	150	0	4	750	Northlake Hills ES	
5F	0	0	0	0	0	0	0	0	0	0	0	100	0	0	0	133	0	0	133	0	0	131	0	0	5F	497	Live Oak ES		
7A	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30	0	0	75	0	0	75	0	0	7A	180	Northlake Hills ES		
9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	0	0	9	7	Live Oak ES		
10	0	0	0	0	0	0	0	0	0	0	0	53	135	100	0	125	135	40	125	135	0	125	135	0	10	1,108	Live Oak ES		
Units	0	0	0	0	0	0	0	0	0	0	0	153	135	100	0	338	235	40	483	285	0	488	285	0	Units	2,542			
Types	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	SFD	MFA	APT	Types	
Totals	2016/2017 = 0			2017/2018 = 0			2018/2019 = 0			2019/2020 = 388			2020/2021 = 613			2021/2022 = 768			2022/2023 = 773			Totals	All Units (1-7)						

Last updated on January 2017

Notes about this summary report:

1. The phasing schedules on this page are based upon estimated dates of occupancy.
2. Includes Approved and Tentative maps plus proposed and potential development.
3. Summary only includes units that may be occupied in the seven year timeframe of the projections.
4. Based upon data gathered from September 2016-January 2017 and may not reflect recent changes.
5. The information for this summary was gathered by conversations with individual developers, sales offices, district staff and city and county officials.

Please note that all Newhall Ranch units are now overseen by Five Points (formally Lennar and Newhall Land and Farming Co. (NLF)). DDP contacted Five Points associates in November 2016 and was given their estimates for the number of units and phasing schedules for all of their Newhall Ranch projects within the Castaic School District boundaries.

Any of the project phasing listed in this report is subject to change due to fluctuations in the economy and needs to updated on an annual basis.

Contact/Owner/Developer	Tract No.	Project/Area	Study Areas	Total Units	Type Units	Left to Build	Comments
Woodridge Capital?	51852	Northlake	4	2,883	SFD	ALL	Talksstartd up again with District in 2016 / Total best guess estimate on phasing
Woodridge Capital?	51852	Northlake	4	1,100	MFA	ALL	Total and type of units are subject to change / 1st occupants 5+ years away???
iStar Financial/DPFG	52584	Los Valles	5F	497	SFD	ALL	Was Dan Palmer project that went bankrupt/was 209 units now 497 smaller units/2019 start?
DACA-Castaic LLC	53822	Tapia Ranch	7A	405	SFD	ALL	A bit delayed / Developer recommended pushing out 1 more year to 2020 start
Five Points (NLF/Lennar)	60678	Newhall Ranch (Homestead North)	9	307	SFD	ALL	Just the beginning of the project in 6+ years.
Five Points (formally Lennar / NLF)	53108	Newhall Ranch (Landmark Village)	10	483	SFD	ALL	These units listed are all of Landmark Village that is within the Castaic USD area. Was tied up by litigation and delayed. Now on track for 2019/2020 at the soonest.
	53108	Newhall Ranch (Landmark Village)	10	821	MFA	ALL	
	53108	Newhall Ranch (Landmark Village)	10	140	APT	ALL	

ATTENDANCE MATRICES

Attendance Matrices have been included to provide a better understanding of where students reside and where they attend school. **Remember, DDP's projections are based upon where the students reside, not where they attend school. DDP uses the actual location of where the students reside, as opposed to their school of enrollment, in order to provide the most accurate depiction of where future facilities (if necessary) should be located.** Therefore, since the projections are based upon where the students reside, the figures that DDP uses as a base for each school's resident projection may be slightly higher or lower than the actual reported enrollment for each school.

This attendance matrix acts as a checks and balances for student accounting. The matrix shows where the students reside (in what School of Residence) based upon DDP's address matching capabilities and what school they attend (School of Attendance) based upon data in the student file supplied by the District. The inclusion of this matrix is essential to showing how the students used in the projections match up to the District's records of enrollment for each school. The best way to plan for future facilities is to know where the next group of students will be coming from, not necessarily which school they are currently attending.

Reading the Attendance Matrix

Looking at the Elementary School (K-6) Attendance Matrix, let's begin with Castaic Elementary as an example. Following down the first column with the Castaic Elem. (#41) heading, there are 364 K-6 grade students attending Castaic Elementary and reside in the Castaic Elementary attendance area. Continuing downward, 47 students attend Castaic Elementary and reside in the Live Oak attendance area. Next it shows that 23 K-6 students attend Castaic Elementary and reside in the Northlake Hills Elementary attendance area.

The row that says "Transitional Kindergarten" (TK) students, shows that for the Fall 2016/17 school year, Castaic ES had 23 TK students attending. The item, Out of District, refers to students living completely outside of the Castaic Union School District, but attends one of the District's schools. There are 17 Out-of-District students attending Castaic Elementary. The item named "SDC Students" refers to Special Day Class students attending Castaic Elementary, there are 37 SDC students attending Castaic Elementary. The "Total Enrolled" row shows the total number of students attending a school regardless of where they reside. These figures should reflect the District's enrollment counts for each school in early October 2016. According to the data file provide by the District to DDP, there were 511 TK-6 students attending Castaic Elementary as of early October 2016. The last two rows, "# Enrolled but Not Living in Attendance Area" and "Open Enrollment %" represent the number and percent of K-6 students that live outside of Castaic Elementary's attendance area and attend that school. For Castaic Elementary, 70 K-6 students were attending from outside its area, accounting for 13.7% of its total enrollment.

The next step is to read across the matrix, beginning with the Castaic Elementary attendance area row. It is now understood that the 364 represents the total number of K-6 grade students that reside in the Castaic Elementary attendance area and attend Castaic

Elementary. The next column, Live Oak (#43), refers to the number of K-6 grade students that reside in the Castaic Elementary attendance area, but attend Live Oak; there are four such students.

The “Total Enrollment (K-6) Per Attendance Area” column is the total number of students living in that particular attendance area. There are 373 K-6 students residing in the Castaic Elementary attendance area (excluding SDC students). The next column accounts for the SDC students that live within that particular attendance area. There are eight SDC students residing in Castaic Elementary’s area. The “Total Students Living in the District’s Attendance Area” accounts for the number of students used in DDP’s Fall 2016 projections by “residence” and represent the number of K-6 students living within each attendance area. Therefore, as of early October 2016, there were 381 total K-6 students living within the Castaic Elementary School’s attendance area. Reading all the way down on the last column you will find a total of 1,572 K-6 students. This represents the total number of Castaic Union School District K-6 students that DDP used in the projections, which excludes TK , Out-of-District and SDC students (see District Summary on Page 20).

The 7-8 Middle School Attendance Matrix - Fall 2016/2017 is read in the same manner as the K-6 Matrix, but it only accounts for one school, Castaic Middle School (see Page 18).

K-6 Attendance Matrix - Fall 2016/2017

School of Residence (Attendance Area)	School of Enrollment			Total Enrollment (K-6) Per Attendance Area	Special Day Class (SDC) Students within the Attendance Areas	Total Students Living in the District's 2016/17 Attendance Areas**	"Transfer Out" Percentage
	School	41 <u>Castaic Elem.</u>	43 <u>Live Oak</u>				
<u>Castaic Elem.</u>	364	4	5	373	8	381	2.4%
<u>Live Oak</u>	47	509	16	572	29	601	11.0%
<u>Northlake Hills</u>	23	16	538	577	13	590	6.8%
<u>Transitional Kindergarten</u>	23	20	0	43		1,572	7.3%
<u>Out of District**</u>	17	15	2	34			District-wide Avg.
<u>SDC Students</u>	37	0	14	51			
<u>Unmatched</u>		1		1			
Total Enrolled	511	565	575	1,651			
# Enrolled, but Not Living in <u>Attend. Area</u>	70	20	21	111			
("Transfer In" Percentage)				This matrix EXCLUDES 22 Pre-K students.			
Open Enrollment %	13.7%	3.5%	3.7%	6.7%	Source: Fall 2016 CBEDS students file provided to DDP by the Castaic Union School District in early October 2016.		
	District-wide Avg.						

NOTE: There is one 7th grade SDC student attending Northlake Hills ES.

- * **Unmatched:** Students that were unable to be mapped due to incomplete address information.
- ** **Out of District:** Students that live outside of the Castaic District boundaries, but attend a CUSD school.
- *** **Total Number of Students Living in the District's 2016/17 Attendance Areas:**
is derived by adding the total number of CUSD students living an attendance area plus the total number of SDC students living within the District's boundaries.



7-8 Attendance Matrix - Fall 2016/2017

<u>School</u>	Total 7-8 Enrollment	Special Day Class (SDC) Students within the Attendance Areas	Total Students Living in the District's 2016/17 Attendance Areas**
<u>Castaic MS</u>	42 <u>Castaic MS</u>		
<u>Castaic MS</u>	554	7	561 ←
<u>Out of District*</u>	6		
<u>SDC Students</u>	17		
Total Enrolled	577 ←		
<u>SDC Students (attending Northlake)</u>	1		

Number of 7-8 Students Used in the Fall 2016/2017 Projections

Total Number of 7-8 Students Enrolled as of early October 2016

Source: Fall 2016 CBEDS students file provided to DDP by the Castaic Union School District in early October 2016.

NOTE: There is one 7th grade SDC student attending Northlake Hills ES.

* **Out of District:** Students that live outside of the Castaic District boundaries, but attend a CUSD school.

** **Total Number of Students Living in the District's 2016/17 Attendance Areas:**
is derived by adding the total number of CUSD students living an attendance area plus the total number of SDC students living within the District's boundaries.

DISTRICT WIDE STUDENT PROJECTIONS

The student population is projected out seven years for each of the 38 study areas that make up the entire Castaic Union School District boundary. The District Wide Projection Summary (on Page 20) enables the District to see a broad overview of its future growth. The individual elementary attendance area projections (found on the map on page 23) help to show what impact this growth will have on existing facilities and their surrounding neighborhoods. The individual study area projections allow the District to monitor student population growth or decline in smaller geographic areas within the District (please see Appendix A for a print out of all 38 study area projections).

The basic unit in the projections is the study area. There are currently 38 study areas in the Castaic Union School District. On page 22, DDP has included a zoomed in map of the District featuring its study areas and study area numbers, as well as the color-shaded regions depicting the District's current elementary boundaries. On page 23, there is a map that shows the projected resident TK-6 totals for the District's three elementary attendance areas, as well as the overall 7-8 projections, for Fall 2016 (current), Fall 2017, Fall 2019, Fall 2021 and Fall 2023.

On page 25 there is a map that shows the net projected change over the next seven years for each of the District's 38 study areas and is color coded to show the areas of decline (red, orange) and of growth (shades of green). No or little change is shown in gray. The current attendance areas are made up of specific study areas (see page 31 of Appendix A for a listing). The entire District Summary is simply the compilation of all 38 study areas. For each study area, the student data is projected out over seven years (Fall 2017 through Fall 2023). Appendix A also includes a printout of each study area projection (pages 33-45).

At any point in time, study areas and their projected resident students can be shifted between schools to assist in balancing enrollment growth. Altogether, these three projection levels (District Wide, Attendance Areas and Study Areas), present the means for identifying the timing of new student arrivals, the total impacts on the existing facilities and can help in locating potential sites (and boundaries) for future schools.

