

WILLIAM S. HART UNION HIGH SCHOOL DISTRICT

NOTICE OF INTENTION TO AMEND A CONFLICT OF INTEREST CODE

NOTICE IS HEREBY GIVEN that the William S. Hart Union High School District intends to amend a conflict of interest code pursuant to Government Code Section 87300 and 87306. Pursuant to Government Code Section 87302, the code will designate employees who must disclose certain investments, income, interests in real property, and business positions, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests.

A written comment period has been established commencing on Friday, September 26, 2008, and terminating on Wednesday, October 15, 2008, 4:00 p.m. to the William S. Hart Union High School District, 21515 Centre Pointe Parkway, Santa Clarita, CA 91350. No public hearing on this matter will be held unless any interested person or his or her representative requests a public hearing no later than 15 days prior to the close of the written comment period (Wednesday, October 15, 2008).

The William S. Hart Union High School District has prepared a written explanation of the reasons for the designations and the disclosure responsibilities and has available all of the information upon which its proposal is based.

The suggested changes are as follows:

Exhibit B:

- Change current title of Coordinator of Transportation to Director of Transportation [title change only]
- Delete current title of Interim Coordinator of Diversity and ROP [position has changed to Coordinator of Diversity with no contract/financial responsibilities]
- Add position titled Coordinator of Career Technical Education and Workforce Preparation [position now responsible for ROP contract/financial decisions/responsibilities]
- Add position titled Technology Services Supervisor [position's responsibilities include investigating companies from which to purchase technology equipment and makes recommendations/influences decisions for contracts/purchases of such equipment]
- Add position titled Principal [position makes recommendations/influences Associated Student Body (ASB) regarding its vote on commercial contracts, purchases, etc]
- Add position titled Chief Financial Officer [serves as primary fiscal services official and oversee all District financial matters] (position of Assistant Superintendent, Business Services was split to two positions; this is one)
- Add position titled Chief Operations Officer [serves as primary operations official overseeing the District's facilities (construction), maintenance and operations, transportation, and risk management matters] position of Assistant Superintendent, Business Services was split to two positions; this is one)
- Add Board of Managers [Governing Board for Opportunities for Learning Charter School]
- Add [Governing Board for Mission View/Desert Sands Charter School]
- Add Board of Directors [Governing Board for Santa Clarita Valley International Charter School]
- Add various "designated positions" for the above three charter schools

Copies of the proposed code and all of the information upon which it is based may be obtained from the William S. Hart Union High School District, 21515 Centre Pointe Parkway, Santa Clarita, CA 91350. Any inquiries concerning the proposed code should be directed to Executive Assistant Lorraine King, 661.259.0033.x201 or lfk@hartdistrict.org.

Conflict of Interest Code
of the
William S. Hart Union High School District

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by
Reference

The Political Reform Act (Government Code 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Exhibits designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Superintendent), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code 81008).

ATTACHMENT

William S. Hart Union High School District

Exhibit "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

The Political Reform Act defines investment as follows:

“Investment” means any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this title. No asset shall be deemed an investment unless its fair market value equals or exceeds one thousand dollars (\$1,000). The term “investment” does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond other debt instrument issued by any government or government agency. Investments of an individual include pro rata share of investments of any business entity mutual fund or trust in which the individual or spouse owns directly, indirectly or beneficially, a 10 percent interest or greater.

According to the Political Reform Act, a business position is a position of director, officer, partner, trustee, employee, or any position of management in any organization or enterprise operated for profit, including but not limited to a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association.

CATEGORY 3

Person in this category shall disclose all income and business positions. The Political Reform Act defines income as follows:

“Income” means a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes any outstanding loans. Income of an individual also includes a pro rata share of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

CATEGORY 4

Person in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

CATEGORY 5

Persons in this category shall disclose all income from any district employees, any representative or association of any such employee; and business positions or income from any entity owned or controlled by such employee or his/her spouse or other financial dependent.

CATEGORY 6

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act’s exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

ATTACHMENT

William S. Hart Union High School District

Exhibit "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director of Special Education	4
Personnel Commissioner	5
Director of Fiscal Services	2,3
Supervisor of Accounting	4
Purchasing Supervisor	1, 4
Contracts Administrator	4
Director of Special Programs	4
Coordinator of Transportation <i>Director of Transportation</i> (TITLE CHANGE ONLY)	1, 4
Director of Alternative Education	2, 3
Director of Curriculum & Assessment	4
Director of Facilities	1, 4
Project Manager, New Construction	4
Project Manager, Modernization	4
Director of Maintenance and Operations	4
Director of Technology Services	4
Supervisor of Maintenance and Operations	4
Buyer	
Interim Coordinator of Diversity and ROP (DELETE)	4
Consultant	6
Coordinator of Career Technical Education and Workforce Preparation (ADD)	1, 4
Technology Services Supervisor (ADD)	4
School Principal (ADD)	2,3,4
Various "Designated Positions" for three charter schools (still to be determined) (ADD)	

WILLIAM S. HART HIGH SCHOOL DISTRICT

EXHIBIT "B" (Continued)

Public Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200, et seq.

School Board Member

Superintendent

Assistant Superintendent-Educational Services

Assistant Superintendent, Personnel

Assistant Superintendent, Business Services

Chief Financial Officer
(ADD)

Chief Operations Officer
(ADD)

Board of Managers [Governing Board for Opportunities for Learning Charter School]
(ADD)

[Governing Board for Mission/Desert Sands Charter School]
(ADD)

Board of Directors [Governing Board for Santa Clarita Valley International Charter School]
(ADD)

Amended: February 11, 2004