District-Wide Projection Summary

	Historical Data				10/5/2016	Projection Date 10/5/2016						
	Actual Fall 2012	Actual Fall 2013	Actual Fall 2014	Actual Fall 2015	Current Fall 2016	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021	Fall 2022	Fall 2023
TK	14	56	47	49	43	49.1	40.7	42.6	48.2	51.2	56.7	61.9
K	261	210	216	196	204	233.0	193.2	202.2	228.6	243.0	268.8	293.6
1	305	241	212	208	201	204.5	233.5	193.7	222.3	261.4	284.7	310.9
2	296	298	241	205	197	195.7	199.0	227.3	207.2	247.1	294.4	317.8
3	311	281	314	235	189	195.7	193.6	197.6	245.2	237.6	286.3	333.7
4	317	289	281	299	231	184.0	191.1	188.6	212.2	270.8	272.4	320.5
5	292	299	298	270	292	230.0	183.8	189.2	206.2	241.5	309.3	311.8
6	311	290	304	284	258	284.5	224.5	179.8	202.8	231.5	274.7	341.2
7	335	317	296	285	291	257.6	283.0	224.1	197.2	228.5	263.5	307.4
8	364	317	322	287	281	288.3	254.5	280.9	238.9	220.4	257.0	292.1
Sub Total: TK-6	2,107	1,964	1,913	1,746	1,615	1,576.5	1,459.4	1,421.0	1,572.7	1,784.1	2,047.3	2,291.4
7-8	699	634	618	572	572	545.9	537.5	505.0	436.1	448.9	520.5	599.5
TK-8	2,806	2,598	2,531	2,318	2,187	2,122.4	1,996.9	1,926.0	2,008.8	2,233.0	2,567.8	2,890.9
Out-of-District:												
K-6	43	42	26	31	34	34.0	34.0	34.0	34.0	34.0	34.0	34.0
7-8	9	12	11	13	6	6.0	6.0	6.0	6.0	6.0	6.0	6.0
K-8	52	54	37	44	40	40.0	40.0	40.0	40.0	40.0	40.0	40.0
Unmatched*:												
K-6	0	0	1	0	1	1.0	1.0	1.0	1.0	1.0	1.0	1.0
7-8	0	0	0	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0	0	1	0	1	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Totals:												
TK-6	2,150	2,006	1,940	1,777	1,650	1,611.5	1,494.4	1,456.0	1,607.7	1,819.1	2,082.3	2,326.4
7-8	708	646	629	585	578	551.9	543.5	511.0	442.1	454.9	526.5	605.5
TK-8	2,858	2,652	2,569	2,362	2,228	2,163.4	2,037.9	1,967.0	2,049.8	2,274.0	2,608.8	2,931.9
		-206	-83	-207	-134	-65	-125	-71	83	224	559	658
		'12 to '13	'13 to '14	'14 to '15	'15 to '16	'16 to '17	'17 to '18	'18 to '19	'19 to '20	'20 to '21	'21 to '22	'22 to '23
Projected Net TK-6 Change:		-6.70%	-3.29%	-8.40%	-7.15%	-2.33%	-7.27%	-2.57%	10.42%	13.15%	29.52%	27.89%
Projected Net 7-8 Change:		-8.76%	-2.63%	-7.00%	-1.20%	-4.52%	-1.52%	-5.98%	-13.48%	2.90%	19.09%	33.11%
Projected Net TK-8 Change:		-7.21%	-3.13%	-8.06%	-5.67%	-2.90%	-5.80%	-3.48%	4.21%	10.94%	27.27%	28.93%

The above projections INCLUDE 68 K-8 SDC students (51 K-6 and 17 7-8) and EXCLUDE 22 Pre-K students.

Unmatched = Students that had incomplete address information and therefore could not be mapped properly.

The Transitional Kindergarten (TK) projections listed above are estimated using a proportional share of the number of children born 4-5 years prior.

District Wide Student Population Projection Trends

The Castaic Union School District converted in Fall 2015/2016 to a K-6/7-8 grade configuration. The Castaic School District now has all three of their elementary schools (Castaic, Live Oak and Northlake Hills) as TK-6 facilities, while Castaic Middle School houses all of the District's 7-8 students. Ideally, the District would like to keep their elementary schools' capacities at or below 750 students.

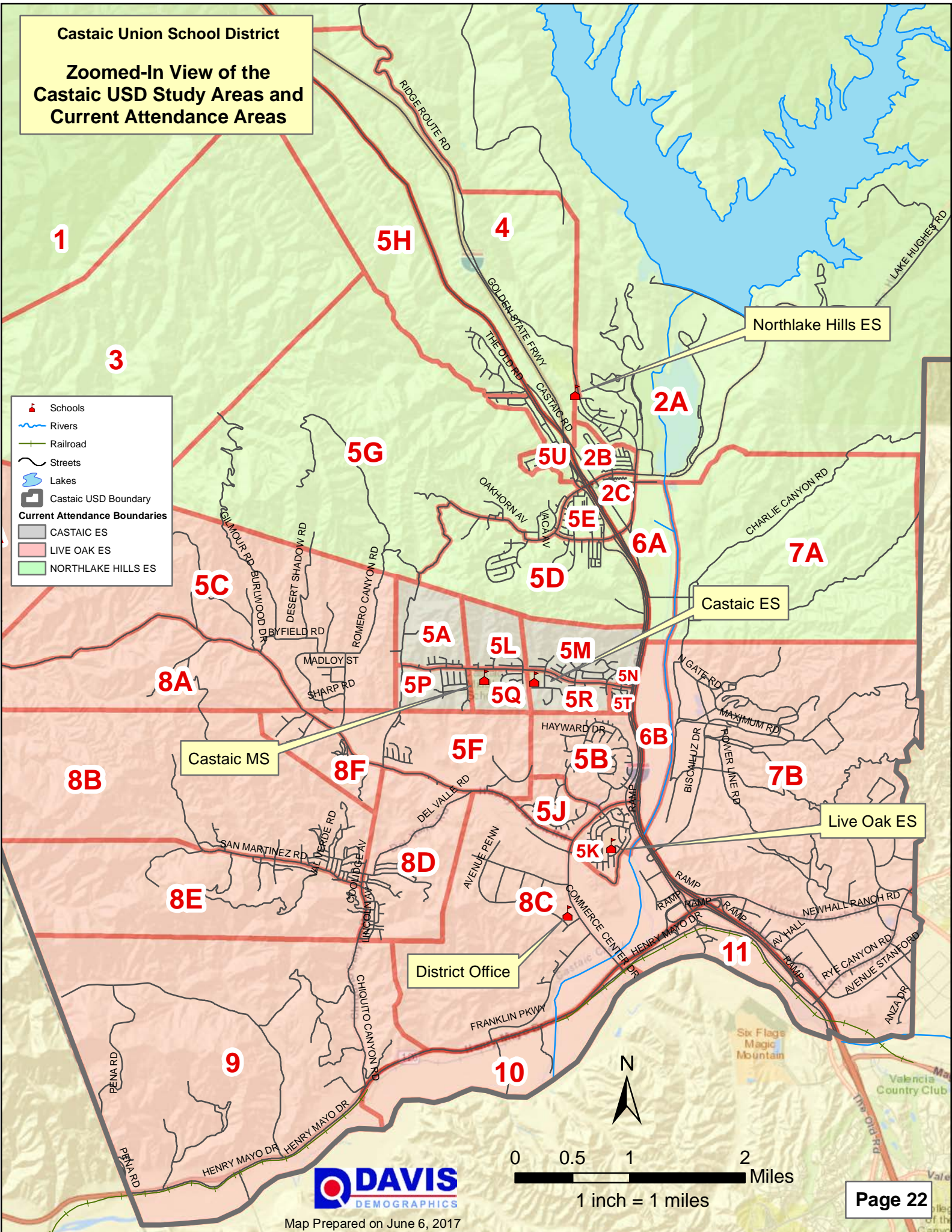
Over the next three years, the total enrollment (TK-8) for the Castaic Union School District is expected to decline by 261 students (a net loss of 11.7%). The economic crisis and severe downturn in the housing market over the past ten years caused many planned developments to be halted or stopped altogether and in some cases has even had an impact on changing the District's demographics. The Newhall Ranch projects (Landmark Village) is also expected to have its first occupants in 2020. The Northlake housing project, which had been a large part of past projections, has been pushed out to have its first occupants in 2021 (five years out). The District does have plans to eventually open more schools, but the delays and/or reductions in the residential projects have affected the timing of new facilities. The District needs to monitor the development closely and update projections annually.

In 2015, the Castaic USD officially changed their three elementary schools to from TK-5 site to TK-6 sites (same boundaries). According to the projections (see the District Summary on Page 20), the Castaic TK-6 student population could decline for the next three years (through Fall 2019) and then start to rise in 2020 when the large amounts of new housing is expected to begin again. For Fall 2013 the Castaic USD had 1,964 TK-6 students living in its boundary, down 143 students from the same time in 2012 (2,107 TK-6 in 2012). In 2014 that figure dropped to 1,913 resident TK-6 students (a net loss of another 51 students). In 2015, the TK-6 resident count dropped even further, down to 1,746 students (a net loss of another 167 TK-6 students). In 2016, another large decline occurred. The resident TK-6 count of Castaic students dropped down to 1,615, losing another 131 TK-6 students as compared to 2015. By Fall 2019 this figure could drop to as low 1,421 TK-6 students, a net decline of another 194 TK-6 students. The dormant Los Valles project is expected to revive as soon as 2019/2020. In addition, if the Newhall Ranch (Landmark Village) and Northlake projects start construction as planned (around 2020 or 2021), then the TK-6 student population should really start to grow again by 2021 and reach back up to over 2,000 resident TK-6 students by 2022. Overall, a net growth of 676 TK-6 students is projected for the next seven years. Based on these projections, the District may require the construction of another elementary school towards the latter part of these projections (maybe after 2022) if the new housing begins as currently planned. However, if the anticipated residential development does not happen or is further delayed, then additional reductions in the District's TK-6 student population is entirely possible. This is mainly due to declining births in the area that is masked by the potential development. With or without these declines, an adjustment to the District's attendance areas may be necessary to better balance enrollment at its elementary schools.

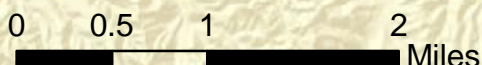
A decline in the 7th-8th grade student population is expected for the Castaic School District over the next four years. If current trends continue, then the current 578 7-8 resident population could decline steadily for the next four years, reaching a total of 442 resident 7-8 students by Fall 2020 (a total net loss of another 136 7-8 students). If the development happens as planned, then the 7-8 resident student counts could start to climb by 2021 and then continue to grow. In the past, the Castaic MS has housed as many as 1,819 students (as recently as 2002/2003). Therefore it appears that Castaic Middle School should have no problems housing the District's 7-8 population over the next seven years and beyond.

Castaic Union School District
Zoomed-In View of the
Castaic USD Study Areas and
Current Attendance Areas

Schools
 Rivers
 Railroad
 Streets
 Lakes
 Castaic USD Boundary
Current Attendance Boundaries
 CASTAIC ES
 LIVE OAK ES
 NORTHLAKE HILLS ES



Map Prepared on June 6, 2017



1 inch = 1 miles

Castaic Union School District

Zoomed-In View of the Current K-6 Attendance Boundaries with Actual 2016 and Projected 2017, 2019, 2021 & 2023 Student Counts Expected to be Living in Each Area

Legend

- Schools
- Rivers
- Railroad
- Streets
- Lakes
- Castaic USD Boundary

Fall 2016 (Current) Attendance Boudaries

- Castaic ES
- Live Oak ES
- Northlake Hills ES

Northlake Hills ES

Fall 2016 = 604 Actual Residing TK-6 Students
 Fall 2017 = 594 Projected TK-6 Students
 Fall 2019 = 518 Projected TK-6 Students
 Fall 2021 = 561 Projected TK-6 Students
 Fall 2023 = 802 Projected TK-6 Students

Castaic ES

Fall 2016 = 390 Actual Residing TK-6 Students
 Fall 2017 = 384 Projected TK-6 Students
 Fall 2019 = 336 Projected TK-6 Students
 Fall 2021 = 345 Projected TK-6 Students
 Fall 2023 = 343 Projected TK-6 Students

Castaic MS's Student Counts

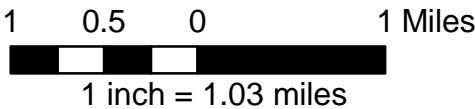
Fall 2016 = 572 Actual Residing 7-8 Students
 Fall 2017 = 546 Projected 7-8 Students
 Fall 2019 = 505 Projected 7-8 Students
 Fall 2021 = 449 Projected 7-8 Students
 Fall 2023 = 600 Projected 7-8 Students

Live Oak ES

Fall 2016 = 620 Actual Residing TK-6 Students
 Fall 2017 = 597 Projected TK-6 Students
 Fall 2019 = 566 Projected TK-6 Students
 Fall 2021 = 877 Projected TK-6 Students
 Fall 2023 = 1,146 Projected TK-6 Students

Castaic MS

District Office



Elementary School (K-6) Attendance Area Projections

Attendance Area CASTAIC ES Projection Date 10/5/2016

	ACTUAL			PROJECTED RESIDENT STUDENTS				
	2016	2017	2018	2019	2020	2021	2022	2023
TK(Res.)	9.0	10.0	8.0	9.0	10.0	11.0	11.0	11.0
K	52.0	59.4	49.2	51.5	53.4	51.4	51.4	52.1
1	53.0	51.5	58.8	48.8	51.0	52.9	50.9	50.9
2	52.0	49.8	48.4	55.3	45.8	48.0	49.7	47.8
3	36.0	51.0	48.8	47.4	54.2	44.9	47.0	48.7
4	48.0	34.6	48.9	46.9	45.5	52.0	43.1	45.1
5	86.0	45.1	32.5	46.0	44.1	42.8	48.9	40.5
6	54.0	82.6	43.3	31.2	44.1	42.3	41.1	46.9
K-6	381.0	374.0	329.9	327.1	338.1	334.3	332.1	332.0
TK-6	390.0	384.0	337.9	336.1	348.1	345.3	343.1	343.0
TK(Att.)	23.0 Actual TK Students Attending the school in 2016							

Attendance Area LIVE OAK ES Projection Date 10/5/2016

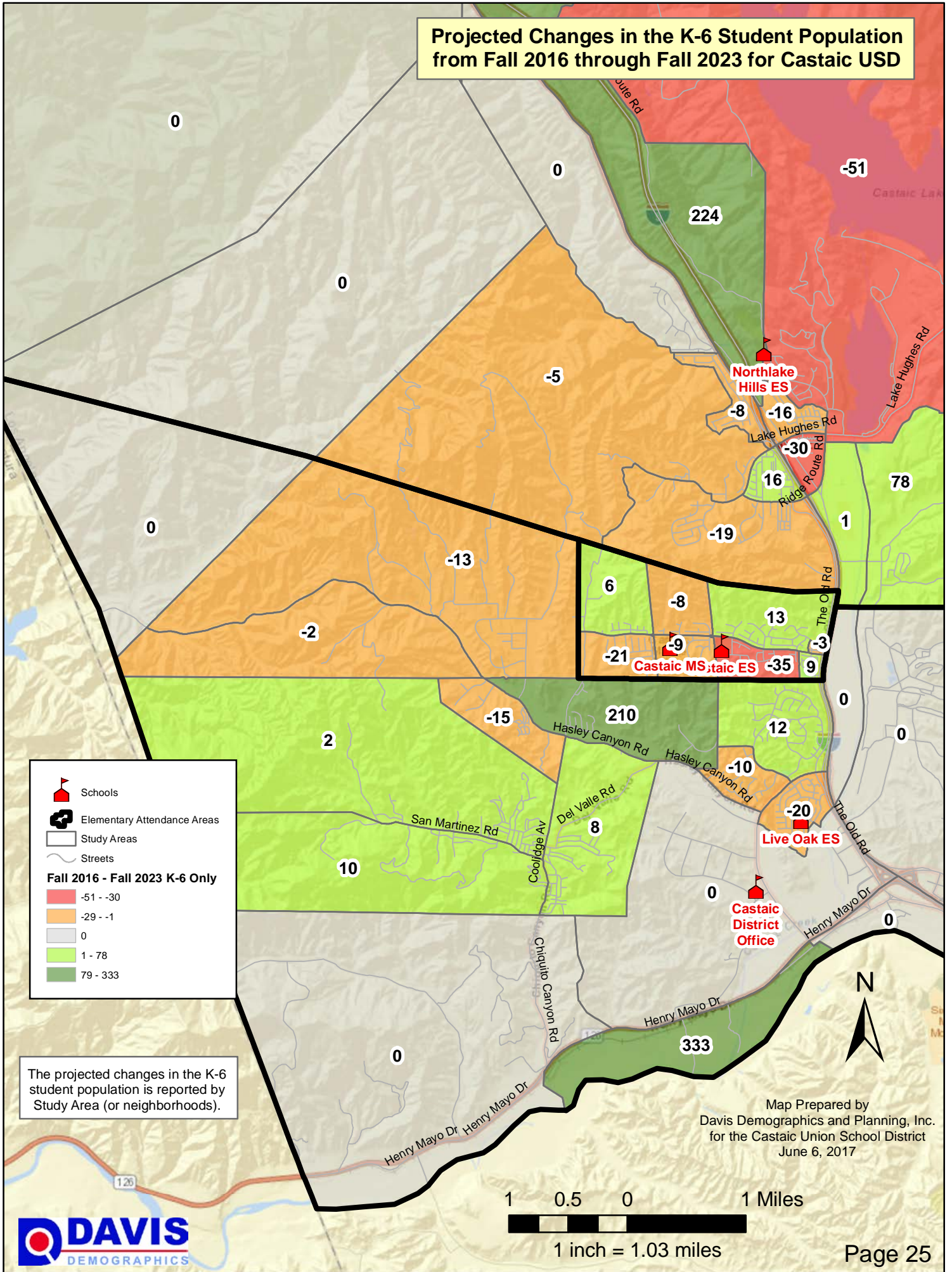
	ACTUAL			PROJECTED RESIDENT STUDENTS				
	2016	2017	2018	2019	2020	2021	2022	2023
TK(Res.)	19.0	22.0	18.0	19.0	21.0	23.0	26.0	29.0
K	81.0	92.5	76.7	80.3	102.3	113.3	123.7	136.4
1	68.0	83.4	95.3	79.0	102.3	129.0	138.3	149.3
2	81.0	66.6	81.8	93.4	96.1	122.8	147.0	156.4
3	64.0	82.6	68.0	83.4	114.7	121.5	146.7	171.7
4	91.0	64.0	82.6	68.0	102.5	137.7	142.5	168.0
5	99.0	90.1	63.4	81.8	86.2	124.2	157.1	162.2
6	117.0	96.0	87.4	61.5	97.9	105.9	140.9	173.1
K-6	601.0	575.2	555.2	547.4	702.0	854.4	996.2	1117.1
TK-6	620.0	597.2	573.2	566.4	723.0	877.4	1022.2	1146.1
TK(Att.)	20.0 Actual TK Students Attending the school in 2016							

Attendance Area NORTHLAKE HILLS ES Projection Date 10/5/2016

	ACTUAL			PROJECTED RESIDENT STUDENTS				
	2016	2017	2018	2019	2020	2021	2022	2023
TK(Res.)	14.0	16.0	13.0	14.0	16.0	17.0	19.0	21.0
K	71.0	81.1	67.2	70.4	72.9	78.3	93.7	105.1
1	80.0	69.6	79.5	65.9	69.0	79.4	95.5	110.7
2	64.0	79.2	68.9	78.7	65.2	76.3	97.6	113.6
3	89.0	62.1	76.8	66.8	76.3	71.2	92.7	113.3
4	92.0	85.4	59.6	73.8	64.1	81.1	86.8	107.4
5	107.0	94.8	88.0	61.4	76.0	74.5	103.3	109.1
6	87.0	105.9	93.8	87.1	60.8	83.3	92.7	121.3
K-6	590.0	578.1	533.8	504.1	484.3	544.1	662.3	780.5
TK-6	604.0	594.1	546.8	518.1	500.3	561.1	681.3	801.5
TK(Att.)	0.0 Actual TK Students Attending the school in 2016							

The above projections include all Special Education Students, but exclude all Out-of-District students. Please see the Elementary School (K-6) Attendance Area matrix on page 17 for the number of Out-of-District students attending each school.

Projected Changes in the K-6 Student Population from Fall 2016 through Fall 2023 for Castaic USD



The projected changes in the K-6 student population is reported by Study Area (or neighborhoods).

Elementary Attendance Area Student Population Projection Trends

District-wide K-6 Projections

Over the past 17 years, a large amount of residential development has been built in the Santa Clarita Valley, especially from 2000-2006. However, since 2008 the construction of new housing has drastically declined in the Castaic area and there is only one known new housing project to start over the next few years (Los Valles in 2019). It may not be until 2019 or 2020 when the larger new housing projects are expected to begin. The Landmark Village project, which is the northern portion of the enormous Newhall Ranch project being overseen by Newhall Land and Farming, is located within the Castaic Union School District boundaries and is expected to begin as soon as 2019. The Northlake and Newhall Ranch projects, which had been a large part of past projections, were both pushed out six years from now due to the uncertainty of their present status. As a result, the forecasts for the Castaic area show little or no growth until 2020.

The map on page 23 shows the current and projected student counts for each of the Castaic USD's existing K-6 schools over the next seven years using the Fall 2016 attendance areas.

Remember, the Castaic USD changed their elementary schools for the 2015-16 SY from TK-5 to TK-6 sites.

TK-6 Attendance Area Projections

Looking at the resident counts for **Castaic Elementary School's** current attendance area for the opening of the Fall 2016 school year (see the map on page 23) there was 390 TK-6 students living in its area. Castaic ES's boundary has essentially been in decline for most of the last 10 years (409 TK-5 in 2014 compared to 689 resident K-5 in Fall 2005). According to the projections (page 24), Castaic Elementary's resident student population should continue to decline over the next two years and then level off around 345 resident TK-6 students by 2020 and beyond. Since there is no planned residential development within Castaic ES's current boundary plus the decline of births for its area, these two issues contribute most to the expected decline in Castaic ES's area over the next few years. In Fall 2016, Castaic Elementary had 511 TK-6 students attending, 37 less students than it had in 2015 (548 TK-6 in 2015, 489 TK-5 in 2014, and 511 TK-5 attending in 2013). A total of 70 K-6 students attended Castaic ES from outside of its current boundary (13.7%). Since this school has housed as many as 775 students (as of October 2006), Castaic Elementary should not only be able to handle the anticipated student population for its attendance area, but could continue to help out neighboring impacted schools. In fact, the District may need to consider expanding Castaic Elementary's attendance area in the near future to help better balance the TK-6 student population.

As mentioned before, the Northlake housing project (can build up to 3,983 mixed units), which is located within the **Northlake Hills Elementary School** attendance area, has pushed out about five years due to the uncertainty of its present status. This housing project played a large part in keeping the Northlake Hills ES area fairly high in previous projections. There are dialogs that the Northlake housing project may be starting up again, but until the plans with LA County is more firm, DDP has chosen to not speculate and still kept

construction from beginning at least five years from this point. Tapia Ranch (405 units) is also located within the Northlake Hills ES area and is projected to have its first occupants as soon as sometime in 2021. The District will need to closely monitor the progress the resurrection of these projects, because this could have a significant impact upon this attendance area.

Northlake Hills Elementary School had 575 K-6 students enrolled as of Fall 2016, down 37 students from last year (612 TK-6 in 2015, 583 TK-5 in 2014, 614 in 2013). The Northlake ES area had 590 K-6 students actually living in its boundary in 2016), an 84 student loss in one year (674 resident students in 2015). For the past ten years Northlake Hills ES has had a decline in its resident population (in 2006 it had 757 K-5 students living in its area). Due to an extremely small Kindergarten class size the last few years (71 in 2016, 62 K in 2015 and 68K in 2014 compared to 90+ K just four or five years ago), the projections for the Northlake Hills area shows continuous declines for the next four years. It appears that this smaller K class size is now a trend rather than anomaly for the Northlake Hills area. Therefore, the projections for the Northlake Hills area in this report show that the area's student population could "bottom out" at around 500 TK-6 students by Fall 2020 and then start to see some increases when the planned development begins. Since Northlake Hills ES was designed to house up to 750-800 students, then this school should have no problems accommodating its resident students over the six years, but may need some help as soon as 2023. Eventually a need for another elementary school would be needed once the Northlake housing project is in full swing, but that is probably almost eight years from now if the project does start in 2020 and continues from that point on.

As of Fall 2016 **Live Oak Elementary School** had 565 TK-6 students attending, 52 less than in 2015 (617 TK-6 in 2015, 558 TK-5 in 2014, 625 K-5 in 2012, 669 in 2010 and 732 in 2008). Live Oak's area contained 601 TK-6 students in October 2016, a net loss of 73 K-6 students compared to just one year before (674 in 2015). The Live Oak attendance area has been in decline since 2008 and the projections have that same trend occurring for the next three years. Castaic USD's portion of Newhall Ranch (the Landmark Village) is contained completely within Live Oak's current boundary. The Landmark Village project, the first of the Newhall Ranch projects to start construction, is expected to have its first occupants move-in as soon as 2020. The projections show that Live Oak's current area could drop down to as low as 566 TK-6 students by Fall 2019 and then start to climb back over 700 TK-6 students as soon as 2020 when the students from the new Landmark Village projects begin to appear. By 2022, Live Oak's area could be approaching 1,000 resident TK-6 students and still be climbing. Ideally, the District would like to keep Live Oak's enrollment within the 750-800 range. If the Landmark project proceeds as currently scheduled, then the District should have no problems containing those new students for the next 4-5 years. In the meantime, the other less impacted TK-6 schools (Castaic and Northlake Hills ES's) could help Live Oak ES out. The opening of a Newhall Ranch elementary site may be necessary by 2022 if the new housing builds as is currently planned. The District needs to closely monitor the Newhall Ranch project in order to determine the best timing of this new facility (maybe start the construction of the new site by the 2020 school year).

K-6 Conclusions

The District Summary on page 20 shows that the Castaic USD had 1,650 TK-6 students as of October 2016, which is down 122 from what it had at the same time in 2015 (1,777 in

2015, 1,940 in 2014, 2,006 TK-6 in 2013 and 2,150 K-6 in 2012). Currently, this averages out to be about 550 TK-6 students for the three existing elementary schools and that is expected to continue dropping over the next three years. In fact, all three attendance areas are expected to see net decreases over the next three years. The largest growth in the student population could eventually be in the current Live Oak ES area, which is mainly due to the start of the Newhall Ranch project (first occupants could arrive in Landmark Village as soon as 2020), but Northlake Hills ES could see some large growth if the Northlake project kicks-in once again (by 2021 at the earliest). In the meantime, the schools that are anticipated to have lower enrollment counts (especially Castaic ES) can help out other portions of the District. According to the projections, no new elementary site is needed over the next five years, however, if the new large housing projects begin as is anticipated in this report, then one may be needed by 2023 or shortly thereafter. There is more than enough room in the existing three elementary schools to absorb any potential growth through 2022, with maybe some boundary adjustments.

The District has provided DDP with the best available information at the time of this report (current capacities, historical grade reconfigurations and the future plans of new facilities). The circumstances regarding future facilities are subject to change. The scenarios presented in this report are based upon the trends that the District is currently experiencing. Portables may still be needed in order for the District to get past any hurdles until a new site(s) come on-line. The District should reassess their elementary attendance areas before each new school opens. Adjustments to boundaries may be needed even before any new schools are built due to the shift in demographics.

Middle School Student Population Projection Trends

Castaic Middle School currently houses all of the District's 7-8 students. At the start of the 2015/16 school year, the District converted Castaic MS from a 6-8 facility to a 7-8 school. For Fall 2016, Castaic MS had 577 7-8 students enrolled (including six students from outside the District) which was seven less 7-8 students less than it had in 2015; an ninth consecutive year of decline (there were 584 7-8 students in 2015, 629 7-8 in 2014, 646 6-8 students in 2013 and 708 in 2012). In 2016, the Castaic District had 572 resident 7-8 students and for the next four years is expected to drop down to nearly 440 middle school (7-8) students by 2020; a net decline of 136 7-8 students. Much smaller incoming 7th grade classes plus the lack of new residential development is the main contributor to this decline. According to the projections, the middle school grade counts could start to rise around 2021 and should eventually get back over 600 7-8 students by 2023 if the anticipated residential development (most notably Newhall Ranch) begins as planned. Castaic Middle School, which once housed over 1,800 students, should easily be able to accommodate the 7-8 student population for the next seven years and beyond. *[please see the map on page 23 and the projections on page 24]*

The District has provided DDP with the best available information at the time of this report (current capacities, historical grade reconfigurations and the future plans of new facilities). The circumstances regarding future facilities are subject to change. The scenarios presented in this report are based upon the trends that the District is currently experiencing. Portables may still be needed in order for the District to get past any hurdles until a new site(s) come on-line.

School Codes

The DDP has assigned each school with a unique code. Each study area is then coded with the elementary and the middle school that the area is assigned to attend.

ELEMENTARY & MIDDLE SCHOOLS*	
School Name	Code
Castaic Elementary School (TK-6)	41
Live Oak Elementary School (TK-6)	43
Northlake Hills Elementary School (TK-6)	44
Castaic Middle School (7-8)	42

*Only Schools with assigned attendance areas are listed

Study Areas by Schools

(Current) K-6 Castaic Union School District Boundaries

SCHOOL CODE	SCHOOL NAME	STUDY AREAS FOR EACH ATTENDANCE AREA
41	Castaic Elementary School (TK-6) <i>{Includes the entire Hillcrest Area}</i>	5A, 5L, 5M, 5N, 5P, 5Q, 5R, 5T 8 Study Areas
43	Live Oak Elementary School (TK-6) <i>{Includes entire southern portion of the District, Excluding the Hillcrest area}</i>	3A, 5B, 5C, 5F, 5J, 5K, 6B, 7B, 8A, 8B, 8C, 8D, 8E, 8F, 9, 10, 11 17 Study Areas
44	Northlake Hills Elementary School (TK-6) <i>{Includes entire District north of Hillcrest area on both sides of Interstate 5 – including the Northlake project area}</i>	1, 2A, 2B, 2C, 3, 4, 5D, 5E, 5G, 5H, 5U, 6A, 7A 13 Study Areas
	3 Elementary Schools	38 Study Areas

42	Castaic Intermediate (Middle) School (7-8) <i>{Includes the entire District boundary}</i>	1, 2A, 2B, 2C, 3, 3A, 4, 5A, 5B, 5C, 5D, 5E, 5F, 5G, 5H, 5J, 5K, 5L, 5M, 5N, 5P, 5Q, 5R, 5T, 5U, 6A, 6B, 7A, 7B, 8A, 8B, 8C, 8D, 8E, 8F, 9, 10, 11
	1 Middle School	38 Study Areas

The above attendance areas were based upon the boundaries that were approved by the Castaic Union School District Governing Board in February 2005.

The Castaic USD changed from a TK-5/6-8 grade configuration to a TK-6/7-8 grade configuration for the start of the 2015/16 School Year.

INDIVIDUAL
STUDY AREA PROJECTIONS

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Study Area	1		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	

Study Area	2A		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	12.0	13.7	11.4	11.9	12.3	11.9	11.9	12.0	
1	25.0	11.8	13.4	11.1	11.7	12.1	11.6	11.6	
2	16.0	24.8	11.6	13.3	11.0	11.5	12.0	11.5	
3	19.0	15.5	24.0	11.3	12.9	10.7	11.2	11.6	
4	16.0	18.2	14.9	23.0	10.8	12.4	10.3	10.7	
5	23.0	16.5	18.8	15.3	23.7	11.2	12.8	10.6	
6	21.0	22.8	16.3	18.6	15.2	23.5	11.1	12.6	
7	17.0	21.0	22.8	16.3	18.6	15.2	23.5	11.1	
8	15.0	17.0	21.0	22.8	16.3	18.6	15.2	23.5	
K-6	132.0	123.3	110.4	104.5	97.6	93.3	80.9	80.6	
7-8	32.0	38.0	43.8	39.1	34.9	33.8	38.7	34.6	
K-8	164.0	161.3	154.2	143.6	132.5	127.1	119.6	115.2	

Study Area	2B		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	8.0	9.1	7.6	7.9	8.2	7.9	7.9	8.0	
1	5.0	7.8	9.0	7.4	7.8	8.1	7.7	7.7	
2	10.0	4.9	7.8	8.9	7.4	7.7	8.0	7.7	
3	14.0	9.7	4.8	7.5	8.6	7.1	7.5	7.7	
4	8.0	13.4	9.3	4.6	7.2	8.3	6.8	7.2	
5	17.0	8.2	13.8	9.6	4.7	7.4	8.5	7.0	
6	8.0	16.8	8.2	13.7	9.5	4.7	7.4	8.4	
7	6.0	8.0	16.8	8.2	13.7	9.5	4.7	7.4	
8	18.0	6.0	8.0	16.8	8.2	13.7	9.5	4.7	
K-6	70.0	69.9	60.5	59.6	53.4	51.2	53.8	53.7	
7-8	24.0	14.0	24.8	25.0	21.9	23.2	14.2	12.1	
K-8	94.0	83.9	85.3	84.6	75.3	74.4	68.0	65.8	

Study Area	2C		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	9.0	10.3	8.5	8.9	9.2	8.9	8.9	9.0
1	14.0	8.8	10.1	8.4	8.7	9.1	8.7	8.7
2	8.0	13.9	8.7	10.0	8.3	8.7	9.0	8.6
3	12.0	7.8	13.4	8.5	9.7	8.0	8.4	8.7
4	16.0	11.5	7.4	12.9	8.1	9.3	7.7	8.1
5	14.0	16.5	11.9	7.7	13.3	8.4	9.6	7.9
6	17.0	13.9	16.3	11.7	7.6	13.2	8.3	9.5
7	19.0	17.0	13.9	16.3	11.7	7.6	13.2	8.3
8	17.0	19.0	17.0	13.9	16.3	11.7	7.6	13.2
K-6	90.0	82.7	76.3	68.1	64.9	65.6	60.6	60.5
7-8	36.0	36.0	30.9	30.2	28.0	19.3	20.8	21.5
K-8	126.0	118.7	107.2	98.3	92.9	84.9	81.4	82.0

Study Area	3		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Study Area	3A		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Study Area	4		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	0.0	0.0	0.0	0.0	0.0	6.1	17.5	25.2	
1	1.0	0.0	0.0	0.0	0.0	6.0	19.9	31.1	
2	0.0	1.0	0.0	0.0	0.0	6.1	20.0	33.8	
3	0.0	0.0	1.0	0.0	0.0	6.0	19.7	33.2	
4	0.0	0.0	0.0	0.9	0.0	5.9	19.4	32.5	
5	0.0	0.0	0.0	0.0	0.9	6.3	20.7	34.6	
6	0.0	0.0	0.0	0.0	0.0	7.0	20.3	34.6	
7	0.0	0.0	0.0	0.0	0.0	5.1	18.5	31.8	
8	0.0	0.0	0.0	0.0	0.0	5.1	16.5	30.0	
K-6	1.0	1.0	1.0	0.9	0.9	43.4	137.5	225.0	
7-8	0.0	0.0	0.0	0.0	0.0	10.2	35.0	61.8	
K-8	1.0	1.0	1.0	0.9	0.9	53.6	172.5	286.8	

Study Area	5A		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	6.0	6.9	5.7	5.9	6.2	5.9	5.9	6.0	
1	2.0	5.9	6.8	5.6	5.9	6.1	5.9	5.9	
2	2.0	1.9	5.6	6.4	5.3	5.5	5.7	5.5	
3	2.0	2.0	1.8	5.5	6.2	5.2	5.4	5.6	
4	1.0	1.9	1.9	1.8	5.3	6.0	5.0	5.2	
5	14.0	0.9	1.8	1.8	1.7	4.9	5.6	4.7	
6	5.0	13.4	0.9	1.7	1.7	1.6	4.7	5.4	
7	5.0	4.9	13.0	0.9	1.7	1.6	1.5	4.6	
8	5.0	5.1	4.9	13.2	0.9	1.7	1.7	1.6	
K-6	32.0	32.9	24.5	28.7	32.3	35.2	38.2	38.3	
7-8	10.0	10.0	17.9	14.1	2.6	3.3	3.2	6.2	
K-8	42.0	42.9	42.4	42.8	34.9	38.5	41.4	44.5	

Study Area	5B		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	21.0	24.0	19.9	20.8	21.6	20.7	20.7	21.0	
1	19.0	21.6	24.7	20.5	21.4	22.2	21.4	21.4	
2	15.0	18.6	21.2	24.2	20.1	21.0	21.8	20.9	
3	10.0	15.3	19.0	21.6	24.7	20.5	21.4	22.2	
4	24.0	10.0	15.3	19.0	21.6	24.7	20.5	21.4	
5	24.0	23.8	9.9	15.1	18.8	21.4	24.4	20.3	
6	26.0	23.3	23.0	9.6	14.7	18.2	20.8	23.7	
7	32.0	26.3	23.5	23.3	9.7	14.8	18.4	21.0	
8	28.0	31.0	25.5	22.8	22.6	9.4	14.4	17.9	
K-6	139.0	136.6	133.0	130.8	142.9	148.7	151.0	150.9	
7-8	60.0	57.3	49.0	46.1	32.3	24.2	32.8	38.9	
K-8	199.0	193.9	182.0	176.9	175.2	172.9	183.8	189.8	

Study Area	5C		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	2.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
3	4.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0
4	2.0	4.0	2.0	1.0	0.0	0.0	0.0	0.0
5	1.0	2.0	4.0	2.0	1.0	0.0	0.0	0.0
6	3.0	1.0	1.9	3.8	2.0	1.0	0.0	0.0
7	7.0	3.0	1.0	1.9	3.9	2.0	1.0	0.0
8	4.0	6.8	2.9	1.0	1.9	3.8	1.9	0.9
K-6	13.0	10.0	8.9	6.8	3.0	1.0	0.0	0.0
7-8	11.0	9.8	3.9	2.9	5.8	5.8	2.9	0.9
K-8	24.0	19.8	12.8	9.7	8.8	6.8	2.9	0.9

Study Area	5D		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	10.0	11.4	9.5	9.9	10.3	9.9	9.9	10.0
1	12.0	9.8	11.2	9.3	9.7	10.1	9.7	9.7
2	8.0	11.9	9.7	11.1	9.2	9.6	10.0	9.6
3	20.0	7.8	11.5	9.4	10.7	8.9	9.3	9.7
4	15.0	19.2	7.4	11.1	9.0	10.3	8.6	9.0
5	10.0	15.4	19.8	7.7	11.4	9.3	10.6	8.8
6	11.0	9.9	15.3	19.6	7.6	11.3	9.2	10.5
7	15.0	11.0	9.9	15.3	19.6	7.6	11.3	9.2
8	16.0	15.0	11.0	9.9	15.3	19.6	7.6	11.3
K-6	86.0	85.4	84.4	78.1	67.9	69.4	67.3	67.3
7-8	31.0	26.0	20.9	25.2	34.9	27.2	18.9	20.5
K-8	117.0	111.4	105.3	103.3	102.8	96.6	86.2	87.8

Study Area	5E		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	12.0	13.7	11.4	11.9	12.3	11.9	11.9	12.0
1	7.0	11.8	13.4	11.1	11.7	12.1	11.6	11.6
2	8.0	6.9	11.6	13.3	11.0	11.5	12.0	11.5
3	11.0	7.8	6.7	11.3	12.9	10.7	11.2	11.6
4	9.0	10.6	7.4	6.5	10.8	12.4	10.3	10.7
5	12.0	9.3	10.9	7.7	6.6	11.2	12.8	10.6
6	6.0	11.9	9.2	10.8	7.6	6.6	11.1	12.6
7	8.0	6.0	11.9	9.2	10.8	7.6	6.6	11.1
8	5.0	8.0	6.0	11.9	9.2	10.8	7.6	6.6
K-6	65.0	72.0	70.6	72.6	72.9	76.4	80.9	80.6
7-8	13.0	14.0	17.9	21.1	20.0	18.4	14.2	17.7
K-8	78.0	86.0	88.5	93.7	92.9	94.8	95.1	98.3

Study Area	5F		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	0.0	0.0	0.0	0.0	6.7	12.4	17.2	21.8	
1	0.0	0.0	0.0	0.0	6.9	16.0	21.9	26.7	
2	0.0	0.0	0.0	0.0	6.5	15.4	24.3	30.0	
3	1.0	0.0	0.0	0.0	6.8	15.7	24.7	33.7	
4	0.0	1.0	0.0	0.0	6.7	15.6	24.5	33.5	
5	0.0	0.0	1.0	0.0	6.6	15.4	24.3	32.9	
6	0.0	0.0	0.0	1.0	6.5	15.0	23.5	32.0	
7	0.0	0.0	0.0	0.0	6.2	13.5	22.1	30.6	
8	1.0	0.0	0.0	0.0	5.0	12.7	19.8	28.1	
K-6	1.0	1.0	1.0	1.0	46.7	105.5	160.4	210.6	
7-8	1.0	0.0	0.0	0.0	11.2	26.2	41.9	58.7	
K-8	2.0	1.0	1.0	1.0	57.9	131.7	202.3	269.3	

Study Area	5G		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	1.0	1.1	0.9	1.0	1.0	1.0	1.0	1.0	
1	0.0	1.0	1.1	0.9	1.0	1.0	1.0	1.0	
2	2.0	0.0	1.0	1.1	0.9	1.0	1.0	1.0	
3	1.0	1.9	0.0	0.9	1.1	0.9	0.9	1.0	
4	3.0	1.0	1.9	0.0	0.9	1.0	0.9	0.9	
5	3.0	3.1	1.0	1.9	0.0	0.9	1.1	0.9	
6	2.0	3.0	3.1	1.0	1.9	0.0	0.9	1.1	
7	4.0	2.0	3.0	3.1	1.0	1.9	0.0	0.9	
8	5.0	4.0	2.0	3.0	3.1	1.0	1.9	0.0	
K-6	12.0	11.1	9.0	6.8	6.8	5.8	6.8	6.9	
7-8	9.0	6.0	5.0	6.1	4.1	2.9	1.9	0.9	
K-8	21.0	17.1	14.0	12.9	10.9	8.7	8.7	7.8	

Study Area	5H		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	11.0	12.6	10.4	10.9	11.3	10.9	10.9	11.0	
1	4.0	10.8	12.3	10.2	10.7	11.1	10.7	10.7	
2	6.0	4.0	10.7	12.2	10.1	10.6	11.0	10.5	
3	5.0	5.8	3.8	10.4	11.8	9.8	10.3	10.6	
4	20.0	4.8	5.6	3.7	9.9	11.3	9.4	9.8	
5	14.0	20.6	4.9	5.8	3.8	10.2	11.7	9.7	
6	14.0	13.9	20.4	4.9	5.7	3.8	10.1	11.6	
7	20.0	14.0	13.9	20.4	4.9	5.7	3.8	10.1	
8	14.0	20.0	14.0	13.9	20.4	4.9	5.7	3.8	
K-6	74.0	72.5	68.1	58.1	63.3	67.7	74.1	73.9	
7-8	34.0	34.0	27.9	34.3	25.3	10.6	9.5	13.9	
K-8	108.0	106.5	96.0	92.4	88.6	78.3	83.6	87.8	

Study Area	5J		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K	10.0	10.0	11.4	9.5	9.9	10.3	9.9	9.9	10.0
1	12.0	12.0	10.3	11.8	9.8	10.2	10.6	10.2	10.2
2	10.0	10.0	11.8	10.1	11.5	9.6	10.0	10.4	10.0
3	9.0	9.0	10.2	12.0	10.3	11.8	9.8	10.2	10.6
4	7.0	7.0	9.0	10.2	12.0	10.3	11.8	9.8	10.2
5	15.0	15.0	6.9	8.9	10.1	11.9	10.2	11.6	9.7
6	19.0	19.0	14.6	6.7	8.6	9.8	11.5	9.9	11.3
7	18.0	18.0	19.2	14.7	6.8	8.7	9.9	11.6	10.0
8	17.0	17.0	17.5	18.6	14.3	6.6	8.5	9.6	11.3
K-6	82.0	82.0	74.2	69.2	72.2	73.9	73.8	72.0	72.0
7-8	35.0	35.0	36.7	33.3	21.1	15.3	18.4	21.2	21.3
K-8	117.0	117.0	110.9	102.5	93.3	89.2	92.2	93.2	93.3

Study Area	5K		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K	13.0	13.0	14.8	12.3	12.9	13.4	12.8	12.8	13.0
1	6.0	6.0	13.4	15.3	12.7	13.3	13.8	13.2	13.2
2	12.0	12.0	5.9	13.1	15.0	12.4	13.0	13.5	13.0
3	14.0	14.0	12.2	6.0	13.4	15.3	12.7	13.3	13.7
4	22.0	22.0	14.0	12.2	6.0	13.4	15.3	12.7	13.3
5	25.0	25.0	21.8	13.9	12.1	5.9	13.3	15.1	12.5
6	21.0	21.0	24.2	21.1	13.4	11.8	5.8	12.9	14.7
7	11.0	11.0	21.2	24.5	21.3	13.6	11.9	5.8	13.0
8	14.0	14.0	10.7	20.6	23.8	20.7	13.2	11.5	5.6
K-6	113.0	113.0	106.3	93.9	85.5	85.5	86.7	93.5	93.4
7-8	25.0	25.0	31.9	45.1	45.1	34.3	25.1	17.3	18.6
K-8	138.0	138.0	138.2	139.0	130.6	119.8	111.8	110.8	112.0

Study Area	5L		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K	4.0	4.0	4.6	3.8	4.0	4.1	4.0	4.0	4.0
1	3.0	3.0	4.0	4.5	3.8	3.9	4.1	3.9	3.9
2	4.0	4.0	2.8	3.7	4.3	3.5	3.7	3.8	3.7
3	5.0	5.0	3.9	2.8	3.6	4.2	3.5	3.6	3.7
4	6.0	6.0	4.8	3.8	2.7	3.5	4.0	3.3	3.5
5	8.0	8.0	5.6	4.5	3.5	2.5	3.3	3.8	3.1
6	4.0	4.0	7.7	5.4	4.3	3.4	2.4	3.2	3.6
7	6.0	6.0	3.9	7.4	5.3	4.2	3.3	2.3	3.1
8	7.0	7.0	6.1	3.9	7.5	5.3	4.2	3.3	2.3
K-6	34.0	34.0	33.4	28.5	26.2	25.1	25.0	25.6	25.5
7-8	13.0	13.0	10.0	11.3	12.8	9.5	7.5	5.6	5.4
K-8	47.0	47.0	43.4	39.8	39.0	34.6	32.5	31.2	30.9

Study Area	5M		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	15.0	17.1	14.2	14.9	15.4	14.8	14.8	15.0	
1	10.0	14.9	17.0	14.1	14.7	15.3	14.7	14.7	
2	16.0	9.4	14.0	15.9	13.2	13.8	14.3	13.8	
3	5.0	15.7	9.2	13.7	15.6	13.0	13.6	14.0	
4	9.0	4.8	15.1	8.8	13.1	15.0	12.4	13.0	
5	13.0	8.5	4.5	14.1	8.3	12.3	14.1	11.7	
6	15.0	12.5	8.1	4.3	13.6	8.0	11.9	13.5	
7	15.0	14.6	12.1	7.9	4.2	13.2	7.7	11.5	
8	15.0	15.1	14.7	12.2	8.0	4.2	13.3	7.8	
K-6	83.0	82.9	82.1	85.8	93.9	92.2	95.8	95.7	
7-8	30.0	29.7	26.8	20.1	12.2	17.4	21.0	19.3	
K-8	113.0	112.6	108.9	105.9	106.1	109.6	116.8	115.0	

Study Area	5N		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	2.0	2.3	1.9	2.0	2.1	2.0	2.0	2.0	
1	2.0	2.0	2.3	1.9	2.0	2.0	2.0	2.0	
2	0.0	1.9	1.9	2.1	1.8	1.8	1.9	1.8	
3	1.0	0.0	1.8	1.8	2.1	1.7	1.8	1.9	
4	4.0	1.0	0.0	1.8	1.8	2.0	1.7	1.7	
5	2.0	3.8	0.9	0.0	1.7	1.6	1.9	1.6	
6	5.0	1.9	3.6	0.9	0.0	1.6	1.6	1.8	
7	2.0	4.9	1.9	3.5	0.8	0.0	1.5	1.5	
8	2.0	2.0	4.9	1.9	3.5	0.8	0.0	1.6	
K-6	16.0	12.9	12.4	10.5	11.5	12.7	12.9	12.8	
7-8	4.0	6.9	6.8	5.4	4.3	0.8	1.5	3.1	
K-8	20.0	19.8	19.2	15.9	15.8	13.5	14.4	15.9	

Study Area	5P		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	11.0	12.6	10.4	10.9	11.3	10.9	10.9	11.0	
1	12.0	10.9	12.4	10.3	10.8	11.2	10.8	10.8	
2	10.0	11.3	10.2	11.7	9.7	10.1	10.5	10.1	
3	11.0	9.8	11.1	10.0	11.5	9.5	9.9	10.3	
4	13.0	10.6	9.4	10.6	9.6	11.0	9.1	9.5	
5	21.0	12.2	9.9	8.8	10.0	9.1	10.3	8.6	
6	13.0	20.2	11.7	9.5	8.5	9.6	8.7	9.9	
7	21.0	12.6	19.6	11.4	9.2	8.2	9.3	8.4	
8	28.0	21.2	12.7	19.8	11.5	9.3	8.3	9.4	
K-6	91.0	87.6	75.1	71.8	71.4	71.4	70.2	70.2	
7-8	49.0	33.8	32.3	31.2	20.7	17.5	17.6	17.8	
K-8	140.0	121.4	107.4	103.0	92.1	88.9	87.8	88.0	

Study Area	5Q	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	2.0	2.3	1.9	2.0	2.1	2.0	2.0	2.0
1	3.0	2.0	2.3	1.9	2.0	2.0	2.0	2.0
2	2.0	2.8	1.9	2.1	1.8	1.8	1.9	1.8
3	2.0	2.0	2.8	1.8	2.1	1.7	1.8	1.9
4	4.0	1.9	1.9	2.7	1.8	2.0	1.7	1.7
5	4.0	3.8	1.8	1.8	2.5	1.6	1.9	1.6
6	5.0	3.8	3.6	1.7	1.7	2.4	1.6	1.8
7	4.0	4.9	3.7	3.5	1.7	1.6	2.3	1.5
8	10.0	4.0	4.9	3.8	3.5	1.7	1.7	2.3
K-6	22.0	18.6	16.2	14.0	14.0	13.5	12.9	12.8
7-8	14.0	8.9	8.6	7.3	5.2	3.3	4.0	3.8
K-8	36.0	27.5	24.8	21.3	19.2	16.8	16.9	16.6

Study Area	5R	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	2.0	2.3	1.9	2.0	2.1	2.0	2.0	2.0
1	11.0	2.0	2.3	1.9	2.0	2.0	2.0	2.0
2	4.0	10.3	1.9	2.1	1.8	1.8	1.9	1.8
3	7.0	3.9	10.1	1.8	2.1	1.7	1.8	1.9
4	6.0	6.7	3.8	9.7	1.8	2.0	1.7	1.7
5	13.0	5.6	6.3	3.5	9.1	1.6	1.9	1.6
6	5.0	12.5	5.4	6.1	3.4	8.8	1.6	1.8
7	8.0	4.9	12.1	5.3	5.9	3.3	8.5	1.5
8	8.0	8.1	4.9	12.2	5.3	5.9	3.3	8.6
K-6	48.0	43.3	31.7	27.1	22.3	19.9	12.9	12.8
7-8	16.0	13.0	17.0	17.5	11.2	9.2	11.8	10.1
K-8	64.0	56.3	48.7	44.6	33.5	29.1	24.7	22.9

Study Area	5T	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	10.0	11.4	9.5	9.9	10.3	9.9	9.9	10.0
1	10.0	9.9	11.3	9.4	9.8	10.2	9.8	9.8
2	14.0	9.4	9.3	10.6	8.8	9.2	9.6	9.2
3	3.0	13.7	9.2	9.1	10.4	8.6	9.0	9.4
4	5.0	2.9	13.2	8.8	8.8	10.0	8.3	8.7
5	11.0	4.7	2.7	12.4	8.3	8.2	9.4	7.8
6	2.0	10.6	4.5	2.6	11.9	8.0	7.9	9.0
7	11.0	1.9	10.2	4.4	2.5	11.5	7.7	7.7
8	5.0	11.1	2.0	10.3	4.4	2.5	11.6	7.8
K-6	55.0	62.6	59.7	62.8	68.3	64.1	63.9	63.9
7-8	16.0	13.0	12.2	14.7	6.9	14.0	19.3	15.5
K-8	71.0	75.6	71.9	77.5	75.2	78.1	83.2	79.4

Study Area	5U		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	6.0	6.9	5.7	5.9	6.2	5.9	5.9	6.0
1	10.0	5.9	6.7	5.6	5.8	6.0	5.8	5.8
2	5.0	9.9	5.8	6.6	5.5	5.8	6.0	5.8
3	5.0	4.9	9.6	5.6	6.4	5.3	5.6	5.8
4	4.0	4.8	4.7	9.2	5.4	6.2	5.1	5.4
5	11.0	4.1	4.9	4.8	9.5	5.6	6.4	5.3
6	7.0	10.9	4.1	4.9	4.7	9.4	5.5	6.3
7	13.0	7.0	10.9	4.1	4.9	4.7	9.4	5.5
8	5.0	13.0	7.0	10.9	4.1	4.9	4.7	9.4
K-6	48.0	47.4	41.5	42.6	43.5	44.2	40.3	40.4
7-8	18.0	20.0	17.9	15.0	9.0	9.6	14.1	14.9
K-8	66.0	67.4	59.4	57.6	52.5	53.8	54.4	55.3

Study Area	6A		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	2.0	2.3	1.9	2.0	2.1	2.0	2.0	2.0
1	2.0	2.0	2.2	1.9	1.9	2.0	1.9	1.9
2	1.0	2.0	1.9	2.2	1.8	1.9	2.0	1.9
3	2.0	1.0	1.9	1.9	2.1	1.8	1.9	1.9
4	1.0	1.9	0.9	1.8	1.8	2.1	1.7	1.8
5	3.0	1.0	2.0	1.0	1.9	1.9	2.1	1.8
6	1.0	3.0	1.0	2.0	0.9	1.9	1.8	2.1
7	2.0	1.0	3.0	1.0	2.0	0.9	1.9	1.8
8	5.0	2.0	1.0	3.0	1.0	2.0	0.9	1.9
K-6	12.0	13.2	11.8	12.8	12.5	13.6	13.4	13.4
7-8	7.0	3.0	4.0	4.0	3.0	2.9	2.8	3.7
K-8	19.0	16.2	15.8	16.8	15.5	16.5	16.2	17.1

Study Area	6B		Projection Date 10/5/2016					
	CURRENT		PROJECTED RESIDENT STUDENTS					
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Study Area	7A	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	2.0	6.1	8.8
1	0.0	0.0	0.0	0.0	0.0	2.0	6.9	10.8
2	0.0	0.0	0.0	0.0	0.0	2.0	6.9	11.7
3	0.0	0.0	0.0	0.0	0.0	1.9	6.8	11.5
4	0.0	0.0	0.0	0.0	0.0	1.9	6.7	11.3
5	0.0	0.0	0.0	0.0	0.0	2.1	7.1	12.0
6	0.0	0.0	0.0	0.0	0.0	2.0	7.0	12.0
7	0.0	0.0	0.0	0.0	0.0	1.6	5.9	10.9
8	0.0	0.0	0.0	0.0	0.0	1.6	5.5	9.8
K-6	0.0	0.0	0.0	0.0	0.0	13.9	47.5	78.1
7-8	0.0	0.0	0.0	0.0	0.0	3.2	11.4	20.7
K-8	0.0	0.0	0.0	0.0	0.0	17.1	58.9	98.8

Study Area	7B	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Study Area	8A	Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0
7	1.0	0.0	1.0	1.0	0.0	0.0	0.0	0.0
8	1.0	1.0	0.0	1.0	0.9	0.0	0.0	0.0
K-6	2.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0
7-8	2.0	1.0	1.0	2.0	0.9	0.0	0.0	0.0
K-8	4.0	3.0	2.0	2.0	0.9	0.0	0.0	0.0

Study Area	8B		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	13.0	14.8	12.3	12.9	13.4	12.8	12.8	13.0	
1	12.0	13.4	15.3	12.7	13.3	13.8	13.2	13.2	
2	18.0	11.8	13.1	15.0	12.4	13.0	13.5	13.0	
3	8.0	18.4	12.0	13.4	15.3	12.7	13.3	13.7	
4	12.0	8.0	18.4	12.0	13.4	15.3	12.7	13.3	
5	19.0	11.9	7.9	18.2	11.9	13.3	15.1	12.5	
6	9.0	18.4	11.5	7.7	17.6	11.5	12.9	14.7	
7	22.0	9.1	18.6	11.6	7.8	17.8	11.6	13.0	
8	14.0	21.3	8.8	18.1	11.3	7.5	17.3	11.3	
K-6	91.0	96.7	90.5	91.9	97.3	92.4	93.5	93.4	
7-8	36.0	30.4	27.4	29.7	19.1	25.3	28.9	24.3	
K-8	127.0	127.1	117.9	121.6	116.4	117.7	122.4	117.7	

Study Area	8C		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	

Study Area	8D		Projection Date 10/5/2016						
	CURRENT		PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023	
K	11.0	12.6	10.4	10.9	11.3	10.9	10.9	11.0	
1	7.0	11.3	12.9	10.7	11.2	11.6	11.2	11.2	
2	14.0	6.9	11.1	12.7	10.5	11.0	11.4	11.0	
3	7.0	14.3	7.0	11.3	12.9	10.7	11.2	11.6	
4	7.0	7.0	14.3	7.0	11.3	12.9	10.7	11.2	
5	7.0	6.9	6.9	14.1	6.9	11.2	12.8	10.6	
6	18.0	6.8	6.7	6.7	13.7	6.7	10.9	12.4	
7	13.0	18.2	6.9	6.8	6.8	13.9	6.8	11.0	
8	12.0	12.6	17.6	6.7	6.6	6.6	13.4	6.6	
K-6	71.0	65.8	69.3	73.4	77.8	75.0	79.1	79.0	
7-8	25.0	30.8	24.5	13.5	13.4	20.5	20.2	17.6	
K-8	96.0	96.6	93.8	86.9	91.2	95.5	99.3	96.6	

Study Area	8E		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K		8.0	9.1	7.6	7.9	8.2	7.9	7.9	8.0
1		6.0	8.2	9.4	7.8	8.2	8.5	8.1	8.1
2		3.0	5.9	8.1	9.2	7.6	8.0	8.3	8.0
3		8.0	3.1	6.0	8.2	9.4	7.8	8.2	8.5
4		8.0	8.0	3.1	6.0	8.2	9.4	7.8	8.2
5		4.0	7.9	7.9	3.0	5.9	8.2	9.3	7.7
6		10.0	3.9	7.7	7.7	2.9	5.8	7.9	9.0
7		4.0	10.1	3.9	7.8	7.8	3.0	5.8	8.0
8		4.0	3.9	9.8	3.8	7.5	7.5	2.9	5.6
K-6		47.0	46.1	49.8	49.8	50.4	55.6	57.5	57.5
7-8		8.0	14.0	13.7	11.6	15.3	10.5	8.7	13.6
K-8		55.0	60.1	63.5	61.4	65.7	66.1	66.2	71.1

Study Area	8F		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K		3.0	3.4	2.8	3.0	3.1	3.0	3.0	3.0
1		5.0	3.1	3.5	2.9	3.1	3.2	3.1	3.1
2		7.0	4.9	3.0	3.5	2.9	3.0	3.1	3.0
3		3.0	7.1	5.0	3.1	3.5	2.9	3.1	3.2
4		6.0	3.0	7.1	5.0	3.1	3.5	2.9	3.1
5		3.0	5.9	3.0	7.1	4.9	3.1	3.5	2.9
6		10.0	2.9	5.8	2.9	6.9	4.8	3.0	3.4
7		6.0	10.1	2.9	5.8	2.9	6.9	4.8	3.0
8		5.0	5.8	9.8	2.9	5.6	2.8	6.7	4.7
K-6		37.0	30.3	30.2	27.5	27.5	23.5	21.7	21.7
7-8		11.0	15.9	12.7	8.7	8.5	9.7	11.5	7.7
K-8		48.0	46.2	42.9	36.2	36.0	33.2	33.2	29.4

Study Area	9		Projection Date 10/5/2016						
	CURRENT	2016	2017	2018	2019	2020	2021	2022	2023
K		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
1		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
2		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
3		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
4		2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5
5		0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.5
6		1.0	0.0	1.9	0.0	0.0	0.0	0.0	0.5
7		0.0	1.0	0.0	1.9	0.0	0.0	0.0	0.4
8		0.0	0.0	1.0	0.0	1.9	0.0	0.0	0.4
K-6		3.0	2.0	1.9	0.0	0.0	0.0	0.0	3.5
7-8		0.0	1.0	1.0	1.9	1.9	0.0	0.0	0.8
K-8		3.0	3.0	2.9	1.9	1.9	0.0	0.0	4.3

Study Area 10		Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	2.0	2.3	1.9	2.0	14.5	22.8	28.4	35.0
1	0.0	2.1	2.4	2.0	14.8	29.5	36.0	41.8
2	0.0	0.0	2.0	2.3	14.1	28.4	40.8	47.2
3	0.0	0.0	0.0	2.1	15.0	28.8	41.4	54.0
4	0.0	0.0	0.0	0.0	14.5	29.2	40.9	53.5
5	0.0	0.0	0.0	0.0	12.3	28.4	40.9	52.5
6	0.0	0.0	0.0	0.0	12.1	25.7	39.3	51.4
7	1.0	0.0	0.0	0.0	12.5	24.6	35.8	49.6
8	1.0	1.0	0.0	0.0	12.0	24.1	33.4	44.3
K-6	2.0	4.4	6.3	8.4	97.3	192.8	267.7	335.4
7-8	2.0	1.0	0.0	0.0	24.5	48.7	69.2	93.9
K-8	4.0	5.4	6.3	8.4	121.8	241.5	336.9	429.3

Study Area 11		Projection Date 10/5/2016						
	CURRENT	PROJECTED RESIDENT STUDENTS						
	2016	2017	2018	2019	2020	2021	2022	2023
K	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
7-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
K-8	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



Housing Profile

Castaic School District Area

Prepared using SchoolSite by DDP

Population		Households	
2010 Total Population	30,087	2016 Median Household Income	\$107,607
2016 Total Population	30,963	2021 Median Household Income	\$113,261
2021 Total Population	31,591	2016-2021 Annual Rate	1.03%
2016-2021 Annual Rate	0.40%		

Housing Units by Occupancy Status and Tenure	Census 2010		2016		2021	
	Number	Percent	Number	Percent	Number	Percent
Total Housing Units	7,274	100.0%	7,388	100.0%	7,494	100.0%
Occupied	7,002	96.3%	7,107	96.2%	7,253	96.8%
Owner	5,901	81.1%	5,928	80.2%	6,044	80.7%
Renter	1,101	15.1%	1,179	16.0%	1,209	16.1%
Vacant	272	3.7%	281	3.8%	242	3.2%

Owner Occupied Housing Units by Value	2016		2021	
	Number	Percent	Number	Percent
Total	5,926	100.0%	6,043	100.0%
<\$50,000	220	3.7%	124	2.1%
\$50,000-\$99,999	46	0.8%	27	0.4%
\$100,000-\$149,999	31	0.5%	14	0.2%
\$150,000-\$199,999	101	1.7%	50	0.8%
\$200,000-\$249,999	124	2.1%	43	0.7%
\$250,000-\$299,999	283	4.8%	91	1.5%
\$300,000-\$399,999	974	16.4%	481	8.0%
\$400,000-\$499,999	1,645	27.8%	2,055	34.0%
\$500,000-\$749,999	1,890	31.9%	2,326	38.5%
\$750,000-\$999,999	345	5.8%	462	7.6%
\$1,000,000+	267	4.5%	370	6.1%
Median Value	\$471,976		\$514,671	
Average Value	\$512,023		\$573,213	

Census 2010 Housing Units	Number	Percent
Total	7,274	100.0%
In Urbanized Areas	6,094	83.8%
In Urban Clusters	0	0.0%
Rural Housing Units	1,180	16.2%

Data Note: Persons of Hispanic Origin may be of any race.
Source: U.S. Census Bureau, Census 2010 Summary File 1.



Housing Profile

Castaic School District Area

Prepared using SchoolSite by DDP

Census 2010 Owner Occupied Housing Units by Mortgage Status		
	Number	Percent
Total	5,901	100.0%
Owned with a Mortgage/Loan	5,383	91.2%
Owned Free and Clear	518	8.8%

Census 2010 Vacant Housing Units by Status		
	Number	Percent
Total	272	100.0%
For Rent	70	25.7%
Rented- Not Occupied	6	2.2%
For Sale Only	98	36.0%
Sold - Not Occupied	16	5.9%
Seasonal/Recreational/Occasional Use	55	20.2%
For Migrant Workers	8	2.9%
Other Vacant	56	20.6%

Census 2010 Occupied Housing Units by Age of Householder and Home Ownership			
	Occupied Units	Owner Occupied Units	
		Number	% of Occupied
Total	7,000	5,899	84.3%
15-24	95	44	46.3%
25-34	760	511	67.2%
35-44	1,857	1,571	84.6%
45-54	2,288	2,066	90.3%
55-64	1,282	1,136	88.6%
65-74	476	396	83.2%
75-84	187	138	73.8%
85+	55	37	67.3%

Census 2010 Occupied Housing Units by Race/Ethnicity of Householder and Home Ownership			
	Occupied Units	Owner Occupied Units	
		Number	% of Occupied
Total	7,003	5,901	84.3%
White Alone	5,327	4,511	84.7%
Black/African American	259	216	83.4%
American Indian/Alaska	43	37	86.0%
Asian Alone	638	572	89.7%
Pacific Islander Alone	9	6	66.7%
Other Race Alone	501	386	77.0%
Two or More Races	226	173	76.5%
Hispanic Origin	1,426	1,107	77.6%

Census 2010 Occupied Housing Units by Size and Home Ownership			
	Occupied Units	Owner Occupied Units	
		Number	% of Occupied
Total	7,005	5,903	84.3%
1-Person	840	609	72.5%
2-Person	1,702	1,426	83.8%
3-Person	1,358	1,178	86.7%
4-Person	1,707	1,509	88.4%
5-Person	835	720	86.2%
6-Person	363	314	86.5%
7+ Person	200	147	73.5%

Data Note: Persons of Hispanic Origin may be of any race.
Source: U.S. Census Bureau, Census 2010 Summary File 1.



Demographic and Income Profile

Castaic School District Area

Prepared using SchoolSite by DDP

Summary	Census 2010	2016	2021
Population	30,087	30,963	31,591
Households	7,002	7,107	7,252
Families	5,823	5,928	6,058
Average Household Size	3.28	3.32	3.34
Owner Occupied Housing Units	5,901	5,928	6,044
Renter Occupied Housing Units	1,101	1,179	1,209
Median Age	32.7	33.1	33.9
Trends: 2016 - 2021 Annual Rate	Area	State	National
Population	0.40%	0.87%	0.84%
Households	0.40%	0.79%	0.79%
Families	0.43%	0.79%	0.72%
Owner HHs	0.39%	0.69%	0.73%
Median Household Income	1.03%	2.73%	1.89%

Households by Income	2016		2021	
	Number	Percent	Number	Percent
<\$15,000	258	3.6%	257	3.5%
\$15,000 - \$24,999	238	3.3%	204	2.8%
\$25,000 - \$34,999	400	5.6%	347	4.8%
\$35,000 - \$49,999	464	6.5%	433	6.0%
\$50,000 - \$74,999	773	10.9%	692	9.5%
\$75,000 - \$99,999	998	14.0%	962	13.3%
\$100,000 - \$149,999	1,840	25.9%	1,961	27.0%
\$150,000 - \$199,999	1,127	15.9%	1,303	18.0%
\$200,000+	1,009	14.2%	1,093	15.1%
Median Household Income	\$107,607		\$113,261	
Average Household Income	\$127,464		\$136,525	
Per Capita Income	\$31,415		\$33,438	

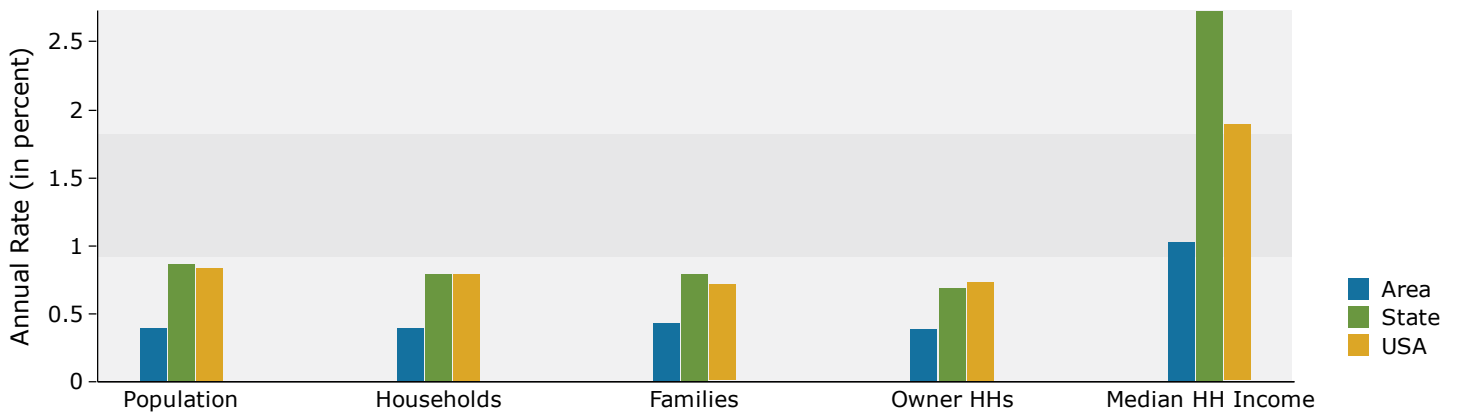
Population by Age	Census 2010		2016		2021	
	Number	Percent	Number	Percent	Number	Percent
0 - 4	1,543	5.1%	1,520	4.9%	1,550	4.9%
5 - 9	1,884	6.3%	1,749	5.6%	1,662	5.3%
10 - 14	2,140	7.1%	1,970	6.4%	1,869	5.9%
15 - 19	2,840	9.4%	2,654	8.6%	2,513	8.0%
20 - 24	3,087	10.3%	3,328	10.7%	3,080	9.7%
25 - 34	4,564	15.2%	5,195	16.8%	5,786	18.3%
35 - 44	5,143	17.1%	4,692	15.2%	4,845	15.3%
45 - 54	4,998	16.6%	4,786	15.5%	4,248	13.4%
55 - 64	2,492	8.3%	3,173	10.2%	3,476	11.0%
65 - 74	879	2.9%	1,301	4.2%	1,803	5.7%
75 - 84	385	1.3%	442	1.4%	587	1.9%
85+	133	0.4%	154	0.5%	172	0.5%

Race and Ethnicity	Census 2010		2016		2021	
	Number	Percent	Number	Percent	Number	Percent
White Alone	17,376	57.8%	17,224	55.6%	17,249	54.6%
Black Alone	2,888	9.6%	2,861	9.2%	2,820	8.9%
American Indian Alone	163	0.5%	171	0.6%	177	0.6%
Asian Alone	2,379	7.9%	2,715	8.8%	3,018	9.6%
Pacific Islander Alone	37	0.1%	40	0.1%	42	0.1%
Some Other Race Alone	5,995	19.9%	6,528	21.1%	6,749	21.4%
Two or More Races	1,250	4.2%	1,423	4.6%	1,536	4.9%
Hispanic Origin (Any Race)	10,561	35.1%	11,581	37.4%	12,288	38.9%

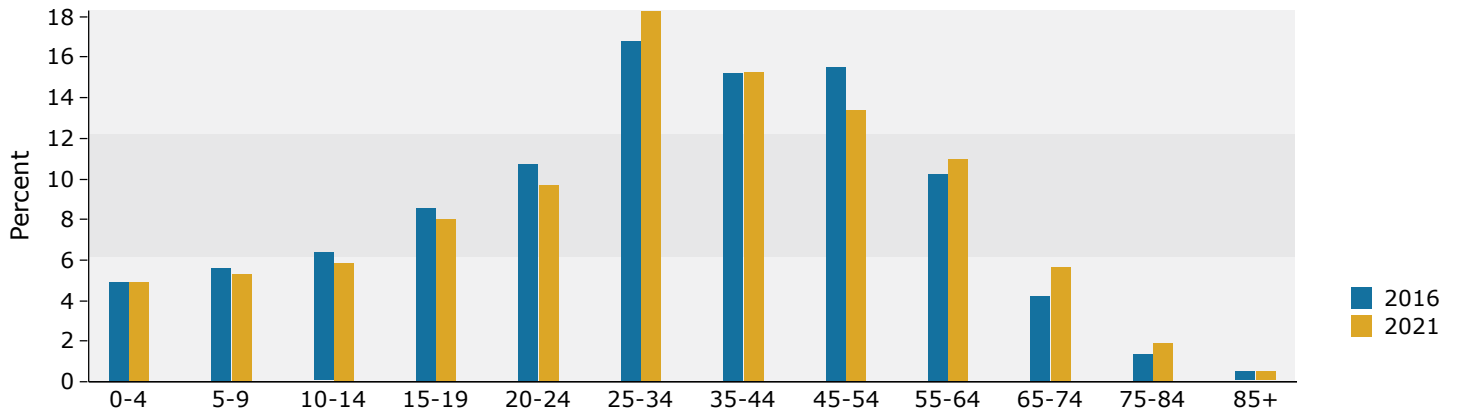
Data Note: Income is expressed in current dollars.

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2016 and 2021.

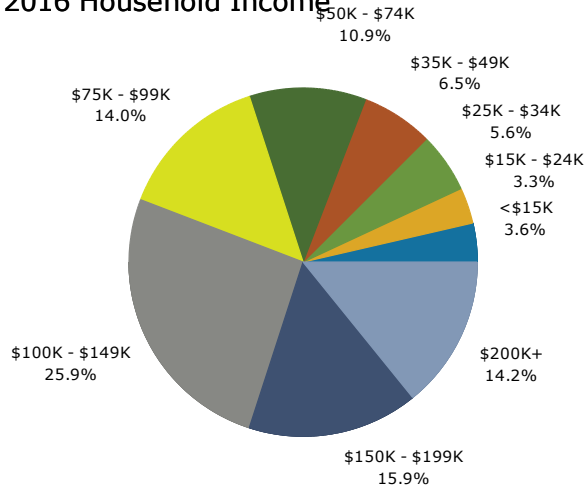
Trends 2016-2021



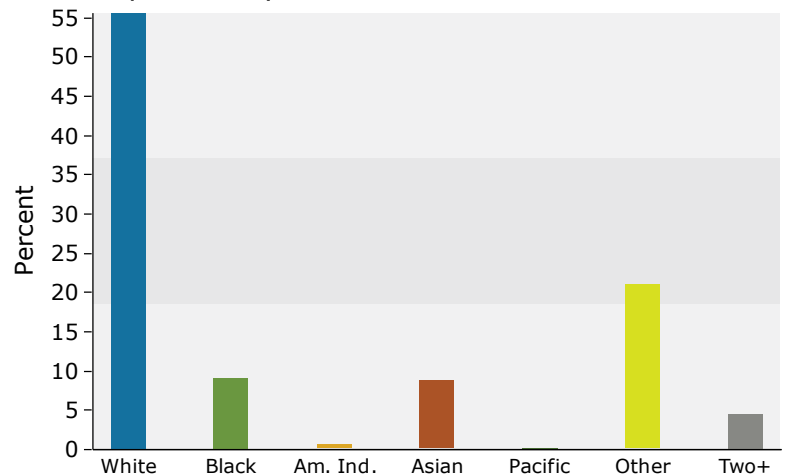
Population by Age



2016 Household Income



2016 Population by Race



2016 Percent Hispanic Origin: 37.4%

Source: U.S. Census Bureau, Census 2010 Summary File 1. Esri forecasts for 2016 and 2021